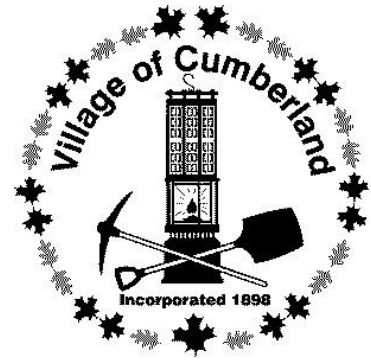


REGULAR AGENDA

10/2018/R



The Corporation of the Village of Cumberland

Regular Council Meeting
March 26, 2018 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, March 26, 2018
Recommend THAT Council approve the agenda for the regular Council meeting, March 26, 2018.

2. Adoption of Minutes

- 2.1 Minutes of the Council meeting held March 12, 2018 1
Recommend THAT Council approve the minutes of the Council meeting held March 12, 2018.
- 2.2 Receipt of Committee Minutes 9
Recommend THAT Council receive the minutes of the:
- ***Homelessness and Affordable Housing Committee, February 21, 2018***
 - ***Economic Development Strategy Steering Committee, February 2, 2018***

3. Delegations

- 3.1 Russell Dyson, Chief Administrative Officer; and Kevin Douville, Manager of Financial Planning, Comox Valley Regional District
- CVRD Budget Overview and Highlights
- Recommend THAT Council receive the delegation of Russell Dyson, Chief Administrative Officer, Comox Valley Regional District and Kevin Douville, Manager of Financial Planning, Comox Valley Regional District Re: CVRD Budget Overview and Highlights.***
- 3.2 Andy Telfer and Richard Campbell, BC Cycling Coalition
- BC Cycling Coalition initiative/feasibility study examining local priorities regarding cycling and active transportation.

Recommend THAT Council receive the delegation of Andy Telfer and Richard Campbell, BC Cycling Coalition Re: BC Cycling Coalition initiative/feasibility study examining local priorities regarding cycling and active transportation.

4. Unfinished Business

5. Correspondence

6. Reports

6.1 Heritage Alteration & Development Variance Permit - 2727 Dunsmuir Avenue 15

Prepared by Judith Walker, Senior Planner

- i) Recommend THAT Council receive the report “Heritage Alteration & Development Variance Permit – 2727 Dunsmuir Avenue” dated March 21, 2018.***
- ii) Recommend THAT Council grant the Heritage Alteration Permit for property described Lot B, Block 7, District Lot 21, Plan 522 (2727 Dunsmuir Avenue) substantially in compliance with the attached permit 2018-01-HAP (2727 Dunsmuir Avenue).***
- iii) Recommend THAT Council grant the Development Variance Permit for property described Lot B, Block 7, District Lot 21, Plan 522 (2727 Dunsmuir Avenue) to permit one loading space to be varied to zero requirement for 2018-01-DVP (2727 Dunsmuir) and as a condition of the Permit, the applicant be required to pay cash-in-lieu for the outstanding 24 parking spaces (to consist of 23 regular spaces and 1 expectant mother parking space) for a total value of \$91,200.***

6.2 Development Variance Permit Application – 3208 Fifth Street 67
Prepared by Joanne Rees, Planner

- i) Recommend THAT Council receive the report “Development Variance Permit Application – 3208 Fifth Street” dated March 20, 2018.***
- ii) Recommend THAT Council grant the Development Variance Permit for property described as Lot 1, Block 24, District Lot 21, Nelson District, Plan 522C (3208 Fifth Street) to vary the following:***
 - a. Left side exterior setback from the permitted 3.0metres to as close as 0.32metres; and***

- b. Rear setback from the permitted 1.5metres to as close as 1.34 metres;
as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit substantially in accordance with the Development Variance Permit dated March 6, 2018 attached to this report***

- 6.3 Development Variance Permit Application – 3268 Fifth Street 74
Prepared by Joanne Rees, Planner
- i) Recommend THAT Council receive the report “Development Variance Permit Application – 3268 Fifth Street” dated March 20, 2018.***
 - ii) Recommend THAT Council grant the Development Variance Permit for property described as Lot 1, Block 21, District Lot 21, Nelson District, Plan 522C (3268 Fifth Street) to vary the following:***
 - a) Left side exterior setback from the permitted 3.0metres to as close as 0.0metres (for the stairs only); and***
 - b) Rear setback from the permitted 4.5metres to as close as 1.1metres;******as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit, substantially in accordance with the Development Variance Permit dated March 6, 2018 attached to this report.***
- 6.4 Residential Infill Development Permit Referral – 2798 Ulverston Ave 80
Prepared by Joanne Rees, Planner
- i) Recommend THAT Council receive “Residential Infill Development Permit – 2798 Ulverston Avenue” report dated March 20, 2018.***
 - ii) Recommend THAT Council refer the application for a Development Permit for 2798 Ulverston Avenue to the meeting of the Advisory Planning Commission, tentatively scheduled for April 3, 2018.***
- 6.5 Strata Subdivision of Previously Occupied Buildings 2017-07 & 107
08-SV
(2817 A&B and 2825A&B Ulverston Ave)
Prepared by Joanne Rees, Planner

- i) Recommend THAT Council receive “Strata Subdivision of Previously Occupied Buildings 2017-07 & 08-SV” report dated March 20, 2018.*
- ii) Recommend THAT Council approve the application for Strata Subdivision of Previously Occupied Buildings 2017-07 & 08-SV (2817A&B and 2825A&B Ulverston Avenue) with the conditions for Final Approval as follows:*
 - 1) Final Plans shall be prepared by a BCLS in accordance with the requirements of the Strata Property Act and Land Title Act.*
 - 2) Upgrading of municipal water, sanitary, and storm services will be required in accordance with Village Bylaws.*
 - 3) Any other requirements as determined by Council.*
 - 4) When the conditions listed above have been met, Council delegates to the Approving Officer authority to grant Final Approval to the strata conversion application 2017-07-SV & 2017-08-SV (2817A&B and 2825A&B Ulverston Avenue) in accordance with Section 242(10)(a) of the Strata Property Act.*

- 6.6 Ginger Goodwin Way – Status Update 171
Prepared by Joanne Rees, Planner
Recommend THAT Council receive the report “Ginger Goodwin Way – Status Update” dated March 20, 2018.

- 6.7 Saito House Licence of Occupation Report 173
Prepared by Judy Walker, Senior Planner
 - i) Recommend THAT Council receive the Saito House Licence of Occupation Report, dated March 22, 2018;*
 - ii) Recommend THAT Council direct staff to present the draft Saito House Licence of Occupation to David Kydd and Jan Hellerud.*

- 6.8 Land Clearing of New Fire Hall Site 187
Prepared by Mike Williamson, Fire Chief/Manager of Protective Services
 - i) Recommend THAT Council receive the Land Clearing of New Fire Hall Site Report.*
 - ii) Recommend THAT Council approve the expenditure of up to \$7,000 to be funded through the 2018 growth taxes reserve, for clearing trees on Village owned property at 4382 Cumberland*

- Road; and,*
- iii) Recommend THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure.*
- 6.9 Community Grant Program, 2018 Applications 189
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Community Grant Program, 2018 Applications report.*
- ii) Recommend THAT Council consider allocating funding applications under the Community Grant Program for 2018 and future years.*
- 6.10 Temporary Street Closure, May Day March 202
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Temporary Street Closure, May Day report.*
- ii) Recommend THAT Council approve the temporary street closure of the eastbound lane of Dunsmuir Avenue from First Street to Fourth Street for the May Day March on May 1, 2018 from 5:30 to 6 pm.*
- 6.11 Temporary Road Closure, Thunderballs 205
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Temporary Street Closure, Thunderballs report.*
- ii) Recommend THAT Council approve the temporary street closure of Dunsmuir Avenue from First Street to Second Street for the Thunderballs practice run on April 22, 2018 from 7 am to 10 am and on May 22, 2018 from 7 am to 10 am for the Thunderballs event.*
- 6.12 Homelessness and Affordable Housing Select Committee, 208
Terms of Reference
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Homelessness and Affordable Housing, Terms of Reference report.*
- ii) Recommend THAT Council amend the Homeless and Affordable Housing Select Committee terms of reference to remove the following items from its scope of work:*

- (1) Explore the establishment and funding of a Cumberland not-for-profit housing corporation that is independent of the municipality.**
- (2) Facilitate partnerships, specifically with development and non-profit partners, to identify project opportunities for any type of housing in conjunction with the mayor and Village staff.**
- 6.13 Temporary Alternate to the Comox Valley Regional District Board 216
Prepared by Rachel Parker, Deputy Corporate Officer
i) Recommend THAT Council receive the Temporary Alternate to the Comox Valley Regional District Board report.
ii) Recommend THAT Council appoint Councillor Ketler as alternate director to the Comox Valley Regional District (CVRD) Board from April 22, 2018 to May 21, 2018, after which time Councillor Kishi will resume as alternate director.
- 6.14 Electronic Funds and Cheque Register, February 2018 218
Recommend THAT Council receive the Electronic Funds and Cheque Register for February 2018.
- 6.15 Outstanding Action Items 223
Recommend THAT Council receive the Outstanding Action Items report.
- 7. Bylaws**
- 7.1 2018-2022 Financial Plan Bylaw 229
Recommend THAT Council adopt the 2018-2022 Financial Plan Bylaw No. 1077, 2018.
- 7.2 Council Procedure Amendment Bylaw No 1078, 2018 234
Recommend THAT Council adopt the Council Procedure Amendment Bylaw No. 1078, 2018.
- 7.3 Cumberland Road Local Area Service Bylaw 235
Recommend THAT Council adopt the Cumberland Road Local Area Service Establishment Bylaw No. 1079, 2018.

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

Recommended THAT Council receive the consent calendar.

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| 8.1 | Karen Tam Wu, RPF, Acting Regional Director, British Columbia, Pembina Institute Re: On Climate, BC Budget takes steps in the right direction | 238 |
| 8.2 | Gary Fribance, President, Third Crossing Society Re: Update on the Binnie Report | 240 |

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advisory Planning Commission, April 3rd at 11:00 am
- Heritage Commission meeting, April 3rd at 5:30 pm
- Village Hall, April 3rd at 7 pm

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

13. Adjournment