



Village of Cumberland

Advisory Planning Commission Minutes

The meeting of the APC was held on Thursday June 13, 2019 in the Council Chambers located at 2675 Dunsmuir Avenue, Cumberland, BC.

PRESENT:

Jaye Mathieu	Janet Bonaguro
Eric Krejci	Nick Ward
Neil Borecky	Roger Kishi
Dan Griffin	

GUESTS \ STAFF

Karin Albert, Senior Planner
Joanne Rees, Planner

1. **CALL TO ORDER:** Time: 3:00pm

2. **APPROVAL OF AGENDA**

Krejci / Mathieu: THAT the agenda be approved as presented with the following additions:

- May 23 minutes approval; and
- Discussion of APC meeting time.

CARRIED

3. **APPROVAL OF MINUTES**

Mathieu / Griffin: THAT the minutes of the meeting held May 23 be approved with the following changes:

- Change member name to "Nick Ward"
- Reference that the Council Procedure Bylaw No. 964 will be sent to members to add to the APC members guide.
- Decision on regular meeting schedule for the second Thursday of each month at 3:00pm

CARRIED

4. REFERRALS FROM COUNCIL

a) **Development Variance Permit – 2797 Penrith Avenue**

Bonaguro / Mathieu: THAT the Advisory Planning Commission receive the report “Application Development Variance Permit – 2797 Penrith Avenue” dated June 11, 2019.

CARRIED

Mathieu / Ward: THAT the Advisory Planning Commission recommend that Council approve the variance for property legally described as Lot 10, Block 21, District Lot 21, Nelson District, Plan 522C (2797 Penrith Avenue): the Accessory Dwelling Unit may be located in the front yard; in accordance with the drawing attached as Schedule A to the permit dated June 13, 2019, with the following changes:

- Correct the proponent name and address inconsistencies between the permit and the application.

CARRIED

b) **Development Variance Permit – 2806A&B Penrith Avenue**

Krejci / Griffin: THAT the Advisory Planning Commission receive the report “Development Variance Permit Application – 2806A&B Penrith Avenue” dated June 10, 2019.

CARRIED

DISCUSSION

- Current owners have gone above and beyond in accommodating neighbour concern over the 10.0metre allowable dwelling height and are voluntarily restricting the maximum height of the existing dwelling on Lot B to 6.5metres.
- The Zoning Bylaw No. 1027, 2016 allows for the proposed uses and dwelling size in the application.

Kishi / Bonaguro: THAT the Advisory Planning Commission recommend that Council approve the variance for property described as Lot 6, Block 20, Section 21, Nelson District, Plan 522C (2806A&B Penrith Avenue).

CARRIED

c) **Development Permit – 2721 Ulverston Avenue**

Kishi / Krejci: THAT The Advisory Planning Commission receive the “Residential Infill Development Permit – 2721 Ulverston Avenue” report dated June 13, 2019.

CARRIED

DISCUSSION

Corrections to the staff report:

- Item (d)(ii) on page 16 of the report – change “Maryport” to “Ulverston”.
- Item (f)(i) on page 17 of the report – change “Schedule B” to “Schedule A”.

Griffin / Ward: THAT the Advisory Planning Commission recommend to Council to approve application (2019-07-DP) for a Residential Infill Development Permit on property described as Lot 7, District Lots 21 and 24, Nelson District, Plan 4869 (2721 Ulverston Avenue) substantially in compliance with the Permit dated June 13, 2019.

CARRIED

5. NEW BUSINESS

- a) Unanimous agreement to change the regular meeting time to 4:00pm on the second Thursday of the month.
- b) APC website updated to reflect the new members and meeting dates and times.
- c) The APC annual budget is \$750. Mr. Kishi will research relevant learning opportunities for commission members for consideration at the next APC meeting.

6. NEXT REGULAR MEETING

- a) Thursday, July 11 at 4:00pm.
- b) Additional meeting to consider the Environmental Protection and Wildfire Urban Interface Development Permits for Coal Valley Estates Phase 9: Thursday, June 27 at 4:00pm.

7. TERMINATION:

Ward: “THAT the meeting terminate.”

Time: 4:50pm

Certified Correct: <hr style="width: 80%; margin-left: 0;"/> <div style="text-align: right;">Chair</div>	Confirmed: <hr style="width: 80%; margin-left: 0;"/> <div style="text-align: right;">Deputy Corporate Officer</div>
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