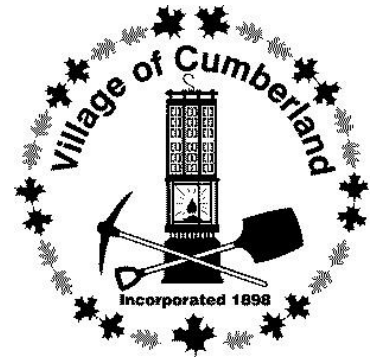


REGULAR AGENDA

28/2013/R



The Corporation of the Village of Cumberland

Regular Council Meeting
November 12th, 2013 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular council meeting, November 12th, 2013.
Recommend THAT Council approve the agenda for the regular council meeting, November 12th, 2013.

2. Adoption of Minutes

- 2.1 Minutes of the council meeting held October 28th, 2013. 1
Recommend THAT Council approve the minutes of the council meeting held October 28th, 2013.

3. Delegations

4. Unfinished Business

5. Correspondence

- 5.1 Earth Day Canada 8
- Hometown Heroes Award Program
- Recommend THAT Council receive the correspondence from Earth Day Canada re: Hometown Heroes Award Program.***
- 5.2 Claude Dauphin, President Federation of Canadian Municipalities 9
- Support for the national housing campaign
- Recommend THAT Council receive the correspondence from Claude Dauphin, President Federation of Canadian Municipalities re: Support for the national housing campaign.***

- 5.3 Barb Giroday, Cumberland Lantern Committee, Cumberland Empire Events Society 13
- Heritage Fair and Taiwanese Lantern Festival Parade of Light, February 15th, 2014
 - i) Recommend THAT Council receive the correspondence from Barb Giroday, Cumberland Empire Events Society re: Heritage Fair and Taiwanese Lantern Festival Parade of Light, February 15th, 2014.*
 - ii) Recommend THAT Council approve the closure of Dunsmuir Avenue from Egremont Street to Seventh Street from 5:45 to 7 p.m. for the Heritage Fair and Taiwanese Lantern Festival Parade of Light.*
- 5.4 Jim Gillis, Comox Valley Regional District Area B Director Chair, Comox Valley Cycling Task Force 14
- Comox Valley Cycling Task Force re: Funding in support of Hub for Active School Travel (HASTe BC)
 - i) Recommend THAT Council receive the correspondence from Nancy Hofer, Environmental Planner, City of Courtenay, re: Comox Valley Cycling Task Force re: Funding in support of Hub for Active School Travel (HASTe BC).*
 - ii) Recommend THAT Council express support to the Ministry for continued operational funding for Hub for Active School Travel (HASTe BC).*
6. Reports 16
- 6.1 Parks and Recreation Grant-In-Aid Applications 16
Prepared by Kevin McPhedran, Outdoor Recreation Co-ordinator
- i) Recommend THAT Council receive the Parks and Recreation Fees Grant Application: Grant Dispersal report.*
 - ii) Recommend THAT Council determine grant allocations to non-profit community organizations for the use of Village parks and recreation facilities.*
- 6.2 Cumberland Lake Park: 2013 Contractor Annual Report 25
Prepared by Kevin McPhedran, Parks and Outdoor Recreation Coordinator
- Recommend THAT Council receive the Cumberland Lake Park: 2013 Contractor Annual Report for information.***

- 6.3 Multi Materials BC Contract Offer 49
Prepared by Rob Crisfield, Manager of Operations
i) Recommend THAT Council receives the Multi Materials BC Contract offer report.
ii) Recommend THAT Council provides staff with direction on executing the 'Statement of Works for Collection of Services Provided by Local Government' and 'Master Services Agreement' documents from MMBC.
- 6.4 October 2013 Recreation Department Report 106
Prepared by Margaret Robertson, Recreation Program Coordinator and Sandra Hryko, Recreation Programmer
Recommend THAT Council receive the October 2013 Recreation Department Report for information.
- 6.5 October 2013 Parks and Outdoor Recreation Report 108
Prepared by Kevin McPhedran, Parks and Outdoor Recreation Coordinator
Recommend THAT Council receive the Parks and Outdoor Recreation Coordinator October 2013 report for information.
- 6.6 Protective Services Report, October 2013 110
Prepared by Mike Williamson, Fire Chief/Manager of Protective Services
• Bylaw Enforcement Report for October 2013
Recommend THAT Council receive the Protective Services Report, October 2013 for information.
- 6.7 October 2013 Operations Department Report 115
• Planning Report for October 2013
• Public Works Report for October 2013
Recommend THAT Council receives the October 2013 – Operations Department Report for information.
- 6.8 October 2013 Administration Department Report 121
Prepared by Michelle Mason, Financial Officer
Recommend THAT Council receive the October 2013 Administration Department Report for information.
- 6.9 October 2013 Chief Administrative Officer Report 123
Prepared by Sundance Topham, Chief Administrative Officer
Recommend THAT Council receive the October 2013 Chief Administrative Officer Report for information.

6.10	Council Reports	
6.10.1	Mayor Leslie Baird	125
6.10.2	Councillor Conner Copeman	127
6.10.3	Councillor Kate Greening	128
6.10.4	Councillor Roger Kishi	129
6.10.5	Councillor Gwyn Sproule	130
	<i>Recommend THAT the Council reports be received.</i>	
7.	Bylaws	
7.1	Water Rates Amendment Bylaw No. 992, 2013 and Sanitary Sewer Rates Amendment Bylaw No. 993, 2013 Prepared by Michelle Mason, Financial Officer	131
	<i>i) Recommend THAT Council receive the Water Rates Amendment Bylaw No. 992, 2013 and Sanitary Sewer Rates Amendment Bylaw No. 993, 2013 report for information.</i>	
	<i>ii) Recommend THAT Council direct staff to proceed with the set up of financial institution on-line payments for utility and property tax bills; and</i>	
	<i>iii) Recommend THAT Council give first reading of Water Rates Amendment Bylaw No. 992, 2013 and Sanitary Sewer Rates Amendment Bylaw No. 993, 2013.</i>	
7.2	2013 – 2017 Financial Plan Amendment Bylaw No. 994, 2013 Prepared by Michelle Mason, Financial Officer	138
	<i>i) Recommend THAT Council receive the 2013 - 2017 Financial Plan Amendment Bylaw No. 994, 2013 report for information.</i>	
	<i>ii) Recommend THAT Council give first reading to the 2013 - 2017 Financial Plan Amendment Bylaw No. 994, 2013.</i>	
8.	Consent Calendar	
	All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.	
8.1	Dianne Hawkins, President & CEO, Comox Valley Chamber of Commerce, letter to Ministry of Community, Sport and Cultural Development, re: local government election reform in British Columbia;	145
8.2	Paul Ives, Mayor, Town of Comox re: proposed alternate process for nominating entities to Comox Valley Airport Commission;	147

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| 8.3 | Mary Ellen Walling, Executive Director, BC Salmon Farmers Association re: conclusion of role as director; | 148 |
| 8.4 | Stephanie Cadieux, Minister of Children and Family Development re: Adoption Awareness Month in British Columbia; | 149 |
| 8.5 | Kathleen Gibson, BC Food Systems Network re: changes for the ALR and the ALC; and | 151 |
| 8.6 | Tamie Nohr, Deputy Director of Corporate Administration, District of Lantzville re: Trail Establishment along E & N Rail Corridor. | 154 |

Recommend THAT the Consent Calendar be received.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

11. Question Period

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interest of the municipality.

13. Adjournment