



**Corporation of the
Village of Cumberland**

**Heritage
Commission**

Agenda

Monday March 6, 2017 at 5:45pm
Council Chambers

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of the Minutes**
 - a) February 6, 2016
- 4. Referrals from Council: None**
- 5. Heritage BC AGM: Reminder (Judy)**
- 6. Work Plan for 2017: Result from Council meeting (report attached)**
- 7. Next Meeting Monday April 3, 2017 5:45 pm.**
- 8. Termination**



**Corporation of the
Village of Cumberland**

**Heritage
Commission**

Minutes of the Heritage Commission held on Monday February 6, 2017 in Council chambers located at 2675 Dunsmuir Avenue, Cumberland BC. The meeting commenced at 5:50pm.

PRESENT:	Mike Tymchuk, Chair Gillian Brooks Paul Laronde	Karen Webber Mary Kornelsen
COUNCIL AND STAFF	Councillor Jesse Ketler	Judith Walker, Senior Planner
ABSENT:	Councillor Gwyn Sproule	Alan Ball

1. Approval of Agenda

Ketler/Kornelson: "THAT the agenda is approved as presented."

CARRIED

2. Approval of Minutes

Webber/Kornelson: "THAT the minutes of the meeting held January 3, 2017 be approved.

CARRIED

3. Referrals from Council:

a) Letter from Ron Hansen

Ketler/Kornelson: "THAT the Heritage Commission reply to Ron and tell him that the suggestion will be forwarded to the Museum for consideration."

CARRIED

b) Heritage Tax Credit Proposed Bill C-323

Laronde/Brooks: THAT the Heritage Commission supports Bill C-323 and recommends that Council include in the letter three buildings that could benefit from the tax credit to include:

1. 2679 Beaufort Avenue (Old School House)
2. OAP/Cultural Centre (2674 Dunsmuir Avenue)
3. Cumberland Recreational Institute (2673 Dunsmuir Avenue)

CARRIED

4. Heritage Commission 2016 Activities Report & 2017 Work Plan:

The chair read a prepared draft report for Council on the Commission’s 2016 activities and opened up the meeting for discussion of work plan priorities for 2017.

Webber/Brooks: THAT the Heritage Commission recommends to Council to create a register, through a bylaw, including adoption of the 5 sites as identified in the Heritage Management Plan

CARRIED

Laronde/Kornelson: THAT the Heritage Commission recommends to Council to move the “Statement of Significance” workshop from Year 2-5 of the Heritage Management Plan Strategies and Actions to Year 1 Actions.

CARRIED

5. Next Meeting

March 6, 2017 5:45pm.

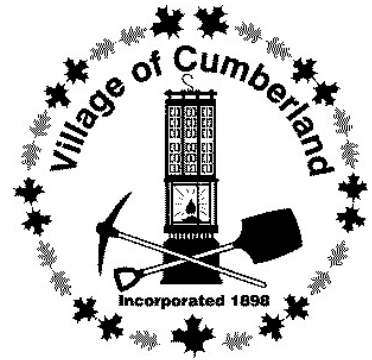
6. Termination

Brooks/Laronde: “THAT the meeting terminate.”

Time: 6:30pm

Certified Correct: _____	Confirmed: _____
Chair	Deputy Corporate Officer

COUNCIL REPORT



REPORT DATE: February 22, 2017
MEETING DATE: February 27, 2017

TO: Mayor and Councillors
FROM: Judith Walker, Senior Planner
SUBJECT: Heritage Commission – Work Program Report 2016-2017

RECOMMENDATION

- i) THAT Council receive the Heritage Commission – Work Program Report 2016-2017;
- ii) THAT Council approve the Summary of the Activities of the Heritage Commission for 2016 and Work Priorities for 2017;
- iii) THAT Council forward Statement of Significance workshop cost, brochure production cost and research/photo costs (total est. \$3000) for budget consideration.

SUMMARY

The Heritage Commission has submitted their Work Program to Council as mandated in the Village of Cumberland Heritage Commission Bylaw No. 824, 2004.

BACKGROUND

Under Section 8. Mandate (5) in Bylaw No. 824, the Heritage Commission is to submit to Council for its approval on an annual basis a work program report that summarizes the activities of the Commission in the year past (2016) and outlines the work priorities proposed for the coming year.

The work plan attached includes the Commission's activities during 2016 and proposes a work plan for the Commission for 2017.

FINANCIAL IMPLICATIONS

The work plan proposed for 2017 has financial implications. The Statement of Significance (SOS) workshop by Heritage BC costs approximately \$1600. This amount will be included in the Heritage Commission budget for consideration by Council. There will be additional cost in graphic design to produce a brochure (est. \$1000) about the Cumberland Heritage Register, as recommended in the work plan, as well as research/photo reproduction costs (est. \$400) to produce the Statement of Significance for the four outstanding features to be entered into the Cumberland Heritage Register. The register can only result from Council's consideration and approval of a bylaw to approve the register with the first five features included, as outlined in the Heritage Management Plan.

STRATEGIC OBJECTIVE

None

ATTACHMENTS

Summary of the Activities of the Commission for 2016 and Work Priorities for 2017

CONCURRENCE

Adriana Proton, Deputy Corporate Officer

OPTIONS

- i) THAT Council receive the Heritage Commission – Work Program Report 2016-2017;
- ii) THAT Council approve the Summary of the Activities of the Heritage Commission for 2016 and Work Priorities for 2017, and
- iii) THAT Council forward SOS workshop cost, brochure production cost and research/photo costs for budget consideration; or
- iv) Any other action deemed appropriate by Council.

Respectfully submitted,

Original signed by

Judith Walker
Senior Planner

Original signed by

Sundance Topham
Chief Administrative Officer