



# Corporation of the Village of Cumberland

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Accessibility Select Committee  
Minutes  
April 16, 2018, 6:00 pm  
Council Chambers

**Members Present:**

Laurel Rankin, Chair  
Judy Norbury, Vice-chair  
Trond Halle  
Brenda Lenahan  
Jaye Mathieu  
Cindy Patterson  
Councillor Sean Sullivan

**Staff:**

Rachel Parker, Deputy Corporate Officer

Ms. Rankin called the meeting to order at 6:05 pm.

**1. Approval of Agenda**

**Lenahan/Halle:** That the Committee approve the agenda as distributed.

**Carried**

**2. Adoption of Minutes**

**Norbury/Lenahan:** That the Committee approve the minutes of the February 20, 2018 meeting.

**Carried**

Discussion took place on the ability of the Committee to make recommendations on the requirement for accessible-ready units in multi-family residential development, and the SAFERhome Program.

**3. Unfinished Business**

3.1 Promotion: Victoria Day weekend activities & materials (\$500 budget)

(a) Market Day- May 19, 10am-4pm

(b) Victoria Day parade - May 21

- Village Market Day booth: Members will RSVP what time they will be at the booth
- Jaye will work on design for banner and stickers
- parade entry – five members will walk in the parade; Rachel to submit entry, stickers will be handed out

3.2 Work Plan, Review and Update

- it was requested to add Village Park to the Rich Hansen Foundation rating

- 3.3 Heritage BC, Heritage and Accessibility webinar on April 20 in Council Chambers for Accessibility Committee & Heritage Commission members

#### **4. New Business**

- 4.1 Reports from committee members
- Brenda is attending Inclusion BC conference
  - Trond and Judy attended the CVRD Nymph Falls event on accessible trail improvements
- 4.2 Community Event Manual review – distributed at February 2018 meeting  
Feedback on:
- It was noted that accessibility is only noted last in the Street Closure section of the application
  - Members were asked to recommend information to include in the manual, including how to make events more accessible, build an accessibility for events checklist
  - For Market Day it was suggested that sidewalks be kept clear of vendors storage, and temporary accessible parking on side streets
- 4.3 Accessible Parking Project 2018
- Members asked for an update on the accessible parking project
  - Members recommended changing the reserved parking spot in front of the Credit Union to a loading zone, and adding an accessible spot beside 2713 Second Street closer to the let down on the corner.

#### **5. Upcoming meetings**

- May 22 (Tuesday) at 6pm
- June 18 at 6pm
- September 24 at 6pm
- October 15 at 6pm
- November 19 at 6pm

#### **6. Adjournment**

The meeting was adjourned at 7:35 p.m.

Certified Correct:

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Chair

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Deputy Corporate Officer