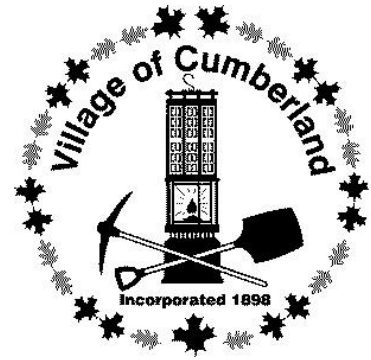


REGULAR AGENDA

30/2018/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
November 13, 2018 at 5:30 p.m.
Village Council Chambers**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

- 1. Approval of Agenda**
 - 1.1 Agenda for regular Council meeting, November 13, 2018
Recommend THAT Council approve the agenda for the regular Council meeting, November 13, 2018.

- 2. Adoption of Minutes**
 - 2.1 Minutes of the Special Council meeting held October 9, 2018 1
Recommend THAT Council approve the minutes of the Special Council meeting held October 9, 2018.

 - 2.2 Minutes of the Council meeting held October 9, 2018 3
Recommend THAT Council approve the minutes of the Council meeting held October 9, 2018.

 - 2.3 Minutes of the Inaugural Council meeting held November 5, 2018 12
Recommend THAT Council approve the minutes of the Inaugural Council meeting held November 5, 2018.

 - 2.4 Receipt of Committee Minutes 17
Recommend THAT Council receive the minutes of the:
 - ***Heritage Commission held October 1, 2018***

- 3. Delegations**
 - 3.1 Erik Holbek, President, United Riders of Cumberland 20
 - Service Agreement Proposal

Recommend THAT Council receive the delegation of Erik Holbek, President, United Riders of Cumberland re: Service Agreement Proposal.

- 3.2 Michelle Willard, Executive Director, Cumberland Museum and Archives 33
- Five Year Funding Request
- Recommend THAT Council receive the delegation of Michelle Willard, Executive Director, Cumberland Museum and Archives re: Five Year Funding Request.***
4. **Unfinished Business**
- 4.1 Steve Morgan, Resident 39
- Cumberland Wetlands data and proposed symposium
- Recommend THAT Council support in principle a proposed Cumberland wetlands symposium in the spring of 2019.***
5. **Correspondence**
- 5.1 Sue Loveless, Executive Director, Cumberland Community School Society 41
- Request Letter of Support for Gaming Grant
- i) Recommend THAT Council receive the correspondence from Sue Loveless, Executive Director, Cumberland Community School Society.***
- ii) Recommend THAT Council provide a letter of support to the Cumberland Community Schools Society for an application for a Community Gaming Grant.***
6. **Reports**
- 6.1 Single Use Plastic Ban Report 43
- Prepared by Kaelin Chambers, Economic Development Coordinator
- i) Recommend THAT the Single Use Plastic Ban Report be received.***
- ii) Recommend THAT Council direct staff to prepare a Single-Use Item Regulation Bylaw to regulate the use of single-use plastics THAT will be implemented no earlier than July 1, 2019 and considers a minimum period of six months between implementation and bylaw enforcement.***
- iii) Recommend THAT the Single-Use Item Regulation Bylaw identifies a phased approach to removing the use of all single use plastics, starting with single use plastic grocery bags.***

- iv) Recommend THAT Council recommend staff to conduct further business outreach and provide support to the local business community by participating in a public education/advisory campaign as part of the implementation of a Single-Use Item Regulation Bylaw.*
- 6.2 2018 General Local Election, Election Results 58
Prepared by Rachel Parker, Corporate Officer
Recommend THAT Council receive the 2018 General Local Election, Election Results report.
- 6.3 2019 Council Conferences 63
Prepared by Rachel Parker, Corporate Officer
i) Recommend THAT Council receive the 2019 Council Conferences report.
ii) Recommend THAT Council members indicate which conferences they would like to attend in 2019 for budgeting purposes.
- 6.4 Committee and Commission Review 66
Prepared by Rachel Parker, Corporate Officer
i) Recommend THAT Council receive the Committee and Commission Review report.
ii) Recommend THAT Council direct staff to review the Advisory Planning Commission and Heritage Commission bylaws and terms of reference, and to draft a policy on committee procedures for Council's consideration.
- 6.5 Village of Cumberland Utility Rates: 2019-2023 72
Prepared by Michelle Mason, Financial Officer/Deputy Chief Administrative Officer
i) Recommend THAT Council receive the Utility Rates: 2019-2023 report.
ii) Recommend THAT Council direct staff to amend the Water and Sanitary Sewer User Rates and the Water, Sewer and Storm Water Frontage Tax bylaws to fund water, sewer and storm water operating and annual capital replacement costs over the years 2019-2023 effective for the 2019 year.

6.6	2019 Major Grant Opportunities – Village Priorities Prepared by Sundance Topham, Chief Administrative Officer <i>i) Recommend THAT the 2019 Major Grant Opportunities – Village Priorities report be received.</i> <i>ii) Recommend THAT Council provide direction to staff in regards to potential Village applications to the Investing in Canada Infrastructure Program and the Community Child Care Space Creation Program.</i>	77
6.7	October 2018 - Recreation Department Report Prepared by Ryan Coltura, Manager of Recreation • Recreation Programming Report • Parks and Outdoor Recreation Report <i>Recommend THAT Council receive the October 2018 - Recreation Department Report for information.</i>	183 185 187
6.8	October 2018 Protective Services Report Prepared by Mike Williamson, Fire Chief / Manager of Protective Services • Bylaw Enforcement Report • Wildsafe BC Report <i>Recommend THAT Council receive the October 2018 Protective Services Report.</i>	202 205 207
6.9	October 2018 – Operations Department Report Prepared by Rob Crisfield, Manager of Operations • Public Works report <i>Recommend THAT Council receive the October 2018 – Operations Department Report for information.</i>	209 212
6.10	October 2018 - Development Services Department Report Prepared by Ken Rogers, Manager of Development Services • Planning Report for October 2018 <i>Recommend THAT Council receive the October 2018 – Development Services Department Report for information.</i>	214 216
6.11	October 2018 Financial Services Report Prepared by Michelle Mason, Financial Officer/Deputy Chief Administrative Officer <i>Recommend THAT Council receive the October 2018 Financial Services Report for information.</i>	221

- 6.12 October 2018 Chief Administrative Officer Report 225
Prepared by Sundance Topham, Chief Administrative Officer
- Corporate Services Report 228
 - Economic Development Report 230
- Recommend THAT Council receive the October 2018 Chief Administrative Officer Report for information.***
- 7. Bylaws**
- 7.1 Zoning Amendment Bylaw No. 1087, 2018 – Staff Report 233
- i) Recommend THAT Council receive the “Zoning Amendment Bylaw No. 1087, 2018” Staff Report, and***
 - ii) Recommend THAT Council grant First and Second Readings to Zoning Amendment Bylaw No. 1087, 2018 and schedule a Public Hearing for December 4, 2018 at 7:00 P.M.***
- 7.2 Zoning Amendment Bylaw No. 1088, 2018 – Staff Report 253
- i) Recommend THAT Council receive the “Zoning Amendment Bylaw No. 1088, 2018” Staff Report.***
 - ii) Recommend THAT Council grant First and Second Readings to Zoning Amendment Bylaw No. 1088, 2018 and schedule a Public Hearing for December 4, 2018 at 7:00 P.M.***
- 8. Consent Calendar**
- 9. New Business**
- 10. Notices, Motions and Announcements**
Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.
- Homelessness and Affordability Committee meeting, November 14 at 9 am
 - Changes to Land Development and Fees Open House, November 14 at 7 pm
 - COTW Budget Meeting Nov 21 at 9 am
 - Accessibility Committee meeting, November 22 at 6 pm
 - Village Hall /Budget Open House, December 3 at 7 pm

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

12. Closed Portion

Recommend THAT pursuant to Section 90 of the Community Charter Council close the meeting to the public to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- Labour relations or other employee relations.

13. Adjournment