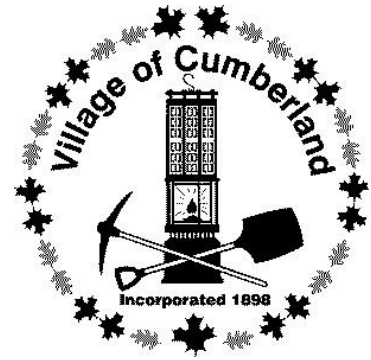


# REGULAR MINUTES

24/2018/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
September 4, 2018 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Roger Kishi  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Sundance Topham, Chief Administrative Officer  
Michelle Mason, Financial Officer  
Rob Crisfield, Manager of Operations  
Ken Rogers, Manager of Development Services  
Rachel Parker, Deputy Corporate Officer  
Ryan Coltura, Manager of Recreation  
Paul Nash, LWMP Coordinator

Mayor Baird called the meeting to order at 5:30 pm.

**1. Approval of Agenda**

1.1 Agenda for regular Council meeting, September 4, 2018

Motion 18-486

**Sullivan/Ketler**

THAT Council approve the agenda for the regular Council meeting,  
September 4, 2018.

**Carried Unanimously**

**2. Adoption of Minutes**

2.1 Minutes of the Council meeting held August 13, 2018

Motion 18-487

**Ketler/Sproule**

THAT Council approve the minutes of the Council meeting held August 13,  
2018.

**Carried Unanimously**

**3. Delegations**

- 3.1 Bruce Gibbons, Merville Water Guardians, Founder, Protecting Groundwater in the Comox Valley Aquifer  
Motion 18-488

**Sproule/Ketler**

THAT Council receive the delegation of Bruce Gibbons, Merville Water Guardians, Founder.

**Carried Unanimously**

**4. Unfinished Business**

None

**5. Correspondence**

None

**6. Reports**

- 6.1 Assent Vote for "Wastewater Upgrade Project Loan Authorization Bylaw No. 1084, 2018"  
Motion 18-489

**Ketler/Sproule**

THAT Council receive Assent Vote for "Wastewater Upgrade Project Loan Authorization Bylaw No. 1084, 2018" report.

**Carried Unanimously**

Motion 18-490

**Sullivan/Sproule**

THAT Council direct that assent voting take place at the 2018 general local election to seek elector approval to adopt "Wastewater Upgrade Project Loan Authorization Bylaw No. 1084, 2018"; THAT Council appoint Rachel Parker as Chief Election Officer and Sundance Topham as Deputy Chief Election Officer to undertake the assent vote; and THAT Council establish the following as the question put to electors:

"Are you in favour of 'Wastewater Upgrade Project Loan Authorization Bylaw, No. 1084, 2018' to authorize the Village of Cumberland to borrow up to \$4,400,000, including interest, over a period not exceeding 20 years in order to finance the construction of an upgraded lagoon wastewater treatment plant?"

**Carried Unanimously**

- 6.2 Public Engagement for Wastewater Upgrade Project Assent Vote  
Motion 18-491  
**Kishi/Ketler**  
THAT Council receive the Public Engagement for Wastewater Upgrade Project Assent Vote report for information.  
**Carried Unanimously**
- 6.3 Development Procedure and Fees Bylaw No. 1073, 2018: Public Communication Strategy  
Motion 18-492  
**Kishi/Ketler**  
THAT Council receive the Development Procedures and Fees Bylaw No. 1073, 2018 Public Communication Strategy report.  
**Carried Unanimously**
- Motion 18-493  
**Kishi/Sproule**  
THAT Council direct staff to proceed with the proposed International Association for Public Participation (IAP2) Level 2 as the public communication strategy; and to consult with the Homelessness and Affordable Housing Select Committee, Advisory Planning Commission, Heritage Commission, and Accessibility Committee on the draft Development Procedures and Fees Bylaw No. 1073, 2018.  
**Carried Unanimously**
- 6.4 CVRD Zoning Bylaw No. 520, 2018  
Motion 18-494  
**Sullivan/Kishi**  
THAT Council receive the Comox Valley Regional District Zoning Bylaw No. 520, 2018 report for information only.  
**Carried Unanimously**
- 6.5 Renaming Minto Road West  
Motion 18-495  
**Ketler/Sullivan**  
THAT Council receive the report “Renaming Minto Road West” dated August 17, 2018.  
**Carried Unanimously**

Motion 18-496

**Sullivan/Sproule**

THAT Council direct staff to process the name change to “Memorial Way” for that portion of Minto Road west of the Comox Valley Parkway.

**Carried Unanimously**

6.6 Red Dress Awareness Campaign

Motion 18-497

**Ketler/Sullivan**

THAT Council receive the Red Dress Awareness Campaign report.

**Carried Unanimously**

Motion 18-498

**Sproule/Kishi**

THAT Council approve the Village hosting the Kumugwe Cultural Society’s 2018 Red Dress Campaign installation at Peace Park from September 28 to October 9, 2018, and grant \$1,158 for in kind services from the community grant fund for public works support.

**Carried Unanimously**

6.7 Temporary Road Closure, MOMAR

Motion 18-499

**Sproule/Ketler**

THAT Council receive the Temporary Street Closure, MOMAR report.

**Carried Unanimously**

Motion 18-500

**Kishi/Sproule**

THAT Council approve a street closure of Second Street from Dunsmuir Avenue to the alley south of Dunsmuir on September 28, 2018 from 9:00 am to 11:00 pm for the Mind Over Matter Adventure Race.

**Carried Unanimously**

6.8 Recycle BC Statement of Works Update and Agreement Renewal

Motion 18-501

**Kishi/Ketler**

That Council receive the Recycle BC Statement of Work Update and Agreement Renewal report.

**Carried Unanimously**

Motion 18-502

**Kishi/Sproule**

THAT Council approve the execution of the updated Statement of Works agreement with Recycle BC for a five year and one month term and authorize the Chief Administrative Officer to execute the agreement.

**Carried Unanimously**

**7. Bylaws**

7.1 Council Remuneration Bylaw No. 1089, 2018

Motion 18-503

**Sproule/Sullivan**

THAT Council adopt Council Remuneration Bylaw No. 1089, 2018.

**Carried Unanimously**

7.2 Prohibition of Solid Fuel Burning Appliances in new Homes

Motion 18-504

**Kishi/Sproule**

THAT Council receive the Prohibition of Solid Fuel Burning Appliances in new Homes report dated August 16, 2018.

**Carried Unanimously**

Motion 18-505

**Sullivan/Ketler**

THAT Council give first reading to Solid Fuel Burning Appliance Bylaw No. 1091, 2018.

**Carried Unanimously**

7.3 2019 Permissive Tax Exemption

Motion 18-506

**Sproule/Sullivan**

THAT Council receive the 2019 Permissive Tax Exemptions report for information.

**Carried Unanimously**

Motion 18-507

**Sproule/Ketler**

THAT Council give first reading of the "Permissive Tax Exemption 2019 Bylaw No. 1090, 2018" and THAT Council direct staff to give notice of the proposed bylaw as required by section 227 of the *Community Charter*.

**Carried Unanimously**

**8. Consent Calendar**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Accessibility Committee Special Meeting , September 5 at 6 pm
- Heritage Commission, September 10, 2018 at 5:30 pm
- Accessibility Committee, September 17 at 6 pm
- Development Procedures & Fees Open House, September 18, 2018 at 6 pm
- Homelessness and Affordable Housing Committee, September 19, 2018 at 9 am
- Naloxone Training, September 19, 2018 at 7 pm
- Tax Sale, September 24, 2018 at 10 am

**11. Question Period**

Council received questions on the following matters:

- Location of Naloxone training
- Public consultation for Development Services and Fees Bylaw
- Public consultation for Wastewater Treatment loan authorization and other public consultation programs before election
- Existing wood stoves in situ for new buildings
- Local social media for public consultation for wastewater treatment loan authorization assent vote

**12. Closed Portion**

Motion 18-508

**Ketler/Sullivan**

THAT pursuant to Section 90 of the *Community Charter* Council close the meeting to the public to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment
- labour relations or other employee relations;

**Carried Unanimously**

**13. Adjournment  
Ketler/Sproule**

THAT Council adjourn the meeting at 8:50 pm.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer