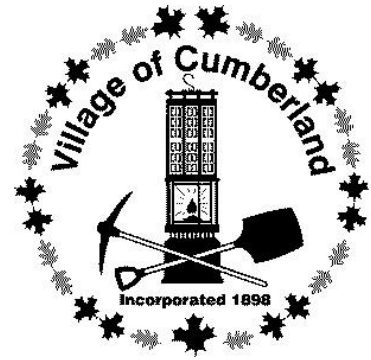


# REGULAR AGENDA

12/2018/R



## The Corporation of the Village of Cumberland

Regular Council Meeting  
April 9, 2018 at 5:30 p.m.  
Village Council Chambers

1. **Approval of Agenda**
  - 1.1 Agenda for regular Council meeting, April 9, 2018  
*Recommend THAT Council approve the agenda for the regular Council meeting, April 9, 2018.*
  
2. **Adoption of Minutes**
  - 2.1 Minutes of the Council meeting held March 26, 2018 1  
*Recommend THAT Council approve the minutes of the Council meeting held March 26, 2018.*
  
  - 2.2 Minutes of the Village Hall meeting held April 3, 2018 11  
*Recommend THAT Council approve the minutes of the Village Hall meeting held April 3, 2018.*
  
  - 2.2 Receipt of Committee/Commissions Minutes 13  
*Recommend THAT Council receive the minutes of the:*
    - *Heritage Commission, March 5, 2018*
  
3. **Delegations**
  
4. **Unfinished Business**
  
5. **Correspondence**
  
6. **Reports**
  - 6.1 Update on Status of Ministry of Environment Wastewater Discharge Permit 15  
Prepared by Paul Nash, LWMP Project Coordinator

***Recommend THAT Council receive the report "Update on Status of Ministry of Environment Wastewater Discharge Permit" for information.***

6.2 2018 LWMP Wastewater Treatment Options 19

Prepared by Paul Nash, LWMP Project Coordinator

***i) Recommend THAT Council receive the 2018 LWMP Wastewater Treatment Options report.***

***ii) Recommend THAT the following recommendation of the Technical Consultant and Wastewater Advisory Committee be adopted for the preferred Discharge Option:***

- 1. With the exception of the future reuse applications, discharge shall continue to be to the Maple Lake Creek Watershed;***
- 2. A second (indirect) discharge location to the Maple Lake Creek watershed via the North Wetland be established; and,***
- 3. Any future reuse applications take into consideration maintaining minimum dry weather flows in Maple Lake Creek.***

***AND THAT Option 1, Phase 2A – Upgraded Lagoon to MEP quality, with discharge to the North Wetland – be adopted as the preferred long term Treatment Option;***

***AND THAT the Biochar Reed Bed be adopted as part of the long-term Treatment Option, subject to further study and successful pilot testing;***

***AND THAT a complete project, rather than a phased one, be pursued for all grant applications, and only execute a phased project if there is insufficient grant funding obtained for a complete project;***

***AND THAT Cumberland moves to implementation of a project using the regulatory authority of the Discharge Permit, and seeking elector approval for any borrowing, rather than waiting for authorizations by completion of Stage 3 of the LWMP;***

***AND THAT Council direct staff to provide a report summarizing the risks and opportunities associated with seeking elector approval for borrowing in advance of securing grant funding.***

6.3 Application to FCM's Green Municipal Fund for a Wastewater 82

Capital Project

Prepared by Paul Nash, LWMP Project Coordinator

- i) Recommend THAT Council receive the Application to FCM's Green Municipal Fund for a Wastewater Capital Project report.***
- ii) That Council authorize the application to the Federation of Canadian Municipality's Green Municipal Fund for funding the Wastewater Capital Project, for:***
  - a. The project Scope of Phase 1, 2A and the Biochar Reed Bed,***
  - b. The amount of a \$750,000 grant and \$5,000,000 loan,***
  - c. Submission for the April 30, 2018 intake***

- 6.4 Application to FCM's Green Municipal Fund for a Biochar Reed Bed 89  
Prepared by Paul Nash, LWMP Project Coordinator
- i) Recommend THAT Council receive the report "Application to FCM's Green Municipal Fund for a Pilot Study of the Biochar Reed Bed".***
  - ii) Recommend THAT Council authorize the application to the Green Municipal Fund for funding of the Pilot Study of the Biochar Reed Bed for the amount of \$25,000.00***
- 6.5 Coal Valley Estates Phase 7 and 8 – Amendment to Environmental Protection Development Permit 97  
Prepared by Joanne Rees, Planner
- i) Recommend THAT the Council receive the "Coal Valley Estates Phase 7 and 8 – Amendment to Environmental Protection Development Permit" report.***
  - ii) Recommend THAT Council grant the amendment to Development Permit (File 2017-04-DP) for ONLY THAT PART OF property legally described as District Lot 24, Nelson District, Except Parts in Plans 21RW, 522E, 3130, 3268, 4222, 4661, , 4824, 4869, 6793, 6794, 11068, 12569, 13409, 13580, 13640, 14028, 15750, 23224, 19381, 19382, 19383, 20746, 21025, 22199, 23092, 23237, 23600, 23685, 24001, 24314, 24868, 25906, 26084, 26131, 26455, 26629, 26885, 27337, 27857, 29860, 30068, 30809, 32692, 35790, 36785, 35098, 50021, VIP64656, VIP65968, VIP65482, VIP67269, VIP71673, and except Parcel A (DD 27356N) and Parcel B (DD M7897) and except Parts in Plans VIP72020, VIP72022, VIP73804, VIP74156, VIP75434, EPP15708, EPP17313, EPP18594, EPP20118,***

***EPP53358, and EPP71701 as shown as phases 7 and 8 on Schedule A the draft Development Permit (CVE Estates) by removing section 2(d)(xi) from the previously granted Permit.***

- 6.6 Framework for Recreation in Canada 109  
Prepared by Wylie Panet-Raymond, Practicum Student  
***Recommend THAT Council receive the Framework for Recreation in Canada report for information.***
- 6.7 Homelessness and Affordable Housing Terms of Reference Report 115  
Prepared by, Rachel Parker, Deputy Corporate Officer  
***i) Recommend THAT Council receive the Homelessness and Affordable Housing, Terms of Reference report.***  
***ii) Recommend THAT Council amend the Homeless and Affordable Housing Select Committee terms of reference to remove the following items from its scope of work:***  
***(1) Explore the establishment and funding of a Cumberland not-for-profit housing corporation that is independent of the municipality.***  
***(2) Facilitate partnerships, specifically with development and non-profit partners, to identify project opportunities for any type of housing in conjunction with the mayor and Village staff.***
- 6.8 UBCM Asset Management Grant 123  
Prepared by Rob Crisfield, Manger of Operations  
***i) Recommend THAT Council receive the UBCM Asset Management Grant Application report;***  
***ii) AND THAT Council support the submission of the UBCM Asset Management Planning Program grant application through the Union of BC Municipalities (UBCM) for the Village of Cumberland Asset Management Investment Plan for an amount of \$30,000;***  
***iii) AND THAT Council support the proposed activities included in the grant application and commit to provide overall grant management;***  
***iv) AND THAT Council approve the expenditure of up to \$30,000, with \$15,000 to be funded by the UBCM Asset Management Planning Program (pending approval) and \$15,000 to be funded***

*through the general accumulated surplus funds, for a Village Asset Management Plan;*

*v) AND THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure;*

*vi) AND THAT Council approve the sole sourcing of the contract for the Village Asset Management Plan to Urban Systems at a value of \$30,000 plus tax as per section 5.9 (vii) and (x) of the Village of Cumberland Purchase Management Services Policy;*

6.9	March 2018 Recreation Department Report	127
	Prepared by Leah Knutson, Manager of Recreation	
	• Recreation Programming Report	130
	• Parks and Outdoor Recreation Report	132
	<b><i>Recommend THAT Council receive the March 2018 Recreation Department Report for information.</i></b>	
6.10	March 2018 Protective Services Report	134
	Prepared by Mike Williamson, Manager of Protective Services	
	• Bylaw Enforcement Report	
	<b><i>Recommend THAT Council receive the March 2018 Protective Services Report for information.</i></b>	
6.11	March 2018 - Operations Department Report	139
	Prepared by Rob Crisfield, Manager of Operations	
	• Public Works Report	142
	• Planning Report	144
	<b><i>Recommend THAT Council receive the March 2018 Operations Department Report for information.</i></b>	
6.12	March 2018 Finance and Administration Report	149
	Prepared by Michelle Mason, Financial Officer and Rachel Parker, Deputy Corporate Officer	
	<b><i>Recommend THAT Council receive the March 2018 Finance and Administration Report for information.</i></b>	
6.13	Council Reports	
6.13.1	Mayor Leslie Baird	154
6.13.2	Councillor Jesse Ketler	157
6.13.3	Councillor Roger Kishi	158

6.13.4	Councillor Gwyn Sproule	160
6.13.5	Councillor Sean Sullivan	161

***Recommend THAT the Council reports be received.***

**7. Bylaws**

**8. Consent Calendar**

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

**9. New Business**

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advisory Planning Commission, April 10<sup>th</sup> at noon
- Homelessness & Affordable Housing, April 11<sup>th</sup> at 9 am
- Accessibility Committee, April 16<sup>th</sup> at 6 pm

**11. Question Period**

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

**12. Closed Portion**

**13. Adjournment**