



*Corporation of the  
Village of Cumberland*

**Advisory Planning  
Commission  
Meeting Minutes**

Minutes of the Advisory Planning Commission held on Tuesday March 6, 2018 in Council chambers located at 2675 Dunsmuir Avenue, Cumberland BC.

**PRESENT:**                   Vickey Brown (Chair)                   Jaye Mathieu  
                                  Eric Krejci                                   Jason Ross

**ABSENT:**                   Amanda Howe  
                                  Evan Loveless

**STAFF**                       Judith Walker, Senior Planner

**1. CALL TO ORDER AT 11:00AM.**

**2. Advisory Planning Commission Members**

Meaghan Cursons has resigned and Council will be sending a thank you letter. The Commission discussed the need to recruit new members and the Village will advertise on the website and in other media as soon as possible.

**3. APPROVAL OF AGENDA**

Krejci/Ross: THAT the agenda be approved as presented.”

CARRIED

**4. APPROVAL OF THE MINUTES**

Mathieu/Ross: “THAT the minutes from the meeting of February 6, 2018 be accepted as presented.”

CARRIED

**5. REFERRALS FROM COUNCIL:**

**a) Development Variance Permit Application – 3268 Fifth Street**

Mr. Shel Brodesgaard, the applicant, was present.

Mathieu/ Krejci: THAT the Advisory Planning Commission recommends that Council grant the Development Variance Permit for property described as Lot 1, Block 21, District Lot 21, Nelson District, Plan 522C (3268 Fifth Street) to vary the following:

- 1) Left side exterior setback from the permitted 3.0metres to as close as 0.0metres (for the stairs only); and
- 2) Rear setback from the permitted 4.5metres to as close as 1.1 metres;

as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit.

CARRIED

**ii) Development Variance Permit Application – 3208 Fifth Street**

Ross/Mathieu: THAT the Advisory Planning Commission recommends that Council grant the Development Variance Permit for property described as Lot 1, Block 24, District Lot 21, Nelson District, Plan 522C (3208 Fifth Street) to vary the following:

- a) Left side exterior setback from the permitted 3.0metres to as close as 0.32metres; and
- b) Rear setback from the permitted 1.5metres to as close as 1.34metres;

as shown on the site drawing attached to the Development Variance Permit dated March 6, 2018, to be confirmed and replaced by the required survey drawing at footings stage of the Building Permit.

CARRIED

**iii) Heritage Alteration & Development Variance Permit –2727 Dunsmuir Avenue**

Mr. Wayne Rideout, the applicant, was present. The Commission considered several factors with regard to the Variance request such as: the size of the lot available for parking; the number of units and commercial space in the proposed building; and the bylaw requirements.

Mathieu/Kejci: THAT the Advisory Planning Commission recommends to Council that with regard to the application 2018-01-HAP & DVP for property described as Lot B, Block 7, District Lot 21, Plan 522 (2727 Dunsmuir Avenue) they recommend that the requirements be varied to require 23 vehicle spaces in total , the developer is prepared to install 7 spaces, so payment of cash-in-lieu for a total of vehicle 16 vehicle spaces , the actual amount to be determined by staff.

CARRIED

Ross/Mathieu: THAT the Advisory Planning Commission recommends to Council that with regard to the application 2018-01-HAP & DVP for property described as Lot B, Block 7, District Lot 21, Plan 522 (2727 Dunsmuir Avenue) they recommend that the requirement for a loading zone be varied from 1 to 0 for this development.

CARRIED

The Commission recommends to Council that if a development application crosses a certain, not yet determined, density threshold that it be referred to the Homelessness and Affordable Housing Select Committee and the Accessibility Select Committee for their consideration.

- 6. **OLD BUSINESS:** None
- 7. **NEXT REGULAR MEETING** Tuesday April 3, 2017 at 11:00am.
- 8. **TERMINATION:**  
Ross: THAT the meeting be terminated.  
Time: 12:25pm

Certified Correct:  _____  Chair	Confirmed:  _____  Deputy Corporate Officer
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