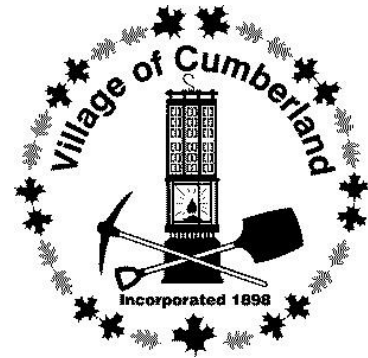


# REGULAR MINUTES

12/2018/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
April 9, 2018 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Roger Kishi  
Councillor Sean Sullivan  
Councillor Gwyn Sproule

**Staff Present:**

Rob Crisfield, Acting Chief Administrative Officer and  
Manager of Operations  
Michelle Mason, Financial Officer  
Rachel Parker, Deputy Corporate Officer  
Joanne Rees, Planner  
Paul Nash, LWMP Coordinator  
Wiley Panet-Raymond, Practicum Student

Mayor Baird called the meeting to order at 5:30 pm.

**1. Approval of Agenda**

1.1 Agenda for regular Council meeting, April 9, 2018

Motion 18-198

**Sullivan/Sproule**

THAT Council approve the agenda for the regular Council meeting, April 9, 2018.

**Carried Unanimously**

**2. Adoption of Minutes**

2.1 Minutes of the Council meeting held March 26, 2018

2.2 Minutes of the Village Hall meeting held April 3, 2018

Motion 18-199

**Ketler/Sproule**

THAT Council approve the minutes of the Council meeting held March 26, 2018 and the Village Hall meeting held April 3, 2018.

**Carried Unanimously**

2.2 Receipt of Committee/Commissions Minutes

Motion 18-200

**Sullivan/Ketler**

THAT Council receive the minutes of the:

- Heritage Commission, March 5, 2018

**Carried Unanimously**

**3. Delegations**

None

**4. Unfinished Business**

None

**5. Correspondence**

None

**6. Reports**

6.1 Update on Status of Ministry of Environment Wastewater Discharge Permit

Motion 18-201

**Sproule/Ketler**

THAT Council receive the report "Update on Status of Ministry of Environment Wastewater Discharge Permit" for information.

**Carried Unanimously**

6.2 2018 LWMP Wastewater Treatment Options

Motion 18-202

**Ketler/Sproule**

THAT Council receive the 2018 LWMP Wastewater Treatment Options report.

**Carried Unanimously**

Motion 18-203

**Sullivan/Ketler**

THAT the following recommendation of the Technical Consultant and Wastewater Advisory Committee be adopted for the preferred Discharge Option:

1. With the exception of the future reuse applications, discharge shall continue to be to the Maple Lake Creek Watershed;
2. A second (indirect) discharge location to the Maple Lake Creek watershed via the North Wetland be established; and,
3. Any future reuse applications take into consideration maintaining minimum dry weather flows in Maple Lake Creek;

AND THAT Option 1, Phase 2A – Upgraded Lagoon to MEP quality, with discharge to the North Wetland – be adopted as the preferred long term Treatment Option;  
AND THAT the Biochar Reed Bed be adopted as part of the long-term Treatment Option, subject to further study and successful pilot testing;  
AND THAT a complete project, rather than a phased one, be pursued for all grant applications, and only execute a phased project if there is insufficient grant funding obtained for a complete project;  
AND THAT Cumberland moves to implementation of a project using the regulatory authority of the Discharge Permit, and seeking elector approval for any borrowing, rather than waiting for authorizations by completion of Stage 3 of the LWMP;  
AND THAT Council direct staff to provide a report summarizing the risks and opportunities associated with seeking elector approval for borrowing in advance of securing grant funding.

**Carried Unanimously**

6.3 Application to FCM’s Green Municipal Fund for a Wastewater Capital Project

Motion 18-204

**Ketler/Sproule**

THAT Council receive the Application to FCM’s Green Municipal Fund for a Wastewater Capital Project report.

**Carried Unanimously**

Motion 18-205

**Ketler/Sproule**

That Council authorize the application to the Federation of Canadian Municipality’s Green Municipal Fund for funding the Wastewater Capital Project, for

- a. The project Scope of Phase 1, 2A and the Biochar Reed Bed,
- b. The amount of a \$750,000 grant and \$5,000,000 loan,
- c. Submission for the April 30, 2018 intake

**Carried Unanimously**

6.4 Application to FCM’s Green Municipal Fund for a Biochar Reed Bed  
Motion 18-206

**Ketler/Sproule**

THAT Council receive the report “Application to FCM’s Green Municipal Fund for a Pilot Study of the Biochar Reed Bed”.

**Carried Unanimously**

Motion 18-207

**Sullivan/Ketler**

THAT Council authorize the application to the Green Municipal Fund for funding of the Pilot Study of the Biochar Reed Bed for the amount of \$25,000.00.

**Carried Unanimously**

Motion 18-208

**Ketler/Sullivan**

THAT Council amend the motion *“to authorize the application to the Green Municipal Fund for funding of the Pilot Study of the Biochar Reed Bed”* from the amount of \$25,000.00 to \$20,000.00.

**Carried Unanimously**

- 6.5 Coal Valley Estates Phase 7 and 8 – Amendment to Environmental Protection Development Permit

Motion 10-209

**Sproule/Sullivan**

THAT the Council receive the “Coal Valley Estates Phase 7 and 8 – Amendment to Environmental Protection Development Permit” report.

**Carried Unanimously**

Motion 10-210

**Ketler/Sullivan**

THAT, if the applicant for the amendment to Coal Valley Estates Phase 7 and 8 – Amendment to Environmental Protection Development Permit wants to continue blasting during the period of April to July, that further study be done on the western screech owl and to address concerns regarding the Migratory Bird Convention Act.

**Carried Unanimously**

- 6.6 Framework for Recreation in Canada

Motion 10-211

**Kishi/Sullivan**

THAT Council receive the Framework for Recreation in Canada report for information.

**Carried Unanimously**

- 6.7 Homelessness and Affordable Housing Terms of Reference Report

Motion 10-212

**Sproule/Ketler**

THAT Council receive the Homelessness and Affordable Housing, Terms of Reference report.

**Carried Unanimously**

Motion 10-213

**Sproule/Ketler**

THAT Council amend the Homeless and Affordable Housing Select Committee terms of reference to remove the following items from its scope of work:

- (1) Explore the establishment and funding of a Cumberland not-for-profit housing corporation that is independent of the municipality.
- (2) Facilitate partnerships, specifically with development and non-profit partners, to identify project opportunities for any type of housing in conjunction with the mayor and Village staff.

**In Favour: Mayor Baird  
Councillor Ketler  
Councillor Sproule  
Councillor Sullivan**

**Opposed: Councillor Kishi**

**Carried**

6.8 UBCM Asset Management Grant

Motion 10-214

**Sproule/Ketler**

THAT Council receive the UBCM Asset Management Grant Application report.

**Carried Unanimously**

Motion 10-215

**Sproule/Ketler**

THAT Council support the submission of the UBCM Asset Management Planning Program grant application through the Union of BC Municipalities (UBCM) for the Village of Cumberland Asset Management Investment Plan for an amount of \$30,000; AND THAT Council support the proposed activities included in the grant application and commit to provide overall grant management; AND THAT Council approve the expenditure of up to \$30,000, with \$15,000 to be funded by the UBCM Asset Management Planning Program (pending approval) and \$15,000 to be funded through the general accumulated surplus funds, for a Village Asset Management Plan; AND THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure; AND

THAT Council approve the sole sourcing of the contract for the Village Asset Management Plan to Urban Systems at a value of \$30,000 plus tax as per section 5.9 (vii) and (x) of the Village of Cumberland Purchase Management Services Policy.

**Carried Unanimously**

- 6.9 March 2018 Recreation Department Report  
Motion 10-216

**Ketler/Sproule**

THAT Council receive the March 2018 Recreation Department Report for information.

**Carried Unanimously**

- 6.10 March 2018 Protective Services Report  
Motion 10-217

**Kishi/Ketler**

THAT Council receive the March 2018 Protective Services Report for information.

**Carried Unanimously**

- 6.11 March 2018 - Operations Department Report  
Motion 10-218

**Kishi/Ketler**

THAT Council receive the March 2018 Operations Department Report for information.

**Carried Unanimously**

- 6.12 March 2018 Finance and Administration Report  
Motion 10-219

**Kishi/Sullivan**

THAT Council receive the March 2018 Finance and Administration Report for information.

**Carried Unanimously**

- 6.13 Council Reports

6.13.1 Mayor Leslie Baird

6.13.2 Councillor Jesse Ketler

6.13.3 Councillor Roger Kishi

6.13.4 Councillor Gwyn Sproule

6.13.5 Councillor Sean Sullivan

Motion 10-220

**Kishi/Ketler**

THAT the Council reports be received.

**Carried Unanimously**

**7. Bylaws**

None

**8. Consent Calendar**

None

**9. New Business**

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advisory Planning Commission, April 10<sup>th</sup> at noon
- Homelessness & Affordable Housing, April 11<sup>th</sup> at 9 am
- Accessibility Committee, April 16<sup>th</sup> at 6 pm

**11. Question Period**

Council received questions:

- Was there necessity for development permit for the Maple Street development land clearing? When will they remove the slash piles? What is PLR?
- Wastewater treatment permit dry weather flows; are we designing something that is well over permit? Why are designing for four times currently capacity?

**12. Closed Portion**

None

**13. Adjournment**

Motion 10-221

**Kelter/Sullivan**

That the Council meeting be adjourned at 8:30 p.m.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer