



Corporation of the
Village of
Cumberland

**Heritage Commission
Meeting Minutes**

Minutes of the Heritage Commission held on Monday, October 1, 2018 in Council Chambers at 2675 Dunsmuir Avenue, Cumberland, BC.

PRESENT: Mike Tymchuk Chair
Paul Laronde
Gillian Brooks
Karen Webber
Meaghan Cursons
Gwyn Sproule

ABSENT:

STAFF Cleo Corbett, Senior Planner Secretary
Ken Rogers, Manager of Development Services

1. Call to Order 5:37 pm.

2. Approval of Agenda:

Webber/Sproule: THAT the agenda be approved, as amended.

CARRIED

3. Approval of the Minutes

Laronde/Webber: THAT the minutes of the Sept 10, 2018 meeting be approved.

CARRIED

Minutes from the August 7, 2018 meeting were deferred for consideration at the September 10, 2018 meeting.

Cursons/Brooks: THAT the minutes of the August 7, 2018 meeting be approved.

CARRIED

4. Resignation of Gillian Brooks

Ms. Brooks was thanked for her dedication to the Committee.

Ms. Webber and Mr. Tymchuk both indicated a desire to step down from the Committee in the near future for various reasons but both indicated they might stay on to ensure Committee business moves forward given small membership numbers.

5. Referral from Council: Development Procedures and Fees Bylaw No. 1073, 2018

Mr. Rogers gave an overview of the proposed amendments and the process by which they were developed. The proposed fees recommended are based on the existing development process.

Questions and comments were discussed regarding:

- Heritage Alteration Permit process,
- when Development Permits are required for subdivisions,
- window replacements on heritage buildings, and
- the potential disconnect between conceptual drawings for development applications vs. what actually gets developed.

The Commission discussed the next OCP Review and wishes to review the Heritage Alteration Permit process in aims of finding a balance between effective development conditions and regulations and an efficient and streamlined approach.

The Committee recognized the cost recovery structure of the proposed Bylaw amendments related to fees but wanted to explore an efficient development approval process.

6. Statements of Significance (SOS Project): Five SOS documents were presented again after previous amendments. Committee discussed all documents and indicated that although most required minor grammar and formatting revisions prior to be finalized, the Committee was comfortable with staff undertaking this. The Cumberland Cemetery SOS required more significant revisions to content including:

Joe Nayler should be added to the list of well-known Cumberland citizens buried at the Cemetery and the Spanish Civil War memorial should also be added as a character defining element. The editions shall be made and presented back to the Committee for consideration at the following meeting.

Cursons/Webber: That the Committee recommends approval the following Statements of Significance:

- Camp Road Neighbourhood
- Saito House
- Ilo Ilo Theatre
- Chinatown, Coal Creek Historic Park

CARRIED

7. Next Meeting: Tuesday November 6, 2018 in Council Chambers at 4:30pm.

Requested agenda item: Review Commission meeting times and Cumberland Cemetery SOS for review as amended.

Termination:

Webber: THAT the meeting terminate.

Time: 6:41pm.

Certified Correct:

Chair

Deputy Corporate Officer