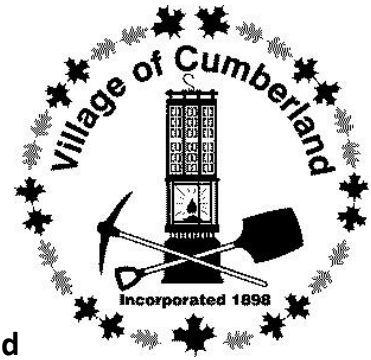


REGULAR AGENDA

07/2016/R



The Corporation of the Village of Cumberland

Regular Council Meeting
February 22, 2016 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, February 22, 2016.
Recommend THAT Council approve the agenda for the regular Council meeting, February 22, 2016.

2. Adoption of Minutes

- 2.1 Minutes of the Special Council meeting held February 3, 2016 1
Recommend THAT Council approve the minutes of the Special Council meeting held February 3, 2016.
- 2.2 Minutes of the Council meeting held February 9, 2016. 3
Recommend THAT Council approve the minutes of the Council meeting held February 9, 2016.
- 2.3 Receipt of Committee/Commissions Minutes: 12
Recommend THAT Council receive the minutes of the:
- ***Coal Creek Historic Park Advisory Committee, November 25, 2015***
 - ***Advisory Planning Commission, December 2, 2015 and February 2, 2016***
 - ***Heritage Commission, February 1, 2016***
 - ***Homelessness and Affordable Housing Select Committee, February 17, 2016***

3. Delegations

- 3.1 Jessica Sandy, Executive Director and Carissa Cross, Services Coordinator, North Island Students' Union 21
- Canadian Federation of Students BC's Don't Close the Doors Campaign
- Recommend THAT Council receive the delegation of Jessica Sandy, Executive Director and Carissa Cross, Services Coordinator, North***

***Island Students' Union Re: Canadian Federation of Students BC's
Don't Close the Doors Campaign.***

- 3.2 Inspector Tim Walton, OIC, Comox Valley RCMP
- Comox Valley Detachment 3rd Quarter Update and 2016 Annual Performance Plan Consultation

Recommend THAT Council receive the delegation of Tim Walton, Inspector OIC, Comox Valley RCMP Re: Comox Valley Detachment Third Quarter Update and 2016 Annual Performance Plan Consultation.

4. Unfinished Business

5. Correspondence

- 5.1 Inspector Tim Walton, OIC, Comox Valley RCMP 37

- Comox Valley Detachment 2016 Annual Performance Plan
Recommend THAT Council receive the correspondence from Inspector Tim Walton, OIC, Comox Valley RCMP Re: Comox Valley Detachment 2016 Annual Performance Plan.

- 5.2 Bruce Jolliffe, Chair, Comox Valley Regional District 39

- South Sewer Select Committee Revised Terms of Reference
i) Recommend THAT Council receive the correspondence from Bruce Joliffe, Chair, Comox Valley Regional District Re: South Sewer Select Committee Revised Terms of References.
ii) Recommend THAT Council appoint a member of Council as a liaison to the Comox Valley Regional District South Sewer Select Committee.

- 5.3 James Warren, General Manager of Corporate Services, Comox Valley Regional District 43

- Comox Valley Exhibition Grounds Service Conversion Bylaw No. 136, 2010
i) Recommend THAT Council receive the correspondence from James Warren, General Manager of Corporate Services, Comox Valley Regional District Re: Comox Valley Exhibition Grounds Service Conversion Bylaw No. 136, 2010.
ii) Recommend THAT Council consent to the adoption of Comox Valley Regional District Bylaw No. 419 being "Comox Valley Exhibition Grounds Service Conversion Bylaw No. 136, 2010, Amendment No. 1" that would increase the maximum

requisition for the Comox Valley exhibition grounds service by 25 percent under section 346 of the Local Government Act (RSBC, 2015, C.1).

6. Reports

- 6.1 Application for a Development Variance Permit – 2645 Penrith Avenue 53
Prepared by Joanne Rees, Planner
- i) Recommend THAT Council receive the report “Application for a Development Variance Permit – 2645 Penrith Avenue” dated February 10, 2016.***
 - ii) Recommend THAT Council grant the application for a Development Variance Permit to on property described as Lot 1, District Lot 24, Nelson District, Plan 35770 (2645 Penrith Avenue to vary:***
 - a) the maximum height of an accessory building from the permitted 4.5metres to 6.7metres; and***
 - b) the maximum floor area of an accessory building from the permitted 50.0metres² to a combined total of 120.7metres² .***
- 6.2 Cumberland Lake Park Day Use Area: Concept Plans 57
Prepared by Kevin McPhedran
- i) Recommend THAT Council receive the Cumberland Lake Park Day Use Area: Concept Plans report;***
 - ii) Recommend THAT Council receive a presentation from Kate Evans, Lanarc Consultants, on draft concept plans for the day use area of Cumberland Lake Park.***
- 6.3 2016 Major Capital Projects – Communications Strategy Report 71
Prepared by Sundance Topham, Chief Administrative Officer
- i) Recommend THAT Council receive the 2016 Major Capital Projects – Communications Strategy Report.***
 - ii) Recommend THAT Council receive a presentation from Marci Hotsenpiller and Colleen Dane from Zinc Strategies.***
 - iii) Recommend THAT Council provide feedback on the preferred branding treatment for the communications strategy.***

- 6.4 Zoning Bylaw 2015-2016: Second Draft Report 92
(Zoning Bylaw Printed Separately)
Prepared by Judy Walker, Senior Planner
- i) Recommend THAT Council receive the Zoning Bylaw 2015-2016: Second Draft Report.*
 - ii) Recommend THAT Council receive a presentation from Mark Crisp, Project Manager, Stantec Consulting Ltd. on the Second Draft Zoning Bylaw.*
- 6.5 Sidewalk Café Bylaw Review 98
Prepared by Judith Walker, Senior Planner
- i) Recommend THAT Council receive the Sidewalk Café Review Report dated February 17, 2016.*
 - ii) Recommend THAT Council direct staff to revise the Sidewalk Café bylaw as follows:*
 - a) Allow up to two parking spaces to be utilized for each café and each full space (no partial spaces permitted) must be paid for, based on the rate in the bylaw.*
 - b) If any parking space or portion of a parking space fronts an adjacent business, written approval to utilize that parking space must be obtained by the applicant.*
 - c) Boardwalks constructed around the cafes should be increased to a minimum of 1.8 metres wide, on the side parallel to Dunsmuir Avenue and 2m. wide on the angled portions connecting back to the sidewalk.*
 - d) Boardwalks must not have any gaps over ¼" in the surface to limit problems with pedestrians and scooters.*
 - e) Boardwalks must have bi-directional reflectors every 30cm along the face of the walkway along the travel roadway.*
 - f) There must be at least one clear pedestrian travel lane of 1.5m wide at all times, through an area with fixed structures such as, but not limited to, bench, bike rack, lamp standard, and planter (Note that the Village is in the process of relocating the bike racks to the curb).*
 - g) It is the responsibility of the owner of the business/sidewalk café to not permit parked bikes or tied up dogs at the sidewalk cafe to impede this 1.5m wide pedestrian travel lane.*
 - h) The Village will not hang flower baskets in a sidewalk café area due to the inability to maintain the baskets.*

i) Application fees to be increased to \$100 to cover staff time for processing application and site visit(s). This is added to the annual fee but is not applicable to renewals that have no changes of owner, to the design or construction of the sidewalk café.

6.6 Vancouver Island MusicFest Sponsorship 103

Prepared by Rachel Parker, Deputy Corporate Officer

i) Recommend THAT Council receive the Vancouver Island MusicFest Sponsorship report.

ii) Recommend THAT Council consider Bronze level sponsorship of the Vancouver Island MusicFest through the loan of equipment and supplies.

6.7 Cumberland Road - BikeBC Bike Lane Grant Application 109

Prepared by Rob Crisfield, Manager of Operations

i) Recommend THAT Council receive the Cumberland Road - BikeBC Bike Lane Grant Application report.

ii) Recommend THAT Council support the submission of a BikeBC grant application through the BC Ministry of Transportation and Infrastructure for the proposed bike lanes on Cumberland Road between Bevan Road and Union Road.

6.8 Electronic Funds and Cheque Register January 2016 111

Recommend THAT Council receive the Electronic Funds and Cheque Register, January 2016.

6.9 Outstanding Action Items 116

Recommend THAT Council receive the Outstanding Action Items Report.

7. Bylaws

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Zoning Bylaw Open House on March 5, 2016 from 10:00 a.m. to 3:00 p.m.

11. Question Period

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.
- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

13. Adjournment