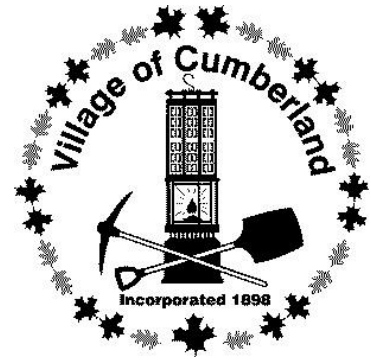


REGULAR MINUTES

25/2018/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
September 24, 2018 at 5:30 p.m.
Village Council Chambers**

Council Present:

Mayor Leslie Baird
Councillor Jesse Ketler
Councillor Roger Kishi
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:

Sundance Topham, Chief Administrative Officer
Michelle Mason, Financial Officer
Rob Crisfield, Manager of Operations
Ken Rogers, Manager of Development Services
Rachel Parker, Deputy Corporate Officer

Mayor Baird called the meeting to order at 5:30 pm.

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, September 24, 2018
Motion 18-509

Ketler/Sproule

THAT Council approve the agenda for the regular Council meeting,
September 24, 2018.

Carried Unanimously

2. Adoption of Minutes

- 2.1 Minutes of the Council meeting held September 4, 2018
Motion 18-510

Sullivan/Sproule

THAT Council approve the minutes of the Council meeting held September
4, 2018.

Carried Unanimously

- 2.2 Receipt of Committee Minutes
Motion 18-511

Sullivan/Ketler

THAT Council receive the minutes of the:

Wastewater Advisory Committee held May 17, 2018

- Accessibility Committee held June 18, 2018
- Advisory Planning Commission held June 19, 2018
- Heritage Commission held August 7, 2018
- Accessibility Committee held Sept 5, 2018

Carried Unanimously

3. Delegations

3.1 Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services, Comox Valley Regional District

- Comox Valley Waste Management Centre – Operational Updates
Motion 18-512

Kishi/Ketler

THAT Council receive the delegation of Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services, Comox Valley Regional District re: Comox Valley Waste Management Centre – Operational Updates.

Carried Unanimously

3.2 Steve Morgan, Resident

- Cumberland Wetlands data and proposed symposium
Motion 18-513

Kishi/Ketler

THAT Council receive the delegation of Steve Morgan, Resident, re: Cumberland Wetlands data and proposed symposium.

Carried Unanimously

4. Unfinished Business

4.1 Bruce Gibbons, Merville Water Guardians, Founder

- Protecting Groundwater in the Comox Valley Aquifer
Motion 18-514

Sroule/Sullivan

THAT Council direct the correspondence and request that the Village take the necessary steps implement a prohibition of water bottling in the zoning bylaw to protect the Comox Valley aquifer from Bruce Gibbons, Merville Water Guardians, to staff and come back with a report to Council.

Carried Unanimously

5. Correspondence

None

6. Reports

- 6.1 Development Variance Permit Application – 2817 Wellington Street
Motion 18-515

Ketler/Sroule

THAT Council receive the report “Development Variance Permit Application – 2817 Wellington Street” dated September 17, 2018.

Carried Unanimously

Motion 18-516

Sullivan/Kishi

THAT Council approve the issuance of a Development Variance Permit for a property legally described as Lot 14, Block 1, Section 25, Township 10, Nelson District, Plan 4222 (2817 Wellington Street) to allow an Accessory Dwelling Unit to be in the front yard of the subject property.

Carried Unanimously

- 6.2 2018 Capital Project Update
Motion 18-517

Ketler/Sroule

THAT Council receive the 2018 Capital Project Update report for information.

Carried Unanimously

- 6.3 Coal Valley Booster Station Update Report
Motion 18-518

Ketler/Sroule

THAT receive the Coal Valley Booster Station Update report.

Carried Unanimously

Motion 18-519

Sullivan/Sroule

THAT Council direct staff to use natural concrete with a clear coat for graffiti protection and red trim for the building colours for the exterior of the Coal Valley water booster station building at the Cumberland Recreation parking lot.

Carried Unanimously

- 6.4 Fire Hall Overhead Door Renovation
Motion 18-520

Sullivan/Ketler

THAT Council receive the Fire Hall Overhead Door Renovation report.

Carried Unanimously

Motion 18-521

Kishi/Sproule

THAT Council approve the additional expenditure of up to \$20,000, to be funded through host amenity funds, for the Fire Hall Overhead Door Renovation project, and THAT Council direct staff to bring forward an amendment to the adopted 2018-2022 Financial Plan Bylaw to reflect this expenditure; AND THAT based on the timing of the project schedule and a unique understanding of the project, Council approve the sole sourcing of the contract for this project to be awarded to Lacasse Construction, as per section 5.9(x) of the Purchasing Management Services policy.

Carried Unanimously

- 6.5 Electronic Funds and Cheque Register, July 2018 and August 2018
Motion 18-522

Kishi/Sproule

THAT Council receive the Electronic Funds and Cheque Register for July 2018 and August 2018.

Carried Unanimously

- 6.6 Outstanding Action Items
Motion 18-523

Ketler/Sproule

THAT Council receive the Outstanding Action Items report.

Carried Unanimously

7. Bylaws

- 7.1 Zoning Amendment Bylaw No. 1085, 2018
Motion 18-524

Sproule/Kishi

THAT Council adopt Zoning Amendment Bylaw No. 1085, 2018.

Carried Unanimously

- 7.2 Business Licence Amendment Bylaw No. 1086, 2018
Motion 18-525

Kishi/Sullivan

THAT Council adopt Business Licence Amendment Bylaw No. 1086, 2018.

Carried Unanimously

- 7.3 Permissive Tax Exemption 2019 Bylaw No. 1090, 2018
Motion 18-526

Sproule/Ketler

THAT Council give second and third readings to Permissive Tax Exemption 2019 Bylaw No. 1090, 2018.

Carried Unanimously

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

- 8.1 Minister Selina Robinson, Ministry of Municipal Affairs and Housing
- *Local Government Grants Act* – No.2 Dam Pre-Design grant approval
- 8.2 Shane Simpson, Minister of Social Development and Poverty Reduction
- Financial Assistance for Residential Treatment Programs

Motion 18-527

Kishi/Sproule

THAT Council receive the consent calendar.

Carried Unanimously

9. New Business

- 9.1 Councillor Kishi re: School District 71 Board Policy Manual Policy Manual – Section 4 – Community Education and Community Schools Policy

Motion 18-528

Kishi/Ketler

THAT Council receive the new business from Councillor Kishi, re: School District 71 Board Policy Manual Policy Manual – Section 4 – Community Education and Community Schools Policy.

Carried Unanimously

Motion 18-529

Kishi/Sproule

THAT Council invite representatives from School District 71 Board & staff to a Council meeting to present and discuss future partnerships/

collaborations in light of System Direction 4-6, Community Education and Community Schools Policy.

Carried Unanimously

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Heritage Commission meeting, October 1 at 5:30 pm
- Advisory Planning Commission meeting, October 2 at 11 am
- Economic Development Steering Committee meeting, October 3 at 6:00 pm
- Advance Voting October 10 and 13, 2018, 8 am to 8 pm in Council Chambers
- All Candidates meeting October 4, 2018 at 6:30pm at Cultural Centre
- Wastewater Upgrade open house on October 2, 2018 from 3 to 4:30 pm, and 6 to 7:30 pm, and a Town Hall from 7:30 to 9pm at Cultural Centre
- Red Dress Campaign and Installation ceremony, September 29, 2018 at noon

11. Question Period

Questions were received on the following matters:

- Re-use of new door for the fire hall
- Trees on the Wellington Street development variance property
- use of red colour for the colour scheme for the booster station

12. Closed Portion

Motion 18-530

Sproule/Kishi

THAT pursuant to Section 90 of the *Community Charter* Council close the meeting to the public to consider:

- Labour relations or other employee relations;
- Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried Unanimously

13. Adjournment

Motion 18-531

Sproule/Ketler

THAT Council adjourn to the closed portion of the meeting at 6:40 pm.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer