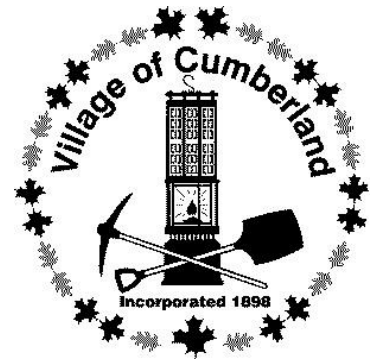


# REGULAR MINUTES

27/2018/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
October 9, 2018 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Roger Kishi  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Sundance Topham, Chief Administrative Officer  
Michelle Mason, Financial Officer  
Rob Crisfield, Manager of Operations  
Ken Rogers, Manager of Development Services  
Rachel Parker, Deputy Corporate Officer  
Cleo Corbett, Senior Planner  
Kaelin Chambers, Economic Development Coordinator

Mayor Baird called the meeting to order at 5:30 pm.

**1. Approval of Agenda**

1.1 Agenda for regular Council meeting, October 9, 2018

Motion 18-532

**Ketler/Sproule**

THAT Council approve the agenda for the regular Council meeting, October 9, 2018.

**Carried Unanimously**

**2. Adoption of Minutes**

2.1 Minutes of the Council meeting held September 24, 2018

Motion 18-533

**Sullivan/Sproule**

THAT Council approve the minutes of the Council meeting held September 24, 2018.

**Carried Unanimously**

2.2 Receipt of Committee Minutes

Motion 18-534

**Ketler/Sproule**

THAT Council receive the minutes of the:

- Heritage Commission held September 10, 2018

**Carried Unanimously**

**3. Delegations**

None

**4. Unfinished Business**

4.1 Andrew McGifford, Senior Manager Comox Strathcona Waste Management Services, Comox Valley Regional District

- Comox Valley Waste Management Centre – Operational Updates

Motion 18-535

**Kishi/Sproule**

THAT Council provide a letter of support for the change in elevation from 185 to 190 metres of the historical landfill cell to provide the required space and time to transition to Cell 1 at the Comox Valley Waste Management Centre.

**Carried Unanimously**

**5. Correspondence**

5.1 Cresslyn Fay, Director, Cumberland Hotel, 2714 Dunsmuir Avenue

- Temporary extension of hours

Motion 18-536

**Kishi/Sullivan**

THAT Council receive the correspondence from Cresslyn Fay, Director, Cumberland Hotel, 2714 Dunsmuir Avenue re: Temporary extension of hours.

**Carried Unanimously**

Motion 18-537

**Sproule/Sullivan**

THAT Council approve the application for a temporary change of hours of sale for closure from 12 midnight to 2 am on November 5, 2018 for the liquor licence for the Cumberland Hotel at 2714 Dunsmuir Avenue.

**Carried Unanimously**

**6. Reports**

6.1 Bylaw contravention notice – 2613 Dunsmuir Avenue

Motion 18-538

**Kishi/Sullivan**

THAT Council receive the Bylaw contravention notice report.

**Carried Unanimously**

Councillor Ketler left the meeting at 5:35 pm as she has a conflict under item 6.1.

Motion 18-539

**Sproule/Kishi**

THAT Council delay giving instructions to the Corporate Officer to file a notice in the Land Title Office against the title of property located at 2613 Dunsmuir Avenue, PID Number 000-927-074, in accordance with Section 57 of the *Community Charter*, to provide notification to the public of the deficiencies noted in this report, pending the Building Inspector's review that the engineering report and drawings submitted to the Village on October 9, 2018 comply with the Consent Order, save and except requirement to meet the Building Code; AND THAT if the engineering report and drawings do not comply, then for the Corporate Officer to file a notice in the Land Title Office against the title of property located at 2613 Dunsmuir Avenue, PID Number 000-927-074, in accordance with Section 57 of the Community Charter; AND THAT The Mayor and Corporate Officer be authorized to execute all documents related to this matter.

**Carried Unanimously**

Councillor Ketler returned to the meeting at 5:45 pm.

6.2 Bear Hazard Assessment Report

Motion 18-540

**Sullivan/Kishi**

THAT Council receive the Bear Hazard Assessment Report.

**Carried Unanimously**

Motion 18-541

**Sproule/Ketler**

THAT Council approve the Bear Hazard Assessment for the Village of Cumberland September 2018; THAT Council consider proceeding with the next steps required in the Bear Smart Community Status application process, which is to write a Bear Conflict Management Plan; AND THAT

Council consider proceeding using the feedback from the Cumberland Bear Initiative.

**Carried Unanimously**

- 6.3 Development Permit - 2018-08-DP - 3190 Royston Road  
Motion 18-542

**Sproule/Ketler**

THAT Council receive the Development Permit - 2018-08-DP - 3190 Royston Road report dated September 28, 2018.

**Carried Unanimously**

Motion 18-543

**Sullivan/Sproule**

THAT Council approve Development Permit 2018-08-DP for the property described as Lot A, Section 30, Township 11, Nelson District, Plan VIP69479 (3190 Royston Road) substantially in compliance with the Development Permit dated October 9, 2018.

**Carried Unanimously**

- 6.4 CVRD Regional Growth Strategy Bylaw No. 120, Amendment 1 Referral  
Motion 18-544

**Ketler/Kishi**

THAT Council receive the CVRD Regional Growth Strategy Bylaw No. 120, Amendment 1 Referral Report dated October 2, 2018.

**Carried Unanimously**

Motion 18-545

**Kishi/Sproule**

THAT Council accept the Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, Amendment 1, as presented.

**Carried Unanimously**

- 6.5 Age Friendly Assessment and Action Plan  
Motion 18-546

**Ketler/Sproule**

THAT Council receive the Age Friendly Assessment and Action Plan Report.

**Carried Unanimously**

Motion 18-547

**Ketler/Sproule**

THAT Council support the submission of an Age-friendly Assessment and Action Plan grant application through the Ministry of Health Age-friendly Communities Program for an amount of \$25,000, AND Recommend THAT Council support the proposed activities included in the grant application and commit to provide overall grant management.

**Carried Unanimously**

6.6 Road Name Request on Beaumont Crescent

Motion 18-548

**Ketler/Sullivan**

THAT Council receive the Road Name Request on Beaumont Crescent.

**Carried Unanimously**

Motion 18-549

**Sproule/Ketler**

THAT Council write a letter that Council does not support the request for the Road Name Request on Beaumont Crescent to Kehler Crescent as there is a street naming guidelines policy in place to name streets after place names in Cumberland.

**Carried Unanimously**

6.7 Temporary Street Closure, Halloween Parade

Motion 18-550

**Kishi/Sullivan**

THAT Council receive the Temporary Street Closure, Halloween Parade report.

**Carried Unanimously**

Motion 18-551

**Sullivan/Sproule**

THAT Council approve the closure of Dunsmuir Avenue from First Street to Fourth Street on October 31, 2018 from 3:50 pm to 6 pm for the Halloween Parade.

**Carried Unanimously**

6.8 Temporary Street Closure, Remembrance Day Service

Motion 18-552

**Kishi/Sullivan**

THAT Council receive the Temporary Street Closure, Remembrance Day Service report.

**Carried Unanimously**

Motion 18-553

**Kishi/Sproule**

THAT Council approve the closure of Dunsmuir Avenue from Third Street to Fifth Street on November 11, 2018 from 10:30 to 11:30 am for the Remembrance Day service, and approve the use of \$310 from Community Event Services for public works in kind services; and THAT Council approve the period of October 31, 2018 to November 11, 2018 for the Legion Poppy Campaign.

**Carried Unanimously**

- 6.9 Appointment of Corporate Officer and Deputy Chief Administrative Officer

Motion 18-554

**Sproule/Kishi**

THAT Council receive the Appointment of Corporate Officer and Deputy Chief Administrative Officer report.

**Carried Unanimously**

Motion 18-555

**Sullivan/Sproule**

THAT Council appoint Rachel Parker as Corporate Officer for the Village of Cumberland; and THAT Council appoint Michelle Mason as Deputy Chief Administrative Officer for the Village of Cumberland.

**Carried Unanimously**

- 6.10 August and September 2018 - Recreation Department Report

Motion 18-556

**Sproule/Sullivan**

THAT Council receive the August and September 2018 -Recreation Department Report for information.

**Carried Unanimously**

- 6.11 Protective Services Report, August and September 2018

Motion 18-557

**Kishi/Ketler**

THAT Council receive the August and September 2018 Protective Services Report.

**Carried Unanimously**

- 6.12 August/September 2018 – Operations Department Report  
Motion 18-558  
**Ketler/Sullivan**  
THAT Council receive the August/September 2018 – Operations Department Report for information.  
**Carried Unanimously**
- 6.13 August 2018 and September 2018 - Development Services Department Reports  
Motion 18-559  
**Kishi/Sullivan**  
THAT Council receive the August 2018 and September 2018 – Development Services Department Report for information.  
**Carried Unanimously**
- 6.14 August/September 2018 - Economic Development Report  
Motion 18-560  
**Kishi/Ketler**  
THAT Council receive the August/September 2018 – Economic Development Report for information.  
**Carried Unanimously**
- 6.15 August and September 2018 Finance and Administration Report  
Motion 18-561  
**Sproule/Kishi**  
THAT Council receive the August and September 2018 Finance and Administration Report for information.  
**Carried Unanimously**
- 6.16 August-September 2018 Chief Administrative Officer Report  
Motion 18-562  
**Kishi/Sproule**  
THAT Council receive the August-September 2018 Chief Administrative Officer Report for information.  
**Carried Unanimously**
- 6.17 Council Reports
- 6.17.1 Mayor Leslie Baird
  - 6.17.2 Councillor Jesse Ketler
  - 6.17.3 Councillor Roger Kishi
  - 6.17.4 Councillor Gwyn Sproule

6.17.5 Councillor Sean Sullivan  
Motion 18-563  
**Kishi/Sproule**  
THAT the Council reports be received.  
**Carried Unanimously**

**7. Bylaws**

7.1 Permissive Tax Exemption 2019 Bylaw No. 1090, 2018  
Motion 18-564  
**Ketler/Sproule**  
THAT Council adopt Permissive Tax Exemption 2019 Bylaw No. 1090, 2018.  
**Carried Unanimously**

7.2 Solid Fuel Burning Appliances Bylaw No. 1091, 2018  
Motion 18-565  
**Kishi/Sproule**  
THAT Council receive the Solid Fuel Burning Appliances Bylaw No. 1091,  
2018 report dated October 1, 2018.  
**Carried Unanimously**

Motion 18-566  
**Ketler/Sproule**  
THAT Council give second and third reading to the Solid Fuel Burning  
Appliance Bylaw No. 1091, 2018.  
In Favour: Mayor Baird  
Councillor Ketler  
Councillor Sproule  
Councillor Sullivan  
Opposed: Councillor Kishi  
**Carried**

**8. Consent Calendar**

None

**9. New Business**

None



**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Advance voting, October 10 and 13, 8 am to 8 pm in Council Chambers
- Accessibility Committee meeting, October 15 at 6 pm
- General voting day, October 20 from 8 am to 8 pm in Buchanan Hall (first floor of the Cultural Centre)
- Inaugural Council meeting, November 5 at 5:30 pm
- Heritage Commission meeting, November 6 at 5:45 pm

Mayor Baird thanked Council members for work over the last four years.

**11. Question Period**

Council did not receive any questions.

**12. Adjournment**

Motion 18-567

**Ketler/Kishi**

THAT the Council adjourn the meeting at 7:46 pm.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer