

Corporation of the Village of Cumberland

2673 Dunsmuir Avenue
P.O. Box 340
Cumberland, BC V0R 1S0
Telephone: 250-336-2291
Fax: 250-336-2321
cumberland.ca

Accessibility Select Committee Agenda

September 17, 2018, 6:00 pm
Council Chambers

1. Approval of Agenda

2. Adoption of Minutes

2.1	June 18, 2018	1
2.2	September 5, 2018.....	3

3. Accessibility and the Comox Valley Emergency Program

Guests: Howie Siemens, CVRD Emergency Program Coordinator
George Doerksen, CVRD Deputy Coordinator / Interim Director to Emergency Support Services (ESS)
Jean Lewis, and Judy Nichol, CVESS volunteers
Mike Williamson, Cumberland Manager of Protective Services

1. Introductions

- Emergency Program staff and volunteers
- Cumberland Accessibility Committee members

2. Presentations

What is Emergency Support Services (ESS) and what do they do for the Comox Valley?

3. Previous accessibility work and training for Emergency Program and Emergency Support Services – where we are now

4. Personal emergency preparedness and resources sessions: CVEP offers and would be happy to set up date for delivery

- People with Disabilities
- Seniors

5. Evacuation Planning (e.g. Wildfire, Flood); CV Emergency Management web site/tools

6. Emergency Reception Centres

- Centres in Cumberland
- Centres in the Comox Valley

7. Set date for tour of Cumberland emergency reception centres

4. Unfinished Business

5. New Business

4.1 Reports from committee members

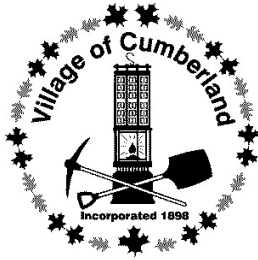
4.2 Accessible Parking referral:

- Request for reserved parking in front of doctors' office at Dunsmuir at Fourth (existing drop off on Dunsmuir/ new parking location on Fourth Street)

6. Upcoming meetings

- October 15 at 6pm
- November 19 at 6pm

7. Adjournment



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Accessibility Select Committee Minutes
June 18, 2018, 6:00 pm
Council Chambers

Members Present:

Laurel Rankin, Chair
Judy Norbury, Vice-chair
Trond Halle
Brenda Lenahan
Jaye Mathieu
Councillor Sean Sullivan

Staff:

Rachel Parker, Deputy Corporate Officer

Regrets: Cindy Patterson

Ms. Rankin called the meeting to order at 6:05 pm.

1. Approval of Agenda

Norbury/Mathieu: That the agenda be approved as presented.

Carried

2. Adoption of Minutes

Mathieu/Sullivan: That the minutes of April 16, 2018 be approved a presented.

Carried

3. Unfinished Business

3.1 Community Event Manual review

Discussion took place on reserved parking for special events to be located at the entrance to an event with proper signage and advertising by the event organizer.

Members agreed to

1. Develop a checklist to review events – Ms. Lenahan will prepare a check list, distribute to committee members for feedback, and address gaps in the checklist by informal consultation with event goers.
2. Prepare recommendations and requirements for the special events manual, which could include a refuge tent with change facilities which may be provided by corporate suppliers; Ms. Norbury will investigate at the Vancouver Folk Festival.
3. The Committee will plan to consult with event organizers through the fall and winter of 2018.

Discussion took place on portable aluminum ramps purchased by the Comox Valley Accessibility Committee. Ms. Norbury will investigate.

4. New Business

4.1 Reports from committee members

Ms. Lenahan reported on the availability of \$500 grant from SPARC BC. Mr. Halle will research costs for special event temporary reserved parking signage.

4.2 Facility and Infrastructure Review, Review of Recommendations

4.3 Work Plan, Review and Update

Ms. Rankin reported that distribution of the business brochure was unsuccessful and recommended that members present at the next Cumberland business group meeting. Ms. Rankin will contact Mr. Adam.

Members discussed the September meeting with Comox Valley Emergency Program and requested that any operational materials to be distributed in advance of the meeting.

4.4 2019 and 2020 Budget Requests

Ms. Rankin requested each member to identify three potential budget recommendations for 2019 for the September meeting.

4.5 SAFERhomes Program

Discussion took place on incentives for developers and the value of Village membership to the SAFERhomes program to receive materials for developers to make new residential development adaptable for accessibility. Members will include in 2019 budget recommendations.

5. Upcoming meetings

- September 24 at 6pm: meeting with Emergency Support Services
- October 15 at 6pm
- November 19 at 6pm

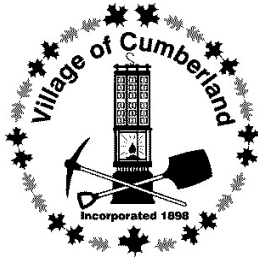
6. Adjournment

The meeting was adjourned at 7:20 pm.

Certified Correct:

Chair

Deputy Corporate Officer



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Accessibility Select Committee Minutes
Special Meeting
September 5, 2018, 6:00 pm
Council Chambers

Members Present:

Laurel Rankin, Chair
Judy Norbury, Vice-chair
Trond Halle
Brenda Lenahan
Jaye Mathieu
Councillor Sean Sullivan

Staff:

Rachel Parker, Deputy Corporate Officer

Ms. Rankin called the meeting to order at 6:05 pm.

1. Approval of Agenda

Norbury/Sullivan

2. Terms of Reference and Scope of Work Review

2.1 Terms of Reference & Work Plan, review and update

- Discussion on Rick Hansen rating review to other facilities: All Village facilities including Village Park.
- Beach mats at Lake Park and reserved parking

3. 2019/2020 Committee Budget Requests

3.1 Related to administration and work plan:

Description	2018 budget	2019 request
education	\$0	\$ 250
conferences		\$ 0
Meeting costs	\$0	\$ 100
Accessibility awareness promotion/public education	\$500*	\$ 500
Mounting of Sam Bradd Accessibility mural		\$ 300

* Rachel to check if awareness funding can be used for event signage OR check with SPARC BC awareness grant \$500 (Confirmed that meets SPARC funding criteria); or stickers

4. Budget Recommendations

- Facility and Infrastructure Review, Recommendations

4.1 Development Services: SAFERhomes Program membership: \$1300 and the following year(s) at \$650.00

Halle/Norbury: Committee Recommend that Council support membership with the SAFERhomes Program \$1300 and the following year(s) at \$650.00

Carried

4.2 Operations: special event reserve parking signage (10 signs) = \$332 plus cones – to be funded in 2018 if not funded in 2019

4.3 Project Recommendations for 2019 and 2020 (review 2016 Facility Review)

- Adaptable/universal/accessible MTB trail feasibility and construction estimate – determine scope and feasibility budget for 2019/construction for 2020/2021
- Ramp construction for Cultural Centre stage and construction/purchase of portable ramp for Empire Day Stage, recreation (share with school)
- Budget \$5,000 for full Rick Hansen assessment - investigate
- Budget \$5,000-\$10,000 for RFP to inventory tourism accessible features and develop web based tourism mapping for accessibility (could be phased into 2020)

4.4 SPARC BC / Disability Alliance BC, Accessibility Project – Committee recommendation

1. Beach mats and improvement to Cumberland Lake Park
2. Community accessibility web portal

5. Adjournment

Adjourned at 8:20 pm

Certified Correct:

Chair

Deputy Corporate Officer