

Corporation of the Village of Cumberland

2673 Dunsmuir Avenue
P.O. Box 340
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Homelessness and Affordable Housing Select Committee

Agenda

July 18, 2018 at 9 am

Council Chambers

1. **Approval of Agenda**
2. **Adoption of Minutes**
 - 2.1 June 13, 2018 1
3. **Delegations**
3. **Correspondence**
 - 3.1 Province of BC, Homeless count & funding opportunities 3
4. **Unfinished Business**
 - 4.1 Draft Homelessness Response Protocol Policy & Parks Bylaw Amendment
 - Mike Williamson, Manager of Protective Services
 - Ken Rogers, Manager of Development Services
5. **New Business**
 - 5.1 Reports from Committee members
 - UBCM Meeting Request with the Minister of Municipal Affairs and Housing
 - 5.2 2019 Work Plan & Budget Requests
 - (a) 2018 Terms of Reference..... 5

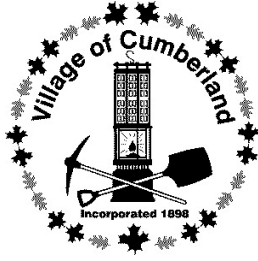
Description	2018	2019
Meeting costs	\$500	
BCNPHA membership	\$525	
BCNPHA RENT conference	\$500	
BCNPHA housing conference Vancouver Nov 2019	\$0	

6. Upcoming meetings

September 19, 2018 at 9am

November 21, 2018 at 9am – to change to either Nov 14 or 28

7. Adjournment



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Homelessness and Affordable Housing Select Committee Minutes June 13, 2018 at 9 am Council Chambers

Members Present:

Roger Albert, Chair
Kathy Duperron, Vice-Chair
Bobby Herron
Councillor Jesse Ketler

Staff:

Rachel Parker, Deputy Corporate Officer
Judith Walker, Senior Planner

Regrets: Ian Cooper, Mark Fortin
(Lindsay Monk joined a portion of the meeting via telephone)

Mr. Albert called the meeting to order at 9:06 am.

1. Approval of Agenda

Ketler/Duperron: THAT the agenda be approved as presented.
Carried

2. Adoption of Minutes

Herron/Ketler: THAT the minutes of the May 16, 2018 Committee meeting be adopted.
Carried

3. Delegations

3.1 Wayne Rideout, Rideout Construction Ltd., 2727 Dunsmuir Avenue
Development

Mr. Rideout reviewed his 26 residential/commercial development proposal for 2727 Dunsmuir; and advised he was seeking general support of the project and a recommendation of support for the variance request. He advised that the parking requirement would increase rent of each unit by \$50 per month. The current rental goal meets the 30% of income based on minimum wage. Discussion ensued on parking in the Village core area, partnerships with not-for-profits and BC Housing funding, density and DCCs, the parking requirement in the Zoning Bylaw, affordability, and housing demand, requirement for other features such as electric vehicle and bicycle parking, covenant to ensure units as rental. Discussion took place that a parking needs assessment would address future request for parking variances in relation to affordable housing.

4. Unfinished Business

- 4.1 Heritage Alteration Permit and Development Variance Permit, 2727 Dunsmuir (Rideout Construction)

Duperron/Herron: THAT, in view of the need for affordable housing in Cumberland, the Committee generally support the development project at 2727 Dunsmuir, and recommend that Council support the variance as requested; and that Council require that a covenant be placed on title to require that all residential units be provided as rental units for a minimum 10 year period.

Carried

Herron/Duperron: THAT the Committee recommend that Council undertake a parking needs assessment, including a review of Part 6 of the Zoning Bylaw, sidewalk cafes, angle parking and parallel parking, alleyway development for on-site parking, impact of accessory dwelling units and secondary suites.

Carried

- 4.2 Draft Homelessness Response Protocol Policy, feedback
This item was deferred until the next meeting.

5. New Business

- 5.1 Reports from Committee members
Councillor Ketler reported on the Comox Valley Coalition to End Homelessness' presentation for developers and plans to prepare a summary brochure. Councillor Ketler further reported on the development of supportive housing on the Island Health lots on Second Street.

6. Upcoming meetings

July 18, 2018 at 9am: 2019 work plan, budget and education/conference opportunities;
invite Protective Services staff to discuss homelessness in Cumberland
September 19, 2018 at 9am
November 21, 2018 at 9am – to change to either Nov 14 or 28

7. Adjournment

The meeting was adjourned at 10:55 am.

Certified Correct:

Chair

Deputy Corporate Officer



Mayor Leslie Baird & Council
Village of Cumberland
Box 340
Cumberland BC V0R 1S0

July 13, 2018

Dear Mayor Baird & Council,

Earlier this year, the Province coordinated homeless counts in 12 communities to help inform B.C.'s Homelessness Action Plan, which will focus on permanent housing and services. The Province will compile this data with counts from this year's federal Point-In-Time counts and counts from the following communities, conducted in 2017: Metro Vancouver, Fraser Valley Regional District, Duncan, and Vernon. Combined, this will capture approximately 85% of the population.

These counts provide vital information, including the demographics and service needs of people experiencing homelessness. They also help establish a benchmark to measure the progress made to reduce homelessness over time.

As we prepare the final report for release this fall, we wanted to share with you the information we got back from the Village of Cumberland. The attached document breaks down a number of demographics for your consideration as a local government.

If your community is interested in building more affordable housing to address needs identified through this count, we would encourage you to take advantage of provincial funding announced in Budget 2018. As part of this budget, our government launched a 30-point housing plan that includes \$7 billion over the next 10 years to create and preserve affordable housing.

[Funding applications can be found online](#), and funding is available to build housing for:

- indigenous people through the **Indigenous Housing Fund**;
- those experiencing homelessness through the **Supportive Housing Fund**;
- women and children fleeing violence through the **Women's Transition Housing Fund**; and
- mixed-income affordable housing for families, seniors and individuals through the **Community Housing Fund**.

Thank you for your consideration and if you have any problems, please don't hesitate to get in touch.

Sincerely,

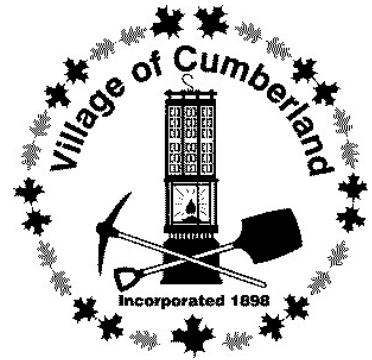
Handwritten signature of Selina Robinson in black ink.

Honourable Selina Robinson
Minister of Municipal Affairs & Housing

Handwritten signature of Shane Simpson in black ink.

Honourable Shane Simpson
Minister of Social Development & Poverty Reduction

COUNCIL POLICY



<p>Title: Homelessness and Affordable Housing Select Committee, Terms of Reference</p> <p>Adopted Date: January 26, 2015 Amended Date: February 12, 2018</p>	<p>No. 1.8</p> <p>Section: Administration Motion No. 15-40, 18-83</p>
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Policy Framework

The 2014 official community plan housing objectives and policies (5.2) include:

- Encourage a range of safe and affordable housing options which meet the needs of individuals and families of varying income levels, age groups, and needs.
- Integrate seniors and special needs housing into the community where there is good access to public transit and basic support services.
- Support the creation of new, and the retention of existing, rental housing and discourage the conversion of rental housing to strata ownership.
- Encourage alternative housing tenures within residential areas such as cohousing, cooperative housing, and fee-simple town homes, especially where these meet an affordable housing need.
- Support the location of supportive or transitional housing within the Village for special needs groups, such as the physically or mentally disabled, young people and others who have unique social needs
- Encourage the retention and creation of manufactured home parks in appropriate locations, as a viable and important source of affordable home ownership

Purpose of the Committee

The purpose of the committee is to undertake and complete the scope of work set out in this policy by June 2019.

Scope of Work

1. Homelessness: To make recommendations to Council on
 - (1) provisions for individuals whose personal circumstances make conventional housing and shelter solutions problematic.

- (2) a strategy to accommodate individuals who live
 - (a) in public spaces,
 - (b) by trespass on private property,
 - (c) in structures on private property that contravene Village bylaws, and
 - (d) in ways that are considered a risk to health and safety.
2. (Removed March 2018)
- 2.1 Consider any other matters referred to it by Council.

Reporting

3. The Committee will report to the Council through
 - (a) meeting minutes, which may include recommendations to Council,
 - (b) reports, and
 - (c) consultant reports.

Membership

4. Council will appoint up to seven members to the committee, including
 - (a) one member of council who may not sit as chair or vice-chair,
 - (b) up to six community-at-large members.
5. The members must select a chair and vice-chair from amongst the members.
6. Representatives from local and regional not-for-profit organizations and community service organizations may attend Committee meetings as non-voting liaisons.

Procedures and Administration

7. The Committee is subject to the open meeting, conflict of interest, and procedural rules and other applicable rules under the *Community Charter* and the Council Procedure Bylaw.
8. The Committee must meet monthly on a regularly recurring day at least 10 times per year. At its first meeting and the meeting in November or December each year after, the Committee must set out its schedule of meetings for the following year.
9. The Committee will have the following staff resources:
 - (1) Administrative support for
 - Scheduling and public notice of meetings
 - Preparation of meeting agendas and agenda items for discussion
 - Assistance with the preparation of work plans and budgets
 - Taking of the minutes
 - Submission of minutes to Council agenda for receipt

- (2) Planning support for
 - Social planning advice
 - Guidance on the official community plan and any zoning bylaw review
 - Provision of data and resources
10. Each year in November, the Commission must develop and submit to Council a work plan and budget request for the following year.