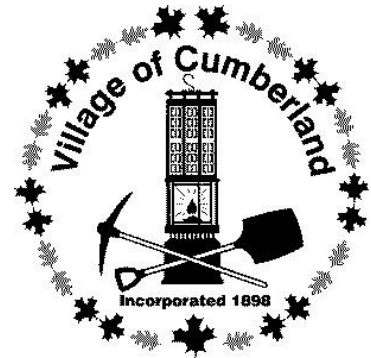


REGULAR AGENDA

17/2018/R



The Corporation of the Village of Cumberland

**Regular Council Meeting
June 11, 2018 at 5:30 p.m.
Village Council Chambers**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, June 11, 2018
***Recommend THAT Council approve the agenda for the regular
Council meeting, June 11, 2018.***

2. Adoption of Minutes

- 2.1 Minutes of the Council meeting held May 28, 2018 1
***Recommend THAT Council approve the minutes of the
Council meeting held May 28, 2018.***
- 2.2 Minutes of the Village Hall meeting held June 4, 2018 8
***Recommend THAT Council approve the minutes of the
Village Hall meeting held June 4, 2018***
- 2.3 Receipt of Committee/Commissions Minutes 10
Recommend THAT Council receive the minutes of the:
- ***Heritage Commission held May 7, 2018***

3. Delegations

- 3.1 S/ Sgt. Eric Rochette, Comox Valley RCMP 12
• RCMP Annual Report to Council
***Recommend THAT Council receive the delegation of Staff Sargent Eric
Rochette, Comox Valley RCMP re: RCMP Annual Report to Council***

4. Unfinished Business

5. **Correspondence**
- 5.1 Marianne Bell, Alley Naming Project 13
- Request for approval for names and sign design
- Recommend THAT Council receive the correspondence from Marianne Bell Re: Alley Naming Project***
6. **Reports**
- 6.1 Heritage Alteration Permit – 2717 Dunsmuir Avenue 23
Prepared by Judith Walker, Senior Planner
- i) THAT Council receive the application for a Heritage Alteration Permit (2018-03-HAP, 2717 Dunsmuir Avenue) report dated June 6, 2018;***
 - ii) THAT Council grant the Heritage Alteration Permit (2018-03 HAP) for property described Lot 11, Block 7, District Lot 21, Nelson District, Plan 522, Except Parcel A (DD70688N) (2717 Dunsmuir Avenue) substantially in compliance with the attached permit 2018-03-HAP.***
- 6.2 Development Variance Permit Amendment Application – 3208 Fifth Street 44
Prepared by Joanne Rees, Planner
- i) THAT Council receive the report “Development Variance Permit Amendment Application – 3208 Fifth Street” dated June 6, 2018.***
 - ii) THAT Council refer the application to amend the Development Variance Permit for 3208 Fifth Street to the meeting of the Advisory Planning Commission, tentatively scheduled for June 19, 2018.***
- 6.3 Residential Infill Development Permit and Development Variance Permit Applications – 2713 Windermere Avenue 49
Prepared by Joanne Rees, Planner
- i) THAT Council receive “Residential Infill Development Permit and Development Variance Permit – 2713 Windermere Avenue” report dated June 5, 2018.***
 - ii) THAT Council refer the application for a Development Permit and Development Variance Permit for 2713 Windermere Avenue” be referred to the next meeting of the Advisory Planning***

Commission scheduled for June 19, 2018.

- 6.4 Cumberland Wild: Liquor Licence, Noise Exemption and Street Closure 71
Prepared by Rachel Parker, Deputy Corporate Officer
- i) THAT Council receive the Cumberland Wild: Liquor Licence, Noise Exemption and Street Closure report.***
 - ii) THAT Council approve an exemption to the Noise Control Bylaw No. 950, 2012 on August 18, 2018 from noon to 1 am on August 19, 2018; and August 19, 2018 from noon to 11pm for the Cumberland Wild event.***
 - iii) THAT Council give permission to Cumberland Village Works to provide liquor service with a special event liquor permit at the Cumberland Wild event at Village Park on August 18 and 19, 2018.***
 - iv) THAT Council approve the temporary closure of Sixth Street from Dunsmuir Avenue to Keswick Avenue from August 16, 2018 at 5 pm to August 20, 2018 at noon.***
- 6.5 2017 Statement of Financial Information (SOFI) 77
Prepared by Odie Morin, Deputy Financial Officer
- i) THAT Council receive the 2017 Statement of Financial Information (SOFI) report.***
 - ii) And THAT Council approve the Corporation Of the Village of Cumberland 2017 Statement of Financial Information for Financial Information for filing with the Ministry.***
- 6.6 May 2018 Recreation Department Report 112
Prepared by Genevieve Burdett, Recreation Coordinator and Kevin McPhedran, Parks and Outdoor Recreation Coordinator
- Recreation Programming Report
 - Parks and Outdoor Recreation Report
- Recommend THAT Council receive the May 2018 Recreation Department Report for information.***
- 6.7 May 2018 Protective Services Report 116
Prepared by Mike Williamson, Manager of Protective Services
- Bylaw Enforcement Report

Recommend THAT Council receive the May 2018 Protective Services Report for information.

- 6.8 May 2018 - Operations Department Report 121
Prepared by Rob Crisfield, Manager of Operations
- Public Works Report
 - Planning Report
- Recommend THAT Council receive the May 2018 Operations Department Report for information.***
- 6.9 May 2018 Finance and Administration Report 133
Prepared by Michelle Mason, Financial Officer and Rachel Parker, Deputy Corporate Officer
- Recommend THAT Council receive the May 2018 Finance and Administration Report for information.***
- 6.10 May 2018 Chief Administrative Officer Report 137
Prepared by Sundance Topham, Chief Administrative Officer
- Recommend THAT Council receive the May 2018 Chief Administrative Officer Report for information.***
- 6.11 Council Reports
- 6.11.1 Mayor Leslie Baird 140
 - 6.12.2 Councillor Jesse Ketler 142
 - 6.13.3 Councillor Roger Kishi 143
 - 6.14.4 Councillor Gwyn Sproule 147
 - 6.15.5 Councillor Sean Sullivan 149
- Recommend THAT the Council reports be received.***
7. **Bylaws**
- 7.1 Cemetery Bylaw 150
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Cemetery Bylaw report.***
 - ii) Recommend THAT Council approve Policy 9.4, Cumberland Cemetery Grave Curbing and Landscaping.***
 - iii) Recommend THAT Council give first, second and third reading to "Cemetery Bylaw No. 1074, 2018."***

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Homelessness & Affordable Housing Committee Wednesday, June 13, 2018 at 9:00 am
- Accessibility Committee, Monday, June 18, 2018 at 6:00 pm
- Advisory Planning Committee, Tuesday, June 19, 2018 at 11:00 am

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Labour relations and other employer relations

13. Adjournment