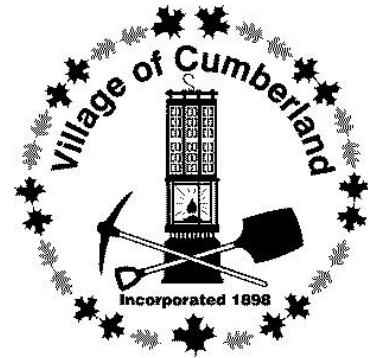


REGULAR MINUTES

19/2018/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
July 9, 2018 at 5:30 p.m.
Village Council Chambers**

Council Present:

Mayor Leslie Baird
Councillor Jesse Ketler
Councillor Roger Kishi
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:

Michelle Mason, Acting Chief Administrative
Officer and Financial Officer
Rob Crisfield, Manager of Operations
Ken Rogers, Manager of Development Services
Rachel Parker, Deputy Corporate Officer
Joanne Rees, Planner
Kaelin Chambers, Economic Development Coordinator

Mayor Baird called the meeting to order at 5:30 pm. Introduced were Ken Rogers, Manager of Development Services; and Kaelin Chambers, Economic Development Coordinator

1. Approval of Agenda

1.1 Agenda for regular Council meeting, July 9, 2018

Motion 18-399

Sproule/Ketler

THAT Council approve the agenda for the regular Council meeting July 9, 2018.

Carried Unanimously

2. Adoption of Minutes

2.1 Minutes of the Council meeting held June 25, 2018

Motion 18-400

Sullivan/Kishi

THAT Council approve the minutes of the Council meeting held June 25, 2018.

Carried Unanimously

3. Delegations

None

4. Unfinished Business

None

5. Correspondence

5.1 Bruce Jolliffe, Chair, Comox Valley Regional District, Non-Binding
Community Opinion Question – Governance Restructure Study
Motion 18-401

Ketler/Sullivan

THAT Council receive the correspondence from Bruce Jolliffe, Chair,
Comox Valley Regional District, Non-Binding Community Opinion Question
– Governance Restructure Study.

Carried Unanimously

Motion 18-402

Kishi/Sproule

THAT the Village of Cumberland inform the Comox Valley Regional District
that the Village will not include the question on governance on the ballot
at the October 20, 2018 local general election; and THAT the Village write
to the Comox Valley Regional District, the Inspector of Municipalities, and
the Minister of Municipal Affairs and Housing, voicing concerns of the
Comox Valley Regional District providing \$10,000 to the Comox Valley
Chamber of Commerce to promote the governance review.

Carried Unanimously

6. Reports

6.1 Village of Cumberland Economic Development Budget and Funding
Requests

Motion 18-403

Sullivan/Kishi

THAT the Village of Cumberland 2018 Economic Development Budget and
Funding Requests report be received.

Carried Unanimously

Motion 18-404

Sullivan/Sproule

THAT Council approve the expenditure of \$147,500 for economic
development initiatives with

- a. \$42,500 to be funded through General Accumulated Surplus and

b. \$105,000 to be funded through grant funding opportunities AND THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure; AND THAT the Village of Cumberland submit a grant application to the BC Rural Dividend Program for the implementation of Priority Projects, as identified within the Village of Cumberland Economic Development Strategy (2018), including:

- a. Strategy 1 – Conduct Investment Attraction
- b. Strategy 2 – Leverage Industrial Assets
- c. Strategy 7 – Creating a More Business Friendly Environment;

AND

THAT the Village of Cumberland submit a grant application to the Island Coastal Economic Trust (Sectoral Development Strategies) for the implementation of a Tourism Sector Strategy, as discussed within the Village of Cumberland Economic Development Strategy (2018), particularly:

- a. Strategy 8 – Support Diversification and Better Packaging of Tourism Opportunities
- b. Strategy 4 – Support Arts and Culture as an Economic Driver

Carried Unanimously

6.2 Wastewater Upgrade Project, Alternative Approval Process

Motion 18-405

Sullivan/Sproule

THAT Council receive the Wastewater Upgrade Project, Loan Authorization Elector Approval report.

Carried Unanimously

Motion 18-406

Sproule/Ketler

THAT Council direct the Corporate Officer to undertake an alternative approval process to obtain the approval of the electors for “Wastewater Upgrade Project Loan Authorization Bylaw No. 1084, 2018”, establish the deadline of August 24, 2018 for receiving elector responses; establish the elector response form as presented for a single elector response; and make the determination of the total number of electors of the Village of Cumberland for the approval process at 2892 electors.

Carried Unanimously

6.3 Development Variance Permit Application – 3208 Fifth Street

Motion 18-407

Ketler/Sullivan

THAT Council receive the report "Development Variance Permit Application – 3208 Fifth Street" dated June 13, 2018.

Carried Unanimously

Motion 18-408

Sproule/Ketler

THAT Council grant the amendment to the Development Variance Permit for property described as Lot 1, Block 24, District Lot 21, Nelson District, Plan 522C (3208 Fifth Street) to further vary the height of an accessory building from the permitted 4.5metres to 5.7metres, to be confirmed by a BCLS surveyor when the roof is on.

Carried Unanimously

- 6.4 Residential Infill Development Permit and Development Variance Permit Applications – 2713 Windermere Avenue

Motion 18-409

Sullivan/Kishi

THAT Council receive "Residential Infill Development Permit and Development Variance Permit – 2713 Windermere Avenue" report dated July 3, 2018.

Carried Unanimously

Motion 18-410

Sullivan/Sproule

THAT Council grant the:

- a. Development Permit substantially in compliance with the Development Permit dated June 19, 2018 for property described Lot 12, Block D, District Lot 21, Nelson District, Plan 522A (2713 Windermere Avenue) for the purposes of conversion of an existing construction of an accessory dwelling unit as a second storey addition; and
- b. Development Variance Permit to vary the right exterior side setback from the permitted 1.8metres to as close as 1.2metres; as shown on the survey drawing dated August 10, 2017 attached to the Development Variance Permit dated June 19, 2018.

Carried Unanimously

- 6.5 Residential Infill Development Permit – 2725 Derwent Avenue

Motion 18-411

Kishi/Sullivan

THAT Council receive “Residential Infill Development Permit – 2725 Derwent Avenue” report dated June 19, 2018.

Carried Unanimously

Motion 18-412

Kishi/Ketler

THAT Council refer the application for a Development Permit for 2725 Derwent Avenue to the meeting of the Advisory Planning Commission, scheduled for July 17, 2018.

Carried Unanimously

6.6 Residential Infill Development Permit – 2806 Penrith Avenue

Motion 18-413

Kishi/Sproule

THAT Council receive “Residential Infill Development Permit – 2806 Penrith Avenue report dated July 9, 2018.

Carried Unanimously

Motion 18-414

Kishi/Sproule

THAT Council refer the application for a Development Permit for 2806 Penrith Avenue to the meeting of the Advisory Planning Commission scheduled for July 17, 2018.

Carried Unanimously

6.7 Union of BC Municipalities Meetings

Motion 18-415

Kishi/Sullivan

THAT Council receive the Union of BC Municipalities, Meeting Requests report.

Carried Unanimously

Members discussed requesting the following meetings in order of priority:

1. Premier’s Office: overall update, fire hall funding
2. Minister of Environment: burning regulations review to address air quality
3. Minister of Forests: Private Managed Forest Lands harvesting in and around watersheds
4. Minister of Education: increasing enrollment, space need, and funding

5. Minister of Municipal Affairs and Housing: affordable housing, funding opportunities and criteria, housing agreements
6. Minister of Environment: liquid waste treatment funding opportunities

6.8 June 2018 Recreation Department Report
Motion 18-416

Kishi/Ketler

THAT Council receive the June 2018 Recreation Department Report for information.

Carried Unanimously

6.9 June 2018 Protective Services Report
Motion 18-417

Kishi/Ketler

THAT Council receive the June 2018 Protective Services Report for information.

Carried Unanimously

6.10 June 2018 Operations Department Report
Motion 18-418

Kishi/Sproule

THAT Council receive the June 2018 Operations Department Report for information.

Carried Unanimously

6.11 June 2018 Finance and Administration Report
Motion 18-419

Kishi/Sproule

THAT Council receive the June 2018 Finance and Administration Report for information.

Carried Unanimously

6.12 June 2018 Chief Administrative Officer Report
Motion 18-420

Ketler/Sullivan

THAT Council receive the June 2018 Chief Administrative Officer Report for information.

Carried Unanimously

- 6.13 Council Reports
 - 6.13.1 Mayor Leslie Baird
 - 6.13.2 Councillor Jesse Ketler
 - 6.13.3 Councillor Roger Kishi
 - 6.13.4 Councillor Gwyn Sproule
 - 6.13.5 Councillor Sean Sullivan
- Motion 18-421
Ketler/Sproule
THAT the Council reports be received.
Carried Unanimously

7. Bylaws
None

8. Consent Calendar

- 8.1 Bev Agur, Coordinator, Comox Valley Broombusters, Comox Valley Broombusters Report 2018
- 8.2 The Honourable Shane Simpson, Minister of Social Development and Poverty Reduction, re: initiatives for a more inclusive province

9. New Business

- 9.1 Councillor Kishi, Resolution in Support of Resolution M- 151, National strategy to combat plastic pollution
Motion 18-422
Kishi/Sullivan
THAT the Council receive the request from Councillor Kishi to support Resolution M-151 National strategy to combat plastic pollution.
Carried Unanimously

Motion 18-423

Kishi/Sproule

THAT Council endorse MP Gord Johns private members motion, M-151, National strategy to combat plastic pollution, and that this be communicated to Gord Johns, MP, Courtenay Alberni; the Honourable Catherine McKenna, Minister of Environment & Climate Change; and the Honourable Dominic LeBlanc, Minister of Fisheries, Oceans and the Canadian Coast Guard; and to AVICC communities.

Carried Unanimously

Motion 18-424

Kishi/Sullivan

THAT Council direct staff to report on ban on single use plastics in the Village of Cumberland.

Carried Unanimously

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advisory Planning Commission, July 17, 2018 at 11:00 am
- Homelessness & Affordable Housing Committee, Wednesday, July 18, 2018 at 9:00 am
- Pride flag raising on July 23, 2018 at 10 am

11. Question Period

Council received questions on

- Liquid waste treatment plan bylaw, five year borrowing option
- In fill on Penrith Avenue, parking for existing dwelling on street
- Fire hall construction, standard fire hall design drawings
- Single use plastic bag ban, consider green garbage bags
- Funding for economic development maxed out, including \$40,000 for web development

12. Closed Portion

Motion 18-425

Sullivan/Sproule

THAT pursuant to Section 90 (1) of the *Community Charter* Council close the meeting to the public at 7:16 pm to consider:

- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- labour relations or other employee relations.

Carried Unanimously

**13. Adjournment
Ketler/Sroule**

THAT the meeting be adjourned at 8:15 p.m.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer