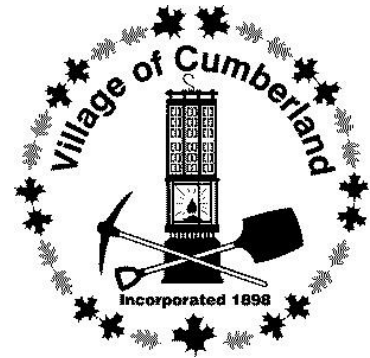


REGULAR AGENDA

24/2017/R



The Corporation of the Village of Cumberland

Regular Council Meeting
September 5, 2017 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, September 5, 2017
Recommend THAT Council approve the agenda for the regular Council meeting, September 5, 2017.

2. Adoption of Minutes

- 2.1 Minutes of the Council meeting held August 14, 2017 1
Recommend THAT Council approve the minutes of the Council meeting held August 14, 2017.

3. Delegations

4. Unfinished Business

- 4.1 Village of Cumberland Development Permits – Process Overview 11
Report
Prepared by Judith Walker, Senior Planner
Recommend THAT Council receive the Village of Cumberland Development Permits Process Overview report for information.
- 4.2 Delegation Bylaw 17
Prepared by Adriana Proton, Deputy Corporate Officer
i) Recommend THAT Council receive the Delegation Bylaw report.
ii) Recommend THAT Council provide direction regarding changes to the Delegation Bylaw.

5. Correspondence

- 5.1 Charmaine Enns, Medical Health Officer, Vancouver Island Health Authority 23
- Land Use Planning – Request for Engagement
Recommend THAT Council receive the correspondence from Charmaine Enns, Medical Health Officer, Vancouver Island Health Authority Re: Land Use Planning – Request for Engagement.

6. Reports

- 6.1 Village Park Family Area Landscape and Accessibility Improvements Project: Update and Request for Additional Project Funding 25
- Prepared by Kevin McPhedran, Parks and Outdoor Recreation Coordinator
- i) ***Recommend THAT Council receive the Village Park Family Area Landscape and Accessibility Improvements Project: Update and Request for Additional Project Funding report.***
 - ii) ***Recommend THAT Council approve an amendment to the 2017-2021 Financial Plan Bylaw to add up to an additional \$26,000.00 to the 2017 Parks Capital Budget to be funded from the Parks Development Cost Charges Reserve Fund.***
- 6.2 Temporary Street Closure, MOMAR 30
- Prepared by Adriana Proton, Deputy Corporate Officer
- i) ***Recommend THAT Council receive the Temporary Street Closure, MOMAR report.***
 - ii) ***Recommend THAT Council approve a street closure of Second Street from Dunsmuir Avenue to the alley south of Dunsmuir on September 22, 2017 from 9:00 am to 11:30 pm.***
 - iii) ***Recommend THAT Council approve an exemption to the Noise Control Bylaw to allow for the outdoor commercial MOMAR registration event on September 22, 2017 from 5 pm to 10 pm.***
- 6.3 Municipal Insurance Association Voting Delegate 34
- Prepared by Adriana Proton, Deputy Corporate Officer
- i) ***Recommend THAT Council receive the Municipal Insurance Association Voting Delegate report.***
 - ii) ***Recommend THAT Council reappoint its Municipal Insurance Association voting delegates, with one of them to be Mayor Leslie Baird.***

- 6.4 Heritage Alteration Permit – Cumberland Brewing Co. 37
Prepared by Judith Walker, Senior Planner
i) Recommend THAT Council receive the “Heritage Alteration Permit – Cumberland Brewing Co.” report dated August 25, 2017.
ii) Recommend THAT Council refer the application “Heritage Alteration Permit – Cumberland Brewing Co.” to the next meeting the Heritage Commission to be held on September 12, 2017.
- 6.5 August 2017 Recreation Department Report 43
Prepared by Leah Knutson, Manager of Recreation
• Recreation Programming Report 45
• Parks and Outdoor Recreation Report 47
Recommend THAT Council receive the August 2017 Recreation Department Report for information.
- 6.6 August 2017 Protective Services Report 49
Prepared by Michael Williamson, Manager of Protective Services
• Bylaw Enforcement Report 52
Recommend THAT Council receive the August 2017 Protective Services Report for information.
- 6.7 August 2017 Operations Department Report 54
Prepared by Rob Crisfield, Manager of Operations
• Planning Report 57
• Public Works Report 62
Recommend THAT Council receive the August 2017 Operations Department Report for information.
- 6.8 August 2017 Finance and Administration Department Report 64
Prepared by Michelle Mason, Financial Officer and Adriana Proton, Deputy Corporate Officer
Recommend THAT Council receive the August 2017 Finance and Administration Department Report for information.
- 6.9 August 2017 Chief Administrative Officer Report 69
Prepared by Sundance Topham, Chief Administrative Officer
Recommend THAT Council receive the August 2017 Chief Administrative Officer Report for information.

- 6.10 Council Reports
- | | | |
|--------|--------------------------|----|
| 6.10.1 | Mayor Leslie Baird | 72 |
| 6.10.2 | Councillor Jesse Ketler | 73 |
| 6.10.3 | Councillor Roger Kishi | 74 |
| 6.10.4 | Councillor Gwyn Sproule | |
| 6.10.5 | Councillor Sean Sullivan | 75 |
- Recommend THAT the Council reports be received.***
- 7. Bylaws**
- 7.1 Fire Protection Services and Regulation Amendment Bylaw No. 1065, 2017 76
- Recommend THAT Council adopt “Fire Protection Services and Regulation Amendment Bylaw No. 1065, 2017”.***
- 8. Consent Calendar**
- All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.
- 8.1 Ted Olynyk, Community Relations Manager, Vancouver Island-Sunshine coast, BC Hydro Re: BC Hydro – Beautification Fund Reminder. 78
- Recommend THAT Council receive the consent calendar.***
- 9. New Business**
- 10. Notices, Motions and Announcements**
- Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.
- Wastewater Advisory Committee meeting Thursday, September 7 at 1:00 p.m. in Council Chambers
 - Accessibility Committee meeting Monday, September 11 at 6:30 p.m. in Council Chambers
 - Advisory Planning Commission meeting Tuesday, September 12 at 11:00 a.m. in Council Chambers
 - Heritage Commission meeting Tuesday, September 12 at 5:45 p.m. in Council Chambers

11. Question Period

12. Closed Portion

THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

13. Adjournment