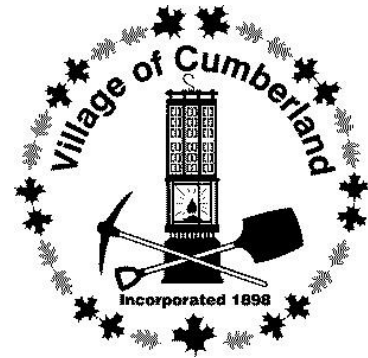


# REGULAR MINUTES

13/2014/R



## The Corporation of the Village of Cumberland

**Regular Council Meeting  
May 12<sup>th</sup>, 2014 at 5:30 p.m.  
Village Council Chambers**

### **Council Present:**

Mayor Leslie Baird  
Councillor Conner Copeman  
Councillor Kate Greening  
Councillor Roger Kishi  
Councillor Gwyn Sproule

### **Staff Present:**

Sundance Topham, Chief Administrative Officer  
Rachel Parker, Deputy Corporate Officer  
Michelle Mason, Financial Officer  
Rob Crisfield, Manager of Operations  
Judy Walker, Senior Planner  
Jaclyn Casler, Deputy Corporate Officer (temp)

The meeting was called to order at 5:30 p.m.

Mayor Baird read a statement from the Chair regarding Council conduct.

### **1. Approval of Agenda**

1.1 Agenda for regular council meeting, May 12, 2014.

Motion 14-215

**Kishi/Sproule**

THAT Council approve the agenda for the regular council meeting,  
May 12<sup>th</sup>, 2014.

**Carried Unanimously**

### **2. Adoption of Minutes**

2.1 Minutes of the council meeting held April 28, 2014

Motion 14-216

**Sproule/Kishi**

THAT Council approve the minutes of the council meeting held April  
28, 2014.

**Carried Unanimously**

### **3. Delegations**

3.1 Angela Holmes, Active Travel to School Coordinator and Ian

Heselgrave, Director of Operations, School District #71 re: School District #71  
Active Travel Initiative  
Motion 14-217

**Copeman/Sproule**

THAT Council receive the delegation of Angela Holmes, Active  
Travel to School Coordinator, School District #71 re: School District  
#71 Active Travel Initiative

**Carried Unanimously**

**4. Unfinished Business**

4.1 Ulverston Avenue Road Closure and Disposal Bylaw No. 1004, 2014  
Public Input  
Motion 14-218

**Greening/Sproule**

THAT Council receive public input on Ulverston Avenue Road  
Closure and Disposal Bylaw No. 1004, 2014.

**Carried Unanimously**

S. Evans raised some concerns with access and snow clearing.

C. Snaden raised some concerns with roadway congestion as a  
result of the closures.

4.2 Cumberland Motorcycle Roundup, August 9 and 10, 2014  
Motion 14-219

**Greening/Kishi**

THAT Council approve the road closures on August 9, 2014 from 8  
am to 5 pm of Dunsmuir Avenue from First Street to Fifth Street,  
Second Street from Derwent Avenue to Penrith Avenue, and Third  
Street from Derwent Avenue to Penrith Street; and on August 10,  
2014 from 11 am to 5 pm of Second Street from Dunsmuir Avenue  
to Penrith Avenue and reserve street parking on Dunsmuir Avenue  
at Second Street; and to approve an exemption to the Noise Control  
Bylaw on August 9, 2014 from 4 pm to 8 pm for the burnout pit at  
2679 Beaufort Avenue.

**Carried Unanimously**

**5. Correspondence**

- 5.1 Natalia Kukleva, Environmental Management Officer, Ministry of Environment  
re: Draft Interim Second Edition of the Landfill Criteria for Municipal Solid  
Waste

Motion 14-220

**Greening/Kishi**

THAT Council receive the correspondence from Natalia Kukleva,  
Environmental Management Officer re: Draft Interim Second  
edition of the Landfill Criteria for Municipal Solid Waste.

**Carried Unanimously**

Motion 14-221

**Greening/Copeman**

THAT Council direct staff to send a letter to the Ministry of Environment outlining  
concerns and questions with the regulations and guidelines in the draft Landfill  
Criteria, informing them, that the Village of Cumberland has concerns that the  
placement of the Comox Valley Waste Management Centre would not qualify  
under the new guidelines.

**Carried Unanimously**

Motion 14-222

**Kishi/Sproule**

THAT Council direct staff to review Draft Guidelines for Landfill  
Criteria for Municipal Solid Waste and contact the Ministry of  
Environment to clarify the process and timeline of the feedback  
process, and to also contact with Mr. Boatman, manager of Solid  
Waste Management for the Comox Valley Regional District.

**Carried Unanimously**

- 5.2 Kelly Rusk, Committee Co-Chair – Simon's Cycles YANA Ride  
Simon's Cycle YANA Ride, August 17<sup>th</sup>, 2014

Motion 14- 223

**Greening/Sproule**

THAT Council receive the correspondence from Kelly Rusk,  
Committee Co-Chair – Simon's Cycles YANA Ride re: Simon's Cycle  
YANA Ride, August 17<sup>th</sup>, 2014

**Carried Unanimously**

Motion 14-224

**Sproule/Greening**

THAT Council approve the use of Cumberland roadways for the  
Simon's Cycle YANA Ride on August 17, 2014.

**Carried Unanimously**

- 5.3 Richard Ellsay, Race Director, Comox Valley Cycle Club  
Comox Valley Cycle Club Race, June 7<sup>th</sup>, 2014 at 9:00am  
Motion 14-225

**Greening/Kishi**

THAT Council receive the correspondence from Richard Ellsay,  
Race Director, Comox Valley Cycle Club re: Comox Valley Cycle  
Club Race, June 7<sup>th</sup>, 2014 at 9:00am.

**Carried Unanimously**

Motion 14-226

**Sproule/Greening**

THAT Council approve the use of Cumberland roadways for the  
Comox Valley Cycle Club Race on June 7, 2014.

**Carried Unanimously**

- 5.4 Cam Matthews, Cumberland Community Schools Society re: Thunderballs  
Fundraiser, May 19, 2014  
Motion 14-227

**Kishi/Greening**

THAT Council receive the correspondence from Cam Matthews, Cumberland  
Community Schools Society re: Thunderballs Fundraiser, May 19, 2014.

**Carried Unanimously**

Motion 14-228

**Kishi/Copeman**

THAT Council approve the use of Cumberland roadways for the Cumberland  
Community School Society Skatepark Committee Thunderballs fundraiser on  
May 19, 2014.

**Carried Unanimously**

- 5.5 James Warren, Corporate Legislative Officer, Comox Valley Regional District re:  
CVRD Bylaw No. 325 being "Victim Services Program and Crime Stoppers Grant  
Contribution Service Establishment Bylaw No. 2250, 2000, Amendment No. 2"

Motion 14/229

**Copeman/Sproule**

THAT Council receive the correspondence from James  
Warren, Corporate Legislative Officer, Comox Valley Regional District  
re: CVRD Bylaw No. 325 being "Victim Services Program and Crime

Stoppers Grant Contribution Service Establishment Bylaw No. 2250, 2000, Amendment No. 2”

**Carried Unanimously**

Motion 14-230

**Greening/Kishi**

THAT Council support the adoption of Comox Valley Regional District Bylaw No. 325 “Victim Services Program and Crime Stoppers Grant Contribution Service Establishment Bylaw No. 2250, 2000, Amendment No. 2”

**Carried Unanimously**

Motion 14-231

**Greening/Sroule**

THAT Council direct staff to notify the CVRD of this decision.

**Carried Unanimously**

## 6. Reports

### 6.1 Official Community Plan Report

Motion 14-232

**Sroule/Kishi**

THAT Council receive the 2014 Draft Official Community Status Report for information.

**Carried Unanimously**

**Greening/Sroule**

THAT Council direct staff to forward the Regional Context Statement contained with the draft OCP to the Comox Valley Regional District Board for consideration of approval, and further that Council rescind third reading to deal with citizen concerns with residential infill and bring it back to Public Hearing.

In favour: Councillor Greening  
Councillor Copeman

Opposed: Mayor Baird  
Councillor Kishi  
Councillor Sroule

**Defeated**

Motion 14-233

**Sroule/Kishi**

THAT Council direct staff to forward the Regional Context Statement contained with the draft OCP to the Comox Valley Regional District Board for consideration of approval.

In favour: Mayor Baird  
Councillor Copeman  
Councillor Kishi  
Councillor Sproule

Opposed: Councillor Greening

**Carried**

- 6.2 Appointment of Deputy Corporate Officer  
Motion 14-234

**Kishi/Sproule**

THAT Council receive the Appointment of Deputy Corporate Officer report.

**Carried Unanimously**

Motion 14-235

**Sproule/Greening**

THAT Council appoint Jaclyn Casler as Deputy Corporate Officer effective May 20, 2014.

**Carried Unanimously**

- 6.3 Village of Cumberland Booth at Market Days on May 17th  
Motion 14-236

**Sproule/Copeman**

THAT Council receive the Village of Cumberland Booth at Market Days on May 17<sup>th</sup> report.

**Carried Unanimously**

- 6.4 Fire Rescue First Responder Report  
Motion 14-237

**Sproule/Kishi**

THAT Council receive the First Responder Agreement Report.

**Carried Unanimously**

Motion 14-238

**Kishi/Sproule**

THAT Council authorize the execution of the First Responder Agreement between Her Majesty the Queen in Right of the Province of British Columbia and the Corporation of Cumberland, and that the Manager of Protective Services be listed as the point of contact under section 17 of the Agreement:

Notification.

**Carried Unanimously**

6.5 Street Name Signs – Historical and Wayfinding

Motion 14-239

**Sproule/Kishi**

THAT Council receive the Street Name Signs – Historical and Wayfinding Report.

**Carried Unanimously**

Motion 14-240

**Greening/Sproule**

THAT Council send the street signs report to the Heritage Advisory Commission for review with instructions to report back to Council, and that Council decide upon the Wayfinding signs component once recommendations on the Street Signs component have been received.

**Carried Unanimously**

6.6 BC Transit

Motion 14-241

**Greening/Kishi**

THAT Council receive the Proposed Cumberland Transit Route Changes Report.

**Carried Unanimously**

Motion 14-242

**Sproule/Kishi**

THAT Council approve the recommended bus route change described as Option One (1) in the attached BC Transit Report, and

THAT Council approve the proposed consultation procedure for Phase Two (2) with implementation as a future option to be considered by the community.

In favour: Mayor Baird  
Councillor Copeman  
Councillor Kishi  
Councillor Sproule

Opposed: Councillor Greening

**Carried**

6.7 April 2014 Recreation Department Report

Motion 14-243

**Greening/Sproule**

THAT Council receive the April 2014 Recreation Department Report for information.

**Carried Unanimously**

- 6.8 April 2014 Parks and Outdoor Recreation Report  
Motion 14-244

**Greening/Kishi**

THAT Council receive the April 2014 Parks and Outdoor Recreation Coordinator report for information.

**Carried Unanimously**

- 6.9 April 2014 Protective Services Report  
Motion 14-245

**Copeman/Sproule**

THAT Council receive the April 2014 Protective Services Report for information.

**Carried Unanimously**

- 6.10 April 2014, Operations Department Report
- Planning Report for April 2014
  - Public Works Report for April 2014

Motion 14-246

**Sproule/Kishi**

THAT Council receives the April 2014 – Operations Department Report for information.

**Carried Unanimously**

- 6.11 April 2014, Administration Department Report  
Motion 14-247

**Sproule/Kishi**

THAT Council receive the April 2014 Administration Department Report for information.

**Carried Unanimously**

- 6.12 April 2014, Chief Administrative Officer Report  
Motion 14-248

**Sproule/Kishi**

THAT Council receive the April 2014 Chief Administrative Officer Report for information.

**Carried Unanimously**



- 6.13 Council Reports
  - 6.13.1 Mayor Leslie Baird
  - 6.13.2 Councillor Conner Copeman
  - 6.13.3 Councillor Kate Greening
  - 6.13.4 Councillor Roger Kishi
  - 6.13.5 Councillor Gwyn Sproule

Motion 14-249

**Greening/Kishi**

THAT the Council reports be received.

**Carried Unanimously**

**7. Bylaws**

- 7.1 2014 – 2018 Financial Plan Bylaw No. 1005, 2014  
Motion 14/250

**Sproule/Kishi**

THAT Council give fourth reading and adoption to “2014 – 2018 Financial Plan Bylaw No. 1005, 2014”.

In favour: Mayor Baird  
Councillor Copeman  
Councillor Kishi  
Councillor Sproule

Opposed: Councillor Greening

**Carried**

- 7.2 2014 Property Tax Rates Bylaw No. 1006, 2014.  
Motion 14/251

**Kishi/Greening**

THAT Council give fourth reading and adoption to “2014 Property Tax Rates Bylaw No. 1006, 2014”.

In favour: Mayor Baird  
Councillor Copeman  
Councillor Kishi  
Councillor Sproule

Opposed: Councillor Greening

**Carried**

**8. Consent Calendar**

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be

removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

- 8.1 John Van Laerhoven, Mayor, District of Kent re: Multi Material BC Stewardship Program;
- 8.2 BC Mayors' Caucus re: BC Mayors Seek 'A Seat at the Table';
- 8.3 Andrew Gower, Imagine Comox Valley re: Go Smart Day;
- 8.4 Barb Giroday, Community Services Chair, Rotary Club of Cumberland Centennial re: Meet Your Community;
- 8.5 Comox Valley Regional District re: Review of Mock Billing

Councillor Greening pulled item 8.1 for discussion.

**9. New Business**

There was no new business.

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Graffiti on Village Properties

**11. Question Period**

A question was received from the public on the Official Community Plan.

**12. Adjournment**

Motion 14-252

**Greening/Sproule**

THAT Council adjourn the meeting at 7:56 p.m.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer