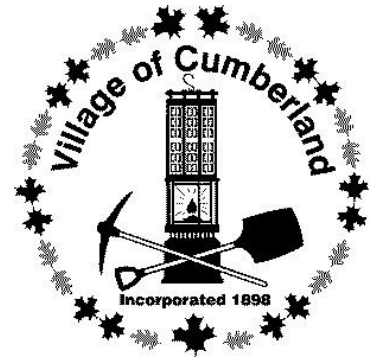


# REGULAR MINUTES

30/2018/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
November 13, 2018 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Sundance Topham, Chief Administrative Officer  
Michelle Mason, Financial Officer  
Ken Rogers, Manager of Development Services  
Rachel Parker, Deputy Corporate Officer  
Ryan Coltura, Manager of Recreation  
Mike Williamson, Manager of Protective Services

Mayor Baird called the meeting to order at 5:30 pm.

**1. Approval of Agenda**

- 1.1 Agenda for regular Council meeting, November 13, 2018  
Motion 18-568

**Ketler/Sproule**

THAT Council approve the agenda for the regular Council meeting,  
November 13, 2018.

**Carried Unanimously**

**2. Adoption of Minutes**

- 2.1 Minutes of the Special Council meeting held October 9, 2018  
Motion 18-569

**Sullivan/Sproule**

THAT Council approve the minutes of the Special Council meeting held  
October 9, 2018.

**Carried Unanimously**

- 2.2 Minutes of the Council meeting held October 9, 2018  
Motion 18-570

**Ketler/Sullivan**

THAT Council approve the minutes of the Council meeting held October 9, 2018.

**Carried Unanimously**

- 2.3 Minutes of the Inaugural Council meeting held November 5, 2018  
Motion 18-571

**Ketler/Sproule**

THAT Council approve the minutes of the Inaugural Council meeting held November 5, 2018.

**Carried Unanimously**

- 2.4 Receipt of Committee Minutes  
Motion 18-572

**Ketler/Sproule**

THAT Council receive the minutes of the:

- Heritage Commission held October 1, 2018

**Carried Unanimously**

### **3. Delegations**

- 3.1 Erik Holbek, President, United Riders of Cumberland

- Service Agreement Proposal

Motion 18-573

**Ketler/Sullivan**

THAT Council receive the delegation of Erik Holbek, President, United Riders of Cumberland re: Service Agreement Proposal.

**Carried Unanimously**

- 3.2 Michelle Willard, Executive Director, Cumberland Museum and Archives

- Five Year Funding Request

Motion 18-574

**Ketler/Sullivan**

THAT Council receive the delegation of Michelle Willard, Executive Director, Cumberland Museum and Archives re: Five Year Funding Request.

**Carried Unanimously**

Motion 18-575

**Ketler/Sproule**

THAT Council refer the requests from the United Riders of Cumberland for a service agreement and the Cumberland Museum and Archives for five year funding to the Committee of the Whole meeting of November 21, 2018.

**Carried Unanimously**

**4. Unfinished Business**

4.1 Steve Morgan, Resident

- Cumberland Wetlands data and proposed symposium

Motion 18-576

**Brown/Sproule**

THAT Council support in principle a proposed Cumberland wetlands symposium in the spring of 2019.

**Carried Unanimously**

**5. Correspondence**

5.1 Sue Loveless, Executive Director, Cumberland Community School Society

- Request Letter of Support for Gaming Grant

Motion 18-577

**Sullivan/Ketler**

THAT Council receive the correspondence from Sue Loveless, Executive Director, Cumberland Community School Society.

**Carried Unanimously**

Motion 18-578

**Sullivan/Brown**

THAT Council provide a letter of support to the Cumberland Community Schools Society for an application for a Community Gaming Grant.

**Carried Unanimously**

**6. Reports**

6.1 Single Use Plastic Ban Report

Motion 18-579

**Ketler/Sproule**

THAT Council receive the Single Use Plastic Ban Report.

**Carried Unanimously**

Motion 18-580

**Brown/Sproule**

THAT Council direct staff to prepare a Single-Use Item Regulation Bylaw to regulate the use of single-use plastics THAT will be implemented no earlier than July 1, 2019 and considers a minimum period of six months between implementation and bylaw enforcement.

**Carried Unanimously**

Motion 18-581

**Brown/Sproule**

THAT the Single-Use Item Regulation Bylaw identifies a phased approach to removing the use of all single use plastics, starting with single use plastic grocery bags and straws.

**Carried Unanimously**

Motion 18-582

**Brown/Sproule**

THAT Council direct staff to conduct further business outreach and provide support to the local business community by participating in a public education/advisory campaign as part of the implementation of a Single-Use Item Regulation Bylaw.

**Carried Unanimously**

6.2 2018 General Local Election, Election Results

Motion 18-583

**Sullivan/Ketler**

THAT Council receive the 2018 General Local Election, Election Results report.

**Carried Unanimously**

6.3 2019 Council Conferences

Motion 18-584

**Ketler/Sproule**

THAT Council receive the 2019 Council Conferences report.

**Carried Unanimously**

6.4 Committee and Commission Review

Motion 18-585

**Sproule/Ketler**

THAT Council receive the Committee and Commission Review report.

**Carried Unanimously**

Motion 18-586

**Sullivan/Sproule**

THAT Council direct staff to review the Advisory Planning Commission and Heritage Commission bylaws and terms of reference, and to draft a policy on committee procedures for Council's consideration.

**Carried Unanimously**

6.5 Village of Cumberland Utility Rates: 2019-2023

Motion 18-587

**Ketler/Sproule**

THAT Council receive the Utility Rates: 2019-2023 report.

**Carried Unanimously**

Motion 18-588

**Sproule/Ketler**

THAT Council direct staff to amend the Water and Sanitary Sewer User Rates and the Water, Sewer and Storm Water Frontage Tax bylaws to fund water, sewer and storm water operating and annual capital replacement costs over the years 2019-2023 effective for the 2019 year.

**Carried Unanimously**

6.6 2019 Major Grant Opportunities – Village Priorities

Motion 18-589

**Ketler/Sullivan**

THAT the 2019 Major Grant Opportunities – Village Priorities report be received.

**Carried Unanimously**

Motion 18-590

**Brown/Sproule**

THAT Council move forward with a funding application for the No. 2 dam project under the Investing in Canada Infrastructure Program, Rural and Northern Communities stream; and an application for a renovation of the Recreation Centre under the Investing in Canada Infrastructure Program, Community, Cultural and Recreation stream; and to direct staff to come back with a report outlining these projects.

**Carried Unanimously**

6.7 October 2018 - Recreation Department Report

Motion 18-591

**Sproule/Ketler**

THAT Council receive the October 2018 - Recreation Department Report for information.

**Carried Unanimously**

- 6.8 October 2018 Protective Services Report  
Motion 18-592

**Sullivan/Ketler**

THAT Council receive the October 2018 Protective Services Report.

**Carried Unanimously**

- 6.9 October 2018 – Operations Department Report  
Motion 18-593

**Ketler/Sullivan**

THAT Council receive the October 2018 – Operations Department Report for information.

**Carried Unanimously**

- 6.10 October 2018 - Development Services Department Report  
Motion 18-594

**Ketler/Sullivan**

THAT Council receive the October 2018 – Development Services Department Report for information.

**Carried Unanimously**

- 6.11 October 2018 Financial Services Report  
Motion 18-595

**Sullivan/Sproule**

THAT Council receive the October 2018 Financial Services Report for information.

**Carried Unanimously**

- 6.12 October 2018 Chief Administrative Officer Report  
Motion 18-596

**Ketler/Sproule**

THAT Council receive the October 2018 Chief Administrative Officer Report for information.

**Carried Unanimously**

**7. Bylaws**

- 7.1 Zoning Amendment Bylaw No. 1087, 2018 – Staff Report  
Motion 18-597

**Ketler/Sullivan**

THAT Council receive the “Zoning Amendment Bylaw No. 1087, 2018” Staff Report.

**Carried Unanimously**

Motion 18-598

**Brown/Sroule**

THAT Council grant First and Second Readings to Zoning Amendment Bylaw No. 1087, 2018 and schedule a Public Hearing for December 4, 2018 at 7:00 P.M.

**Carried Unanimously**

- 7.2 Zoning Amendment Bylaw No. 1088, 2018 – Staff Report  
Motion 18-599

**Sroule/Brown**

THAT Council receive the “Zoning Amendment Bylaw No. 1088, 2018” Staff Report.

**Carried Unanimously**

Motion 18-600

**Sroule/Brown**

THAT Council grant First and Second Readings to Zoning Amendment Bylaw No. 1088, 2018 and schedule a Public Hearing for December 4, 2018 at 7:00 P.M.

In favour: Mayor Baird  
Councillor Brown  
Councillor Sroule

Opposed: Councillor Ketler  
Councillor Sullivan

**Carried**

**8. Consent Calendar**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Homelessness and Affordability Committee meeting, November 14 at 9 am
- Changes to Land Development and Fees Open House, November 14 at 7 pm
- COTW Budget Meeting Nov 21 at 9 am
- Accessibility Committee meeting, November 22 at 6 pm
- Village Hall /Budget Open House, December 3 at 7 pm

**11. Question Period**

Questions were received from the public on the following matters:

- For-profit applications under the ICIP program for a joint project
- Funding for UROC from Comox and Courtenay municipalities in proportion of trail users to share expenses
- For water utility rates, the rate reduction in 2023

**12. Closed Portion**

**Sproule/Sullivan**

THAT pursuant to Section 90 of the *Community Charter* Council close the meeting to the public at 8:10 p.m. to consider:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- Labour relations or other employee relations.

**Carried Unanimously**

**13. Adjournment**

**Sproule/Sullivan**

That Council adjourn the meeting at 8:28 pm

**Carried Unanimously**

Certified Correct:

---

Mayor

---

Corporate Officer