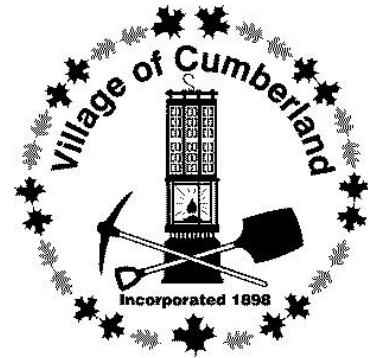


REGULAR MINUTES

10/2018/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
March 26, 2018 at 5:30 p.m.
Village Council Chambers**

Council Present:

Mayor Leslie Baird
Councillor Roger Kishi
Councillor Sean Sullivan
Councillor Gwyn Sproule

Staff Present:

Michelle Mason, Acting Chief Administrative
Officer and Financial Officer
Rachel Parker, Deputy Corporate Officer
Rob Crisfield, Manager of Operations
Judith Walker, Senior Planner
Joanne Rees, Planner

Regrets:

Councillor Jesse Ketler

Mayor Baird called the meeting to order at 5:30 pm.

1. Approval of Agenda

1.1 Agenda for regular Council meeting, March 26, 2018

Motion 18-164

Sullivan/Sproule

THAT Council approve the agenda as amended for the regular Council meeting, March 26, 2018.

Carried Unanimously

2. Adoption of Minutes

2.1 Minutes of the Council meeting held March 12, 2018

Motion 18-165

Sproule/Sullivan

THAT Council approve the minutes of the Council meeting held March 12, 2018 as corrected to read "begin" rather than "being" in item 6.2, motion 18-143.

Carried Unanimously

2.2 Receipt of Committee Minutes

Motion 18-166

Sproule/Kishi

THAT Council receive the minutes of the:

- Homelessness and Affordable Housing Committee, February 21, 2018
- Economic Development Strategy Steering Committee, February 2, 2018

Carried Unanimously

3. Delegations

3.1 Russell Dyson, Chief Administrative Officer; and Kevin Douville, Manager of Financial Planning, Comox Valley Regional District, re: CVRD Budget Overview and Highlights

Motion 18-167

Sproule/Sullivan

THAT Council receive the delegation of Russell Dyson, Chief Administrative Officer, Comox Valley Regional District and Kevin Douville, Manager of Financial Planning, Comox Valley Regional District Re: CVRD Budget Overview and Highlights.

Carried Unanimously

3.2 Andy Telfer and Marg Harris, CV Cycling coalition, re: BC Cycling Coalition initiative/feasibility study examining local priorities regarding cycling and active transportation.

Motion 18-168

Kishi/Sproule

THAT Council receive the delegation of Andy Telfer and Richard Campbell, BC Cycling Coalition Re: BC Cycling Coalition initiative/feasibility study examining local priorities regarding cycling and active transportation.

Carried Unanimously

4. Unfinished Business

None

5. Correspondence

None

6. Reports

- 6.1 Heritage Alteration & Development Variance Permit – 2727 Dunsmuir Avenue

This application was not considered at this time at the request of the applicant.

- 6.2 Development Variance Permit Application – 3208 Fifth Street
Motion 18-169

Kishi/Sproule

THAT Council receive the report “Development Variance Permit Application – 3208 Fifth Street” dated March 20, 2018.

Carried Unanimously

Motion 18-170

Sproule/Sullivan

THAT Council grant the Development Variance Permit for property described as Lot 1, Block 24, District Lot 21, Nelson District, Plan 522C (3208 Fifth Street) to vary the following:

- a. Left side exterior setback from the permitted 3.0metres to as close as 0.32metres; and
- b. Rear setback from the permitted 1.5metres to as close as 1.34 metres; as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit substantially in accordance with the Development Variance Permit dated March 6, 2018 attached to this report

Carried Unanimously

- 6.3 Development Variance Permit Application – 3268 Fifth Street
Motion 18-171

Kishi/Sullivan

THAT Council receive the report “Development Variance Permit Application – 3268 Fifth Street” dated March 20, 2018.

Carried Unanimously

Motion 18-172

Sullivan/Sproule

THAT Council grant the Development Variance Permit for property described as Lot 1, Block 21, District Lot 21, Nelson District, Plan 522C (3268 Fifth Street) to vary the following:

- a) Left side exterior setback from the permitted 3.0metres to as close as 0.0metres (for the stairs only); and
- b) Rear setback from the permitted 4.5metres to as close as 1.1metres;

as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit, substantially in accordance with the Development Variance Permit dated March 6, 2018 attached to this report.

Carried Unanimously

- 6.4 Residential Infill Development Permit Referral – 2798 Ulverston Avenue
Motion 18-173

Kishi/Sproule

THAT Council receive “Residential Infill Development Permit – 2798 Ulverston Avenue” report dated March 20, 2018.

Carried Unanimously

Motion 18-174

Kishi/Sproule

THAT Council refer the application for a Development Permit for 2798 Ulverston Avenue to the meeting of the Advisory Planning Commission, tentatively scheduled for April 3, 2018.

Carried Unanimously

- 6.5 Strata Subdivision of Previously Occupied Buildings 2017-07 & 08-SV
(2817 A&B and 2825 A&B Ulverston Avenue)
Motion 18-175

Kishi/Sproule

THAT Council receive “Strata Subdivision of Previously Occupied Buildings 2017-07 & 08-SV” (2817 A&B and 2825 A&B Ulverston Avenue) report dated March 20, 2018.

Carried Unanimously

Motion 18-176

Kishi/Sproule

THAT Council approve the application for Strata Subdivision of Previously Occupied Buildings 2017-07 & 08-SV (2817 A&B and 2825 A&B Ulverston Avenue) with the conditions for Final Approval as follows:

- 1) Final Plans shall be prepared by a BCLS in accordance with the requirements of the Strata Property Act and Land Title Act.

- 2) Upgrading of municipal water, sanitary, and storm services will be required in accordance with Village Bylaws.
- 3) Any other requirements as determined by Council.
- 4) When the conditions listed above have been met, Council delegates to the Approving Officer authority to grant Final Approval to the strata conversion application 2017-07-SV & 2017-08-SV (2817 A&B and 2825 A&B Ulverston Avenue) in accordance with Section 242(10)(a) of the *Strata Property Act*.

Carried Unanimously

6.6 Ginger Goodwin Way – Status Update

Motion 18-177

Kishi/Sullivan

THAT Council receive the report “Ginger Goodwin Way–Status Update” dated March 20, 2018.

Carried Unanimously

Motion 18-178

Kishi/Sproule

THAT Council direct staff to complete the consultation process with property owners on the west end of Minto Road to rename that portion of the road, and return to Council with a report; and request the Minister of Transportation and Infrastructure to make its decision on renaming the Comox Valley Parkway and respond to the Village by April 5, 2018.

Carried Unanimously

6.7 Saito House Licence of Occupation Report

Motion 18-179

Sullivan/Sproule

THAT Council receive the Saito House Licence of Occupation Report, dated March 22, 2018.

Carried Unanimously

Motion 18-180

Kishi/Sullivan

THAT Council direct staff to present the draft Saito House Licence of Occupation to David Kydd and Jan Hellerud.

Carried Unanimously

- 6.8 Land Clearing of New Fire Hall Site
Motion 18-181

Sullivan/Kishi

THAT Council receive the Land Clearing of New Fire Hall Site Report.

Carried Unanimously

Motion 18-182

Kishi/Sullivan

THAT Council approve the expenditure of up to \$7,000 to be funded through the 2018 growth taxes reserve, for clearing trees on Village owned property at 4382 Cumberland Road; and that Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure.

Carried Unanimously

- 6.9 Community Grant Program, 2018 Applications
Motion 18-182

Sullivan/Sproule

THAT Council receive the Community Grant Program, 2018 Applications report.

Carried Unanimously

Motion 18-183

Sproule/Kishi

THAT Council approve the following grants for 2018:

Coal Hills BMX Association	\$ 2,000.00 cash
Comox Valley Community Arts Council	\$ 1,000.00 in kind
Cumberland Community School Society	\$ 15,000.00 cash
Cumberland Culture and Art Society	\$ 2,000.00 cash
Cumberland Empire Events	\$ 3,979.00 cash \$ 7,990.00 in kind
Comox Valley Farmers Market	\$ 2,000.00 cash
Cumberland and District Historical Society	\$ 184.67 cash \$ 1,815.24 in kind
Lake Wilderness Society	\$ 8,000.00 cash
Comox Valley Pipe Band Society	\$ 500.00 cash
Steam Donkey Racing Club	\$ 200.00 in kind
United Riders of Cumberland	\$ 12,500.00 cash \$ 500.00 in kind

Carried Unanimously

- 6.10 Temporary Street Closure, May Day March
Motion 18-184
Kishi/Sullivan
THAT Council receive the Temporary Street Closure, May Day report.
Carried Unanimously
Motion 18-185
Kishi/Sproule
THAT Council approve the temporary street closure of the eastbound lane of Dunsmuir Avenue from First Street to Fourth Street for the May Day March on May 1, 2018 from 5:30 to 6 pm.
Carried Unanimously
- 6.11 Temporary Road Closure, Thunderballs
Motion 18-186
Kishi/Sullivan
THAT Council receive the Temporary Street Closure, Thunderballs report.
Carried Unanimously
- Motion 18-187
Sproule/Sullivan
THAT Council approve the temporary street closure of Dunsmuir Avenue from First Street to Second Street for the Thunderballs practice run on April 22, 2018 from 7 am to 10 am and on May 21, 2018 from 7 am to 10 am for the Thunderballs event.
Carried Unanimously
- 6.12 Homelessness and Affordable Housing Select Committee, Terms of Reference
Motion 18-188
Kishi/Sullivan
Postpone consideration of the Homelessness and Affordable Housing, Terms of Reference report until there is a full council present.
Carried Unanimously
- 6.13 Temporary Alternate to the Comox Valley Regional District Board
Motion 18-189
Kishi/Sullivan
THAT Council receive the Temporary Alternate to the Comox Valley Regional District Board report.
Carried Unanimously

Motion 18-190

Kishi/Sullivan

THAT Council appoint Councillor Ketler as alternate director to the Comox Valley Regional District (CVRD) Board from April 22, 2018 to May 13, 2018, after which time Councillor Kishi will resume as alternate director.

Carried Unanimously

6.14 Electronic Funds and Cheque Register, February 2018

Motion 18-191

Kishi/Sullivan

THAT Council receive the Electronic Funds and Cheque Register for February 2018.

Carried Unanimously

6.15 Outstanding Action Items

Motion 18-192

Kishi/Sullivan

THAT Council receive the Outstanding Action Items report.

Carried Unanimously

7. Bylaws

7.1 2018-2022 Financial Plan Bylaw

Motion 18-193

Kishi/Sproule

THAT Council adopt the 2018-2022 Financial Plan Bylaw No. 1077, 2018.

Carried Unanimously

7.2 Council Procedure Amendment Bylaw No 1078, 2018

Motion 18-194

Sproule/Kishi

THAT Council adopt the Council Procedure Amendment Bylaw No. 1078, 2018.

Carried Unanimously

7.3 Cumberland Road Local Area Service Bylaw

Motion 18-195

Sullivan/Sproule

THAT Council adopt the Cumberland Road Local Area Service Establishment Bylaw No. 1079, 2018.

Carried Unanimously

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

8.1 Karen Tam Wu, RPF, Acting Regional Director, British Columbia, Pembina Institute Re: On Climate, BC Budget takes steps in the right direction

8.2 Gary Fribance, President, Third Crossing Society Re: Update on the Binnie Report

Motion 18-196

Kishi/Sullivan

THAT Council receive the consent calendar.

Carried Unanimously

9. New Business

None

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advisory Planning Commission, April 3rd at 11:00 am
- Heritage Commission meeting, April 3rd at 5:30 pm
- Village Hall, April 3rd at 7 pm

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- How much influence does the Village have on how the CVRD spends money?
- Why a lot of the reports on the agenda weren't signed?
- Why is Lake Park Wilderness Society receiving grant funding?
- Has homelessness identified as an issue in the Village?

12. Closed Portion

Motion 18-197

Sullivan/Kishi

THAT pursuant to Section 90 (1) of the *Community Charter* Council close the meeting to the public to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Carried Unanimously

**13. Adjournment
Kishi/Sproule**

THAT Council adjourn the meeting at 8:10 pm

Certified Correct:

Mayor

Corporate Officer