



# Corporation of the Village of Cumberland

2673 Dunsmuir Avenue  
P.O. Box 340  
Cumberland, BC V0R 1S0  
Telephone: 250-336-2291  
Fax: 250-336-2321  
cumberland.ca

Homelessness and Affordable Housing Select Committee  
July 17, 2019 at 9 am  
Council Chambers  
**Minutes**

**Members Present:**

Kathy Duperron, Vice-Chair  
Mark Fortin  
Bobby Herron  
Jesse Ketler

**Staff:**

Karin Albert, Senior Planner

**Regrets:** Ian Cooper, Lindsay Monk

The meeting was called to order at 9:25 a.m.

**1. Approval of Agenda**

Ketler/Mark: "THAT the agenda be approved."

CARRIED

**2. Adoption of minutes of May 15, 2019**

Ketler/Fortin: "THAT the minutes of the meeting held May 15, 2019 be approved."

CARRIED

**3. Unfinished business**

None.

**4. New Business**

**4.1 Update on Future of Committee – June 24, 2019 Council resolution**

DISCUSSION

A revised terms of reference including an extension of the term of the Committee was presented to Council at their June 24, 2019 meeting. Council approved the revised terms of reference with changes. Specifically, Council removed an end date for the Committee and expanded the scope of work.

Committee members discussed that it should be stated explicitly that the Committee makes recommendations to Council.

Members felt that a maximum of seven members was too low a number given that at any given meeting one or two people are not able to attend. They suggested to increase the number and seek to recruit two additional members.

Fortin/Herron: “THAT Council amend sections 2 and 5 of the Terms of Reference for the Homelessness and Affordable Housing Committee to read:

2. Consider any other matters referred to it by Council related to homelessness or affordable housing and make recommendations to Council.
5. Council will appoint up to eight members to the Committee, including
  - (a) one member of Council who may not sit as chair or vice-chair,
  - (b) up to seven community-at-large members.”

CARRIED

#### 4.2 2020 Proposed Budget

Homelessness & Affordable Housing Committee	2020 Budget
Homelessness committee - meeting costs	\$ 100
Homelessness committee - BCNPHA membership	\$ 525
Homelessness committee - BCNPHA conference/workshops	\$ 500
<b>Total</b>	<b>\$1,125</b>

#### DISCUSSION

Members discussed that the \$500 for conference/workshops does not cover payment of the Housing Central conference fee and overnight stay for at least one Committee member. The conference is a great training opportunity for Committee members and it would be desirable to send two members in a given year. The early bird conference fee in 2018 for BCNPHA members was \$580. Committee members expressed willingness to stay with friends or family or share a room.

Herron/Fortin: The Homelessness and Affordably Housing Committee recommends that the conference/workshop 2020 budget line item for the Committee be increased to \$1,000.

CARRIED

#### 4.3 Referral from Council for comment: Vacation Rental Regulations

Karin provided a brief overview of the vacation rental staff report that was presented to Council at their June 10, 2019 meeting. The two bylaws that currently regulate vacation rentals in Cumberland are the Business Licence Bylaw No. 896 and the Zoning Bylaw No. 1027. The Committee discussed the various tools presented in the staff report to deal with the impacts of vacation rentals on neighbours and long term rental housing and passed the following resolutions.

Fortin/Ketler: "THAT staff look into whether as part of business licensing, the Village can require proof of liability insurance for the use."

CARRIED

Herron/Fortin: "THAT the Village require owners to have principal residency of their vacation rental property and THAT the property be owner occupied while the vacation rental unit is rented out."

CARRIED

Herron/Fortin: "THAT staff investigate whether the business licence fee for vacation rentals could be increased and all or a portion of the fee could be contributed to a housing fund."

CARRIED

Herron/Fortin: "THAT staff investigate whether a hotel tax could be imposed on vacation rentals with the revenue being contributed to a housing fund."

CARRIED

Herron/Fortin: "THAT the business licence bylaw be amended to require the inclusion of a business licence number in all advertising and promotions of vacation rentals."

CARRIED

#### **4.4 Reports from Committee members**

Bobby Heron provided an update on the work of the Cumberland Affordable Housing Society. The Society is currently working on a strategic plan. The Society's long term goals are to see local residents affordably housed, see development of affordable rental housing, and be the 'go to' entity for innovation and action related to affordable housing in Cumberland.

Short term goals are to build capacity, present to Council, work on an MOU with the Village, get funding and work on number of projects such as completion of the strategic plan, housing research, website, communications and fundraisers.

A current challenge for the Society is to build more capacity.

#### **5. Next meeting:**

Wednesday, November 20, 2019 at 9 a.m.

#### **6. Adjournment**

The meeting was adjourned at 10:45 a.m.