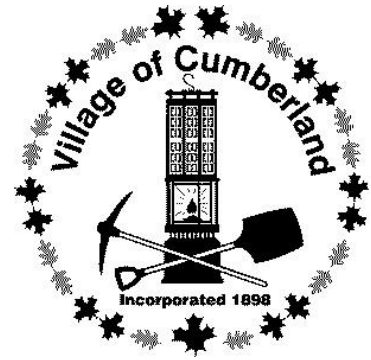


REGULAR AGENDA

03/2014/R



The Corporation of the Village of Cumberland

Regular Council Meeting
January 27th, 2014 at 5:30 p.m.
Village Council Chambers

1. **Approval of Agenda**
 - 1.1 Agenda for regular council meeting, January 27th, 2014.
Recommend THAT Council approve the agenda for the regular council meeting, January 27th, 2014.

2. **Adoption of Minutes**
 - 2.1 Minutes of the council meeting held January 13th, 2014. 1
Recommend THAT Council approve the minutes of the council meeting held January 13th, 2014.

3. **Delegations**

4. **Unfinished Business**
 - 4.1 Cumberland Community School Society 10
 - Proposal to Fund a Youth Centre Program Coordinator
Recommend THAT Council refer the Cumberland Community School Society proposal to Fund a Youth Centre Program Coordinator to the 2014 budget process.

5. **Correspondence**
 - 5.1 Doug Edwards 12
 - Request for permission to release fireworks February 15, 2014 at Cumberland Village Park
Recommend THAT Council receive the correspondence from Doug Edwards re: Request for permission to release fireworks on February 15, 2014 at Cumberland Village Park.

Recommend THAT Council approve the request from Doug Edwards to release fireworks on February 15, 2014 at Cumberland Village Park.

- 5.2 Laura Thorold, Operations Manager, Comox Valley Chamber of Commerce 14
- Government Membership
- Recommend THAT Council receive the correspondence from Laura Thorold, Operations Manager, Comox Valley Chamber of Commerce re: Government Membership.***
- 5.3 Association of Vancouver Island and Coastal Communities 16
- 2014 AGM & Convention Resolutions Notice Request for Submissions
- Recommend THAT Council receive the Association of Vancouver Island and Coastal Communities correspondence re: 2014 AGM & Convention Resolutions Notice Request for Submissions.***
- 6. Reports 20**
- 6.1 Stevens Lake Dam 20
- Prepared by Rob Crisfield, Manager of Operations
- Presentation by Andrew Walker & Bob Patrick, EBA Engineering
- i) Recommend THAT Council receive the Steven’s Lake Dam Design – Preliminary Costs and Technical Update Report and Presentation by EBA Engineering.***
- ii) Recommend THAT Council approves the rock buttressing option at an approximate cost of \$365,000 for the Stability of the Steven’s Lake dam.***
- 6.2 Election Bylaw Options 37
- Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Election Bylaw report.***
- ii) Recommend THAT Council direct staff to draft an election bylaw that includes:***
- ***The use of automated voting machines to conduct elections***
 - ***Voting day voter registration***
 - ***Second advance voting on the 7th day before the election***
 - ***Two scrutineers per ballot box with automated voting***
 - ***Tie vote by lot***
 - ***Special voting on the 3rd day before the election at Cumberland Lodge.***

- 6.3 Property agreements OAP & BMX track 42
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Property Agreements: Cumberland OAP and Coal Valley BMX report.*
 - ii) Recommend THAT Council publish notice of the proposed disposition of the lower level of 2674 Dunsmuir Avenue and the BMX track in accordance with section 94 of the Community Charter.*
 - iii) Recommend THAT Council direct staff to bring forward agreements for its consideration at the February 24, 2014 regular Council meeting.*
- 6.4 Disposal of Telephone System 80
Prepared by Michelle Mason, Financial Officer
- i) Recommend THAT Council receive the Disposal of Telephone System report.*
 - ii) Recommend THAT Council direct staff to donate the Village's old telephone system to the Nanaimo Women's Resource Centre.*
- 6.5 Water Meter Rates Bylaw 82
Prepared by Michelle Mason, Financial Officer
- i) Recommend THAT Council receive the Water Meter Rates Bylaw report;*
 - ii) Recommend THAT Council direct staff to proceed with the preparation of the Water Meter Rates Bylaw with the policies as recommended.*
- 6.6 Financial Report, December 31, 2013 86
Prepared by Michelle Mason, Financial Officer
- Recommend THAT Council receive the Financial Report, December 31, 2013***
- 6.7 Outstanding Action Items Report 93
Recommend THAT Council receive the Outstanding Action Items Report for information.
- 6.8 Electronic Funds and Cheque Register Report, November & December 2013. 103

Recommend THAT Council receives the Electronic Funds and Cheque Register Report, November & December 2013 for information.

7. Bylaws

7.1 2013 – 2017 Financial Plan Amendment 111

Prepared by Michelle Mason, Financial Officer

i) Recommend THAT Council receive the 2013 – 2017 Financial Plan Amendment report.

ii) Recommend THAT Council give first, second and third reading to the 2013 – 2017 Financial Plan Amendment Bylaw No. 1000, 2014.

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

9. New Business

9.1 Recent Break-Ins, Verbal report by Councillor Copeman 118

Recommend THAT Council receive the Recent Break-Ins verbal report from Councillor Copeman.

10. Notices, Motions and Amendments

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Village Hall Meeting February 3rd, 2014 at 7:00pm

11. Question Period

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- Information that is prohibited or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

13. Adjournment