



Corporation of the Village of Cumberland

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Accessibility Select Committee Minutes
June 18, 2018, 6:00 pm
Council Chambers

Members Present:

Laurel Rankin, Chair
Judy Norbury, Vice-chair
Trond Halle
Brenda Lenahan
Jaye Mathieu
Councillor Sean Sullivan

Staff:

Rachel Parker, Deputy Corporate Officer

Regrets: Cindy Patterson

Ms. Rankin called the meeting to order at 6:05 pm.

1. Approval of Agenda

Norbury/Mathieu: That the agenda be approved as presented.

Carried

2. Adoption of Minutes

Mathieu/Sullivan: That the minutes of April 16, 2018 be approved a presented.

Carried

3. Unfinished Business

3.1 Community Event Manual review

Discussion took place on reserved parking for special events to be located at the entrance to an event with proper signage and advertising by the event organizer.

Members agreed to

1. Develop a checklist to review events – Ms. Lenahan will prepare a check list, distribute to committee members for feedback, and address gaps in the checklist by informal consultation with event goers.
2. Prepare recommendations and requirements for the special events manual, which could include a refuge tent with change facilities which may be provided by corporate suppliers; Ms. Norbury will investigate at the Vancouver Folk Festival.
3. The Committee will plan to consult with event organizers through the fall and winter of 2018.

Discussion took place on portable aluminum ramps purchased by the Comox Valley Accessibility Committee. Ms. Norbury will investigate.

4. New Business

4.1 Reports from committee members

Ms. Lenahan reported on the availability of \$500 grant from SPARC BC. Mr. Halle will research costs for special event temporary reserved parking signage.

4.2 Facility and Infrastructure Review, Review of Recommendations

4.3 Work Plan, Review and Update

Ms. Rankin reported that distribution of the business brochure was unsuccessful and recommended that members present at the next Cumberland business group meeting. Ms. Rankin will contact Mr. Adam.

Members discussed the September meeting with Comox Valley Emergency Program and requested that any operational materials to be distributed in advance of the meeting.

4.4 2019 and 2020 Budget Requests

Ms. Rankin requested each member to identify three potential budget recommendations for 2019 for the September meeting.

4.5 SAFERhomes Program

Discussion took place on incentives for developers and the value of Village membership to the SAFERhomes program to receive materials for developers to make new residential development adaptable for accessibility. Members will include in 2019 budget recommendations.

5. Upcoming meetings

- September 24 at 6pm: meeting with Emergency Support Services
- October 15 at 6pm
- November 19 at 6pm

6. Adjournment

The meeting was adjourned at 7:20 pm.

Certified Correct:

Chair

Deputy Corporate Officer