

# REGULAR MINUTES

17/2018/R



## The Corporation of the Village of Cumberland

**Regular Council Meeting  
June 11, 2018 at 5:30 p.m.  
Village Council Chambers**

### **Council Present:**

Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Roger Kishi  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

### **Staff Present:**

Sundance Topham, Chief Administrative Officer  
Rob Crisfield, Manager of Operations  
Rachel Parker, Deputy Corporate Officer  
Judy Walker, Senior Planner  
Joanne Rees, Planner  
Odie Morin, Deputy Financial Officer

Mayor Baird called the meeting to order at 5:30 pm.

## **1. Approval of Agenda**

1.1 Agenda for regular Council meeting, June 11, 2018

Motion 18-330

### **Sproule/Ketler**

THAT Council approve the agenda for the regular Council meeting, June 11, 2018 with addition of correspondence from the Vancouver Island North Film Commission, and a temporary road closure for the Ginger Goodwin Funeral Procession.

**Carried Unanimously**

## **2. Adoption of Minutes**

2.1 Minutes of the Council meeting held May 28, 2018

Motion 18-331

### **Sullivan/Ketler**

THAT Council approve the minutes of the Council meeting held May 28, 2018.

**Carried Unanimously**

2.2 Minutes of the Village Hall meeting held June 4, 2018

Motion 18-332

**Sullivan/Ketler**

THAT Council approve the minutes of the Village Hall meeting held June 4, 2018

**Carried Unanimously**

2.3 Receipt of Committee/Commissions Minutes

Motion 18-333

**Sproule/Ketler**

THAT Council receive the minutes of the:

- Heritage Commission held May 7, 2018

**Carried Unanimously**

### **3. Delegations**

3.1 S/ Sgt. Eric Rochette, Comox Valley RCMP, RCMP Annual Report to Council

Motion 18-334

**Kishi/Sproule**

THAT Council receive the delegation of S/Sgt Eric Rochette, Comox Valley RCMP re: RCMP Annual Report to Council.

**Carried Unanimously**

### **4. Unfinished Business**

None

### **5. Correspondence**

5.1 Marianne Bell, Alley Naming Project, Request for approval for names and sign design

Motion 18-335

**Ketler/Sullivan**

THAT Council receive the correspondence from Marianne Bell Re: Alley Naming Project.

**Carried Unanimously**

Motion 18-336

**Sullivan/Ketler**

THAT Council approve the alleyway sign design with an arrow with Village logo; approve Helvetica Neue Condensed Bold font; and approve the

alleyway names of Dzunuk'wa, Leung, Bannerman, Tobacco, Williamson, John Henry Brown, Campbell, Hayashi, and Miller.

**Carried Unanimously**

- 5.2 Joan Miller, Vancouver Island North Film Commission, Request for Support  
Motion 18-337

**Sproule/Ketler**

THAT Council receive the correspondence from Joan Miller, Vancouver Island North Film Commission, Request for Support.

**Carried Unanimously**

Motion 18-338

**Sullivan/Sproule**

THAT Council send a letter to the Ministry of Transportation in support of the use and closure of the Inland Island Highway for the filming of Sonic the Hedgehog feature film in September 2018.

**Carried Unanimously**

## **6. Reports**

- 6.1 Heritage Alteration Permit – 2717 Dunsmuir Avenue  
Motion 18-339

**Sproule/Ketler**

THAT Council receive the application for a Heritage Alteration Permit (2018-03-HAP, 2717 Dunsmuir Avenue) report dated June 6, 2018.

**Carried Unanimously**

Motion 18-340

**Sullivan/Sproule**

THAT Council grant the Heritage Alteration Permit (2018-03 HAP) for property described Lot 11, Block 7, District Lot 21, Nelson District, Plan 522, Except Parcel A (DD70688N) (2717 Dunsmuir Avenue) substantially in compliance with the attached permit 2018-03-HAP.

**Carried Unanimously**

- 6.2 Development Variance Permit Amendment Application – 3208 Fifth Street

Motion 18-341

**Ketler/Sullivan**

THAT Council receive the report “Development Variance Permit Amendment Application – 3208 Fifth Street” dated June 6, 2018.

**Carried Unanimously**

Motion 18-342

**Ketler/Sproule**

THAT Council refer the application to amend the Development Variance Permit for 3208 Fifth Street to the meeting of the Advisory Planning Commission, tentatively scheduled for June 19, 2018.

**Carried Unanimously**

- 6.3 Residential Infill Development Permit and Development Variance Permit Applications – 2713 Windermere Avenue

Motion 18-343

**Ketler/Sproule**

THAT Council receive “Residential Infill Development Permit and Development Variance Permit – 2713 Windermere Avenue” report dated June 5, 2018.

**Carried Unanimously**

Motion 18-344

**Sullivan/Ketler**

THAT Council refer the application for a Development Permit and Development Variance Permit for 2713 Windermere Avenue” be referred to the next meeting of the Advisory Planning Commission scheduled for June 19, 2018.

**Carried Unanimously**

- 6.4 Cumberland Wild: Liquor Licence, Noise Exemption and Street Closure

Motion 18-345

**Ketler/Sullivan**

THAT Council receive the Cumberland Wild: Liquor Licence, Noise Exemption and Street Closure report.

**Carried Unanimously**

Motion 18-346

**Sullivan/Sproule**

THAT Council approve an exemption to the Noise Control Bylaw No. 950, 2012 on August 18, 2018 from noon to 1 am on August 19, 2018, and August 19, 2018 from noon to 11pm for the Cumberland Wild event; THAT Council give permission to Cumberland Village Works to provide liquor service with a special event liquor permit at the Cumberland Wild event at Village Park on August 18 and 19, 2018; AND THAT Council approve the temporary closure of Sixth Street from Dunsmuir Avenue to Keswick Avenue from August 16, 2018 at 5 pm to August 20, 2018 at noon.

**Kishi/Sullivan**

THAT Council amend the motion to extend the noise exemption on Sunday evening, August 19, 2018 to 12 midnight.

**Carried Unanimously**

**Carried Unanimously**

6.4.1 Temporary Street Closure, Ginger Goodwin Funeral Procession  
Motion 18-347

**Kishi/Sproule**

THAT Council received the Temporary Street Closure, Ginger Goodwin Funeral Procession report.

**Carried Unanimously**

Motion 18-348

**Kishi/Ketler**

THAT Council approve the temporary street closure of

- a. Dunsmuir Avenue from First Street to Sixth Street,
- b. First Street from Dunsmuir Avenue to Penrith Avenue, and
- c. Sixth Street from Dunsmuir Avenue to Derwent Avenue

on June 23, 2018 from 4 pm to 5 pm for the Ginger Goodwin Funeral Procession Re-enactment.

**Carried Unanimously**

6.5 2017 Statement of Financial Information (SOFI)  
Motion 18-349

**Kishi/Sullivan**

THAT Council receive the 2017 Statement of Financial Information (SOFI) report.

**Carried Unanimously**

Motion 18-350

**Sullivan/Ketler**

THAT Council approve the Corporation of the Village of Cumberland 2017 Statement of Financial Information for filing with the Ministry.

**Carried Unanimously**

- 6.6 May 2018 Recreation Department Report  
Motion 18-351

**Ketler/Sullivan**

THAT Council receive the May 2018 Recreation Department Report for information.

**Carried Unanimously**

- 6.7 May 2018 Protective Services Report  
Motion 18-352

**Kishi/Sproule**

THAT Council receive the May 2018 Protective Services Report for information.

**Carried Unanimously**

- 6.8 May 2018 Operations Department Report  
Motion 18-353

**Ketler/Kishi**

THAT Council receive the May 2018 Operations Department Report for information.

**Carried Unanimously**

- 6.9 May 2018 Finance and Administration Report  
Motion 18-354

**Kishi/Sullivan**

THAT Council receive the May 2018 Finance and Administration Report for information.

**Carried Unanimously**

- 6.10 May 2018 Chief Administrative Officer Report  
Motion 18-355

**Sullivan/Ketler**

THAT Council receive the May 2018 Chief Administrative Officer Report for information.

**Carried Unanimously**

- 6.11 Council Reports  
6.11.1 Mayor Leslie Baird  
6.12.2 Councillor Jesse Ketler  
6.13.3 Councillor Roger Kishi  
6.14.4 Councillor Gwyn Sproule  
6.15.5 Councillor Sean Sullivan  
Motion 18-356  
**Ketler/Sproule**  
THAT the Council reports be received.  
**Carried Unanimously**

**7. Bylaws**

- 7.1 Cemetery Bylaw  
Motion 18-357  
**Sullivan/Sproule**  
THAT Council receive the Cemetery Bylaw report.  
**Carried Unanimously**

- Motion 18-358  
**Sullivan/Sproule**  
THAT Council approve Policy 9.4, Cumberland Cemetery Grave Curbing and Landscaping; and THAT Council give first, second and third reading to "Cemetery Bylaw No. 1074, 2018."  
**Carried Unanimously**

**8. Consent Calendar**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Homelessness & Affordable Housing Committee Wednesday, June 13, 2018 at 9:00 am
- Accessibility Committee, Monday, June 18, 2018 at 6:00 pm
- Advisory Planning Committee, Tuesday, June 19, 2018 at 11:00 am

**11. Question Period**

Questions were received on the following topics:

- Landscaping in front of Cumberland Ready Mix as part of the Cumberland Road project
- Invasive plants and addressing re-growth after treatment
- Interments in the Japanese Cemetery

**12. Closed Portion**

Motion 18-359

**Sullivan/Sproule**

THAT pursuant to Section 90(1) of the *Community Charter* Council close the meeting to the public at 8:04 pm to consider:

- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Labour relations and other employer relations

**Carried Unanimously**

**13. Adjournment**

Motion 18-360

**Sullivan/Sproule**

THAT Council adjourn the meeting at 8:45 pm.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer