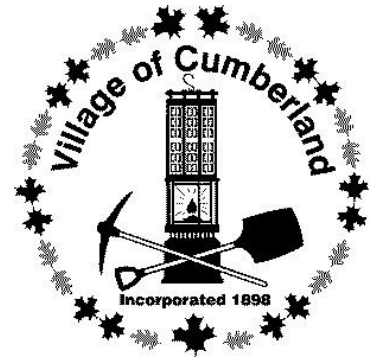


# REGULAR AGENDA

25/2018/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
September 24, 2018 at 5:30 p.m.  
Village Council Chambers**

*We are honoured to gather on the unceded traditional territory  
of the K'ómoks First Nation.*

**1. Approval of Agenda**

- 1.1 Agenda for regular Council meeting, September 24, 2018  
***Recommend THAT Council approve the agenda for the regular  
Council meeting, September 24, 2018.***

**2. Adoption of Minutes**

- 2.1 Minutes of the Council meeting held September 4, 2018 1  
***Recommend THAT Council approve the minutes of the Council  
meeting held September 4, 2018.***
- 2.2 Receipt of Committee Minutes 8  
***Recommend THAT Council receive the minutes of the:***
- ***Wastewater Advisory Committee held May 17, 2018***
  - ***Accessibility Committee held June 18, 2018***
  - ***Advisory Planning Commission held June 19, 2018***
  - ***Heritage Commission held August 7, 2018***
  - ***Accessibility Committee held Sept 5, 2018***

**3. Delegations**

- 3.1 Andrew McGifford, Senior Manager Comox Strathcona Waste 23  
Management Services, Comox Valley Regional District
- ***Comox Valley Waste Management Centre – Operational Updates***
- Recommend THAT Council receive the delegation of Andrew  
McGifford, Senior Manager Comox Strathcona Waste  
Management Services, Comox Valley Regional District re: Comox  
Valley Waste Management Centre – Operational Updates.***

3.2	Steve Morgan, Resident	26
	<ul style="list-style-type: none"><li>• Cumberland Wetlands data and proposed symposium</li></ul> <p><b><i>Recommend THAT Council receive the delegation of Steve Morgan, Resident, re: Cumberland Wetlands data and proposed symposium.</i></b></p>	
4.	<b>Unfinished Business</b>	
4.1	Bruce Gibbons, Merville Water Guardians, Founder	30
	<ul style="list-style-type: none"><li>• Protecting Groundwater in the Comox Valley Aquifer</li></ul>	
5.	<b>Correspondence</b>	
6.	<b>Reports</b>	
6.1	Development Variance Permit Application – 2817 Wellington St. Prepared by Joanne Rees, Planner	32
	<p><b><i>i) Recommend THAT Council receive the report “Development Variance Permit Application – 2817 Wellington Street” dated September 17, 2018.</i></b></p> <p><b><i>ii) Recommend THAT Council approve the issuance of a Development Variance Permit for a property legally described as Lot 14, Block 1, Section 25, Township 10, Nelson District, Plan 4222 (2817 Wellington Street) to allow an Accessory Dwelling Unit to be in the front yard of the subject property.</i></b></p>	
6.2	2018 Capital Project Update Prepared by Rob Crisfield, Manager of Operations	39
	<p><b><i>Recommend THAT Council receive the 2018 Capital Project Update report for information.</i></b></p>	
6.3	Coal Valley Booster Station Update Report Prepared by Rob Crisfield, Manager of Operations	41
	<p><b><i>i) Recommend THAT receive the Coal Valley Booster Station Update report.</i></b></p> <p><b><i>ii) Recommend THAT Council provide direction on the selection of final building colours for the exterior of booster station building.</i></b></p>	
6.4	Fire Hall Overhead Door Renovation Prepared by Rob Crisfield, Manager of Operations	46
	<p><b><i>i) Recommend THAT Council receive the Fire Hall Overhead Door Renovation report.</i></b></p>	

*ii) Recommend THAT Council approve the additional expenditure of up to \$20,000, to be funded through host amenity funds, for the Fire Hall Overhead Door Renovation project, and THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure.*

*iii) AND Recommend THAT based on the timing of the project schedule and a unique understanding of the project, Council approve the sole sourcing of the contract for this project to be awarded to Lacasse Construction, as per section 5.9(x) of the Purchasing Management Services policy.*

6.5	Electronic Funds and Cheque Register, July 2018 and August 2018 <i>Recommend THAT Council receive the Electronic Funds and Cheque Register for July 2018 and August 2018.</i>	49
6.6	Outstanding Action Items <i>Recommend THAT Council receive the Outstanding Action Items report.</i>	58
<b>7.</b>	<b>Bylaws</b>	
7.1	Zoning Amendment Bylaw No. 1085, 2018 <i>Recommend THAT Council adopt Zoning Amendment Bylaw No. 1085, 2018.</i>	67
7.2	Business Licence Amendment Bylaw No. 1086, 2018 <i>Recommend THAT Council adopt Business Licence Amendment Bylaw No. 1086, 2018.</i>	70
7.3	Permissive Tax Exemption 2019 Bylaw No. 1090, 2018 <i>Recommend THAT Council give second and third readings to Permissive Tax Exemption 2019 Bylaw No. 1090, 2018.</i>	75
<b>8.</b>	<b>Consent Calendar</b>	
	All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.	
8.1	Minister Selina Robinson, Ministry of Municipal Affairs and Housing • <i>Local Government Grants Act – No.2 Dam Pre-Design grant approval</i>	77

- 8.2 Shane Simpson, Minister of Social Development and Poverty Reduction 78
- Financial Assistance for Residential Treatment Programs

***Recommend THAT Council receive the consent calendar.***

**9. New Business**

- 9.1 Roger Kishi, Councillor re: School District 71 Board Policy Manual 82  
Policy Manual – Section 4 – Community Education and Community Schools Policy

- i) Recommend THAT Council receive the new business from Roger Kishi, Councillor re: School District 71 Board Policy Manual Policy Manual – Section 4 – Community Education and Community Schools Policy***
- ii) Recommend THAT Council invite representatives from SD 71 Board & staff to a Council meeting to present and discuss future partnerships/collaborations in light of System Direction 4-6, Community Education and Community Schools Policy.***

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Heritage Commission meeting, October 1 at 5:30 pm
- Advisory Planning Commission meeting, October 2 at 11 am
- Economic Development Steering Committee meeting, October 3 at 6:00 pm
- Advance Voting October 10 and 13, 8 am to 8 pm in Council Chambers

**11. Question Period**

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

**12. Closed Portion**

***Recommend THAT pursuant to Section 90 of the Community Charter Council close the meeting to the public to consider:***

- Labour relations or other employee relations;
- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**13. Adjournment**