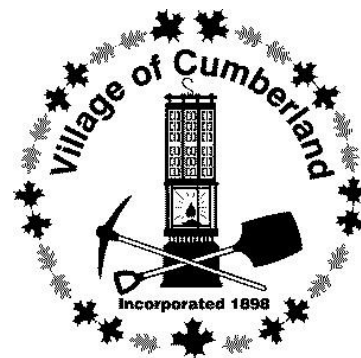


REGULAR MINUTES

23/2018/R



**The Corporation of the Village of Cumberland
 Regular Council Meeting
 August 13, 2018 at 5:30 p.m.
 Village Council Chambers**

Council Present:

Mayor Leslie Baird
 Councillor Jesse Ketler
 Councillor Roger Kishi
 Councillor Gwyn Sproule
 Councillor Sean Sullivan

Staff Present:

Sundance Topham, Chief Administrative Officer
 Michelle Mason, Financial Officer
 Rob Crisfield, Manager of Operations
 Ken Rogers, Manager of Development Services
 Rachel Parker, Deputy Corporate Officer

Mayor Baird called the meeting to order at 5:30 pm.

1. Approval of Agenda

1.1 Agenda for regular Council meeting, August 13, 2018
 Motion 18-455

Ketler/Sroule

THAT Council approve the agenda for the regular Council meeting, August 13, 2018.

Carried Unanimously

2. Adoption of Minutes

2.1 Minutes of the Council meeting held July 23, 2018
 Motion 18-456

Sullivan/Sroule

THAT Council approve the minutes of the Council meeting held July 23, 2018.

Carried Unanimously

2.2 Minutes of the Public Hearing held August 8, 2018
 Motion 18-457

Sullivan/Ketler

THAT Council approve the minutes of the Public Hearing held August 8, 2018.

Carried Unanimously

- 2.3 Receipt of Committee Minutes
Motion 18-458

Ketler/Sroule

THAT Council receive the minutes of the:

- Heritage Commission, June 4, 2018

Carried Unanimously

3. Delegations

- 3.1 Caroline Nestor, Public Relations Manager and Kabel Atwal, Project Manager, 3L Developments Inc., Residential Community of Riverwood

This delegation was withdrawn by the applicant.

4. Unfinished Business

None

5. Correspondence

- 5.1 Joan Miller, Film Commissioner, Vancouver Island North Film Commission re: Letter of Support re-Change in Filming Locations

This correspondence was withdrawn by the writer.

6. Reports

- 6.1 Development Variance Permit Application - 2817 Wellington Street
Motion 18-459

Sroule/Ketler

THAT Council receive the report "Development Variance Permit Application – 2817 Wellington Street" dated July 27, 2018.

Carried Unanimously

Motion 18-460

Kishi/Sroule

THAT Council refer the application for a Development Variance Permit for 2817 Wellington Street to the meeting of the Advisory Planning Commission, tentatively scheduled for September 4, 2018.

Carried Unanimously

6.2 Unveiling the STEP Code

Motion 18-461

Kishi/Sullivan

THAT Council receive the report Unveiling the Step Code dated July 10, 2018 for information only.

Carried Unanimously

6.3 Coal Valley Booster Station Report

Motion 18-462

Ketler/Sullivan

THAT Council receive the Coal Valley Booster Station report for information.

Carried Unanimously

Motion 18-463

Sullivan/Ketler

THAT Council approve the staff recommendation for the colour scheme for the Coal Valley Estates Booster Station building to use split face cinder blocks with wood features and a mix of colours from the museum and existing Coal Creek well building to blend with the surrounding buildings in the area.

Carried Unanimously

6.4 Fire Hall Design Next Steps Report

Motion 18-464

Kishi/Sproule

THAT Council receive the Fire Hall Design Next Steps Report.

Carried Unanimously

Motion 18-465

Kishi/Sproule

THAT Council approve the additional expenditure of up to \$125,000, to be funded through general accumulated surplus, for the Cumberland Fire Hall Detailed Design and Consultation and direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure; AND THAT the Village of Cumberland enter into a contract with MKM Projects Ltd. as per their alternative proposal for pre-construction and construction management services for the Village of Cumberland Fire Hall, and authorize the Chief Administrative Officer to execute the contract.

In Favour: Mayor Baird
Councillor Kishi
Councillor Sproule
Councillor Sullivan

Opposed: Councillor Ketler

Carried

6.5 Deputy Approving Officer Appointment

Motion 18-466

Kishi/Ketler

That Council receive the Deputy Approving Officer Appointment report.

Carried Unanimously

Motion 18-467

Sproule/Kishi

THAT, pursuant to Section 77 of the *Land Title Act*, Council appoint Ken Rogers as Deputy Approving Officer for the Village of Cumberland.

Carried Unanimously

6.6 Water Conservation Plan Report

Motion 18-468

Ketler/Sullivan

THAT Council receive the final Water Conservation Plan report from Wedler Engineering.

Carried Unanimously

Motion 18-469

Sproule/Kishi

THAT Council adopt the *Water Conservation and Reuse Program Proposed Public Outreach and Rebate Plan* report as the Village's water conservation plan for the next five years.

Carried Unanimously

6.7 Temporary Street Closure and Noise Exemption, Grizedale Block Party

Motion 18-470

Kishi/Ketler

THAT Council receive the Temporary Street Closure and Noise Exemption, Grizedale Block Party report.

Carried Unanimously

Motion 18-471

Sullivan/Sproule

THAT Council approve the temporary street closure of Grizedale Avenue and an exemption to the Noise Control Bylaw on September 15, 2018 from noon to midnight for a residential block party.

Carried Unanimously

6.8 July 2018 Recreation Department Report

Motion 18-472

Sproule/Ketler

THAT Council receive the July 2018 Recreation Department Report for information.

Carried Unanimously

6.9 Protective Services Report July 2018

Motion 18-473

Ketler/Sullivan

THAT Council receive the Protective Services Report July 2018.

Carried Unanimously

6.10 July 2018 - Economic Development Report

Motion 18-474

Kishi/Ketler

THAT Council receive the July 2018 - Economic Development Report for information.

Carried Unanimously

6.11 July 2018 - Development Services Department Report

Motion 18-475

Ketler/Kishi

THAT Council receive the July 2018 - Development Services Department Report for information.

Carried Unanimously

6.12 July 2018 - Operations Department Report

Motion 18-476

Ketler/Sullivan

THAT Council receive the July 2018 - Operations Department Report for information.

Carried Unanimously

- 6.13 July 2018 Finance and Administration Report
Motion 18-477
Kishi/Sproule
THAT Council receive the July 2018 Finance and Administration Report for information.
Carried Unanimously
- 6.14 July 2018 Chief Administrative Officer Report
Motion 18-478
Sullivan/Ketler
THAT Council receive the July 2018 Chief Administrative Officer Report for information.
Carried Unanimously
- 6.15 Council Reports
6.15.1 Mayor Leslie Baird
6.15.2 Councillor Jesse Ketler
6.15.3 Councillor Roger Kishi
6.15.4 Councillor Gwyn Sproule
6.15.5 Councillor Sean Sullivan
Motion 18-479
Ketler/Sproule
THAT the Council reports be received.
Carried Unanimously
- 7. Bylaws**
- 7.1 Council Remuneration Bylaw No. 1089, 2018
Motion 18-480
Sullivan/Ketler
THAT Council receive the Council Remuneration report.
Carried Unanimously
- Motion 18-481
Sproule/Kishi
THAT Council give first, second, and third reading to “Council Remuneration Bylaw No. 1089, 2018”.
Carried Unanimously
- 7.2 Development Procedure and Fees Bylaw No. 1073, 2018
Motion 18-482

Kishi/Sproule

THAT Council receive "Development Procedures and Fees Bylaw No. 1073, 2018" dated July 5, 2018.

Carried Unanimously

Motion 18-482

Kishi/Ketler

THAT Council give first and second readings to the "Development Procedures and Fees Bylaw No. 1073, 2018" as corrected in the header of Schedule C, and direct staff to report back to Council with a bylaw consultation process.

Carried Unanimously

7.3 Cannabis Retail Sales Report

Motion 18-483

Ketler/Sullivan

THAT Council receive the Cannabis Retail Sales Report.

Carried Unanimously

Motion 18-484

Kishi/Sullivan

THAT "Zoning Amendment Bylaw No. 1085, 2018" be given third reading; and THAT "Business Licence Amendment Bylaw No. 1086, 2018" be given third reading, and THAT Council receive for information only Policy No 9.5 Cannabis Retail Sales.

Carried Unanimously

8. Consent Calendar

- 8.1 Chair Bruce Jolliffe, Comox Valley Regional District, Initiation of Regional Growth Strategy Bylaw No. 120, Amendment No. 1

Item 8.1 was removed from the consent calendar for discussion.

9. New Business

None

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Obon Tour and Service at Japanese Cemetery, August 18, 2018 at 10 am
- Wastewater Loan Authorization AAP Deadline is August 24, 2018 at 4:30 pm
- Advisory Planning Commission, September 4, 2018 at 11 am
- Candidate Nomination Period is from September 4, 2018 at 9 am to September 14, 2018 at 4 pm

11. Question Period

Council received questions on the following matters:

- Booster station and washroom hours and colour scheme
- Standard requirement for neighbourhood meetings for development applications

12. Adjournment

Motion 18-485

Ketler/Sullivan

The meeting adjourn at 8pm.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer