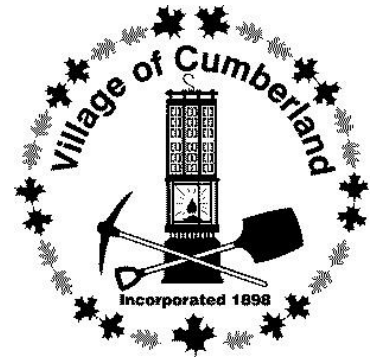


REGULAR AGENDA

27/2018/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
October 9, 2018 at 5:30 p.m.
Village Council Chambers**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, October 9, 2018
***Recommend THAT Council approve the agenda for the regular
Council meeting, October 9, 2018.***

2. Adoption of Minutes

- 2.1 Minutes of the Council meeting held September 24, 2018 1
***Recommend THAT Council approve the minutes of the Council
meeting held September 24, 2018.***
- 2.2 Receipt of Committee Minutes 8
Recommend THAT Council receive the minutes of the:
- ***Heritage Commission held September 10, 2018***

3. Delegations

4. Unfinished Business

- 4.1 Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services, Comox Valley Regional District 11
- Comox Valley Waste Management Centre – Operational Updates
***Recommend THAT Council provide a letter of support for the
change in elevation from 185 to 190 metres of the historical
landfill cell to provide the required space and time to transition to
Cell 1 at the Comox Valley Waste Management Centre.***

5. Correspondence

- 5.1 Cresslyn Fay, Director, Cumberland Hotel, 2714 Dunsmuir Avenue 14
- Temporary extension of hours
 - i) Recommend THAT Council receive the correspondence from Cresslyn Fay, Director, Cumberland Hotel, 2714 Dunsmuir Avenue re: Temporary extension of hours.*
 - ii) Recommend THAT Council indicate if it has an objection or no objection to the application for a temporary change to hours of sale for the liquor licence for the Cumberland Hotel at 2714 Dunsmuir Avenue and indicate whether it has any comments to the Liquor and Cannabis Regulation Branch.*

6. Reports

- 6.1 Bylaw contravention notice – 2613 Dunsmuir Avenue 21
Prepared by Ken Rogers, Manager of Development Services
- i) Recommend THAT Council receive the Bylaw contravention notice report; and*
 - ii) Recommend THAT Council authorize the Corporate Officer to file a notice in the Land Title Office against the title of the property located at 2613 Dunsmuir Avenue, PID Number 000-927-074, in accordance with Section 57 of the Community Charter, to provide notification to the public of the deficiencies noted in this report; and*
 - iii) Recommend THAT the Mayor and Corporate Officer be authorized to execute all documents related to this matter.*
- 6.2 Bear Hazard Assessment Report 26
Prepared by Cali Barton, WildSafeBC Community Coordinator
- i) Recommend THAT Council receive the Bear Hazard Assessment Report.*
 - ii) Recommend THAT Council approve the Bear Hazard Assessment for the Village of Cumberland September 2018.*
 - iii) Recommend THAT Council consider proceeding with the next steps required in the Bear Smart Community Status application process, which is to write a Bear Conflict Management Plan.*
- 6.3 Development Permit - 2018-08-DP - 3190 Royston Road 128
Prepared by Joanne Rees, Planner
- i) Recommend THAT Council receive the Development Permit - 2018-08-DP - 3190 Royston Road report dated September 28, 2018; and*

- ii) Recommend THAT Council approve Development Permit 2018-08-DP for the property described as Lot A, Section 30, Township 11, Nelson District, Plan VIP69479 (3190 Royston Road) substantially in compliance with the Development Permit dated October 9, 2018.*
- 6.4 CVRD Regional Growth Strategy Bylaw No. 120, Amendment 1 Referral 146
Prepared by Cleo Corbett, Senior Planner
- i) Recommend THAT Council receive the CVRD Regional Growth Strategy Bylaw No. 120, Amendment 1 Referral Report dated October 2, 2018;*
- ii) Recommend THAT Council accept the Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, Amendment 1, as presented.*
- 6.5 Age Friendly Assessment and Action Plan 156
Prepared by Ken Rogers, Manager of Development Services
- i) Recommend THAT Council receive the Age Friendly Assessment and Action Plan Report;*
- ii) Recommend THAT Council support the submission of an Age-friendly Assessment and Action Plan grant application through the Ministry of Health Age-friendly Communities Program for an amount of \$25,000,*
- iii) AND Recommend THAT Council support the proposed activities included in the grant application and commit to provide overall grant management.*
- 6.6 Road Name Request on Beaumont Crescent 169
Prepared by Ken Rogers, Manager of Development Services
- i) Recommend THAT Council receive the Road Name Request on Beaumont Crescent*
- ii) Recommend THAT Council support the request for the Road Name Request on Beaumont Crescent to Kehler Crescent.*
- 6.7 Temporary Street Closure, Halloween Parade 176
Prepared by Rachel Parker, Deputy Corporate Officer
- i) Recommend THAT Council receive the Temporary Street Closure, Halloween Parade report.*
- ii) Recommend THAT Council approve the closure of Dunsmuir Avenue from First Street to Fourth Street on October 31, 2018 from 3:50 pm to 6 pm for the Halloween Parade.*

- 6.8 Temporary Street Closure, Remembrance Day Service 179
Prepared by Rachel Parker, Deputy Corporate Officer
i) Recommend THAT Council receive the Temporary Street Closure, Remembrance Day Service report.
ii) Recommend THAT Council approve the closure of Dunsmuir Avenue from Third Street to Fifth Street on November 11, 2018 from 10:30 to 11:30 am for the Remembrance Day service, and approve the use of \$310 from Community Event Services for public works in kind services.
iii) Recommend THAT Council approve the period of October 31, 2018 to November 11, 2018 for the Legion Poppy Campaign.
- 6.9 Appointment of Corporate Officer and Deputy Chief Administrative Officer 182
Prepared by Sundance Topham, Chief Administrative Officer
i) Recommend THAT Council receive the Appointment of Corporate Officer and Deputy Chief Administrative Officer report.
ii) Recommend THAT Council appoint Rachel Parker as Corporate Officer for the Village of Cumberland.
iii) Recommend THAT Council appoint Michelle Mason as Deputy Chief Administrative Officer for the Village of Cumberland.
- 6.10 August & September 2018 - Recreation Department Report 196
Prepared by Ryan Coltura, Manager of Recreation
• Recreation Programming Report 199
• Parks and Outdoor Recreation Report 202
Recommend THAT Council receive the August & September 2018 - Recreation Department Report for information.
- 6.11 Protective Services Report, August and September 2018 205
Prepared by Mike Williamson, Fire Chief / Manager of Protective Services
• Bylaw Enforcement reports 208
• Wildsafe BC reports 212
Recommend THAT Council receive the August and September 2018 Protective Services Report.

6.12	August/September 2018 – Operations Department Report Prepared by Rob Crisfield, Manager of Operations	216
	• Public Works report	219
	<i>Recommend THAT Council receive the August/September 2018 – Operations Department Report for information.</i>	
6.13	August 2018 and September 2018 - Development Services Department Reports Prepared by Ken Rogers, Manager of Development Services	222
	• Planning Report for August 2018	224
	• Planning Report for September 2018	231
	<i>i) Recommend THAT Council receive the August 2018 – Development Services Department Report for information.</i>	
	<i>ii) Recommend THAT Council receive the September 2018 – Development Services Department Report for information.</i>	
6.14	August/September 2018 - Economic Development Report Prepared by Kaelin Chambers, Economic Development Coordinator	235
	<i>Recommend THAT Council receive the August/September 2018 – Economic Development Report for information.</i>	
6.15	August and September 2018 Finance and Administration Report Prepared by Michelle Mason, Financial Officer and Rachel Parker, Deputy Corporate Officer	238
	<i>Recommend THAT Council receive the August and September 2018 Finance and Administration Report for information.</i>	
6.16	August-September 2018 Chief Administrative Officer Report Prepared by Sundance Topham, Chief Administrative Officer	243
	<i>Recommend THAT Council receive the August-September 2018 Chief Administrative Officer Report for information.</i>	
6.17	Council Reports	
6.17.1	Mayor Leslie Baird	246
6.17.2	Councillor Jesse Ketler	249
6.17.3	Councillor Roger Kishi	251
6.17.4	Councillor Gwyn Sproule	257
6.17.5	Councillor Sean Sullivan – verbal report	
	<i>Recommend THAT the Council reports be received.</i>	

7. Bylaws

7.1 Permissive Tax Exemption 2019 Bylaw No. 1090, 2018 259
Recommend THAT Council adopt Permissive Tax Exemption 2019 Bylaw No. 1090, 2018.

7.2 Solid Fuel Burning Appliances Bylaw No. 1091, 2018 261
Prepared by Joanne Rees, Planner
i) Recommend THAT Council receive the Solid Fuel Burning Appliances Bylaw No. 1091, 2018 report dated October 1, 2018.
ii) Recommend THAT Council give second and third reading to the Solid Fuel Burning Appliance Bylaw No. 1091, 2018.

8. Consent Calendar

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advance voting, October 10 and 13, 8 am to 8 pm in Council Chambers
- Accessibility Committee meeting, October 15 at 6 pm
- General voting day, October 20 from 8 am to 8 pm in Buchanan Hall (first floor of the Cultural Centre)
- Inaugural Council meeting, November 5 at 5:30 pm
- Heritage Commission meeting, November 6 at 5:45 pm

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

12. Adjournment