



Corporation of the Village of Cumberland

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Accessibility Select Committee
August 15, 2019 at 9:30 am
Council Chambers
Minutes

Members Present:

Laurel Rankin, Chair
Judy Norbury, Vice-chair
Jaye Mathieu
Vickey Brown, Councillor

Staff:

Rachel Parker, Corporate Officer

Regrets: Brenda Lenahan, Trond Halle

Ms. Rankin called the meeting to order at 9:35 am.

1. **Approval of Agenda:** Mathieu/Norbury: To approve agenda with the addition of child care inventory and space creation plan. Carried
2. **Adoption of Minutes:** Norbury/ Mathieu: To adopt minutes of July 11, 2019 meeting. Carried.
3. **2020 Parks Projects Budget Prioritizing, Update and Feedback, with** Kevin McPhedran, Parks and Outdoor Recreation Coordinator
Discussion took place on:
 - Toilet signage
 - Accessible parking at trailheads
 - Location of new benches along South Wellington Colliery Trail: between Village Park and Second Street, by bridge at foot of Second Street, at Chinatown, at Chinatown wetlands section, and at No. 1 Japanese Townsite.
 - Bridge at foot of Second Street, handrails for ramp, members to investigate and advise
 - Sutton Road access, work on grade
 - Washroom at No. 1 Japanese town site is a long term priority
 - Chinatown/No. 1 Japanese town site bridge transitions challenging and need regular maintenance
 - Railing at trail intersection at Davis Lake Main from Second Street – Kevin to investigate grade and suitability of 8-10 m of footings for railingConfirmed priorities for proposed 2020 trails budget:
 1. Benches on South Wellington Colliery Trail and Chinatown
 2. Ramp rails on one-side or ramp on bridge at foot of Second Street

3. Sutton Road trail access grade and speed control
4. Reserved parking for people with disabilities
5. No.1 Japanese town trail resurfacing

4. Unfinished Business

- 4.1 Emergency Reception Centres: Laurel review of ESS communication boards
 - Review and feedback: Laurel to continue exploration of iPad with Touchchat app as communication device, supports around processes for those who have a hard time communicating, and visuals on the process at reception
- 4.2 Cumberland Age-Friendly Assessment and Action Plan: Open house on September 24, 2019, 9 to 11:30 a.m. and 6:30 to 8:30 p.m.
 - Received for information

6. Reports from committee members

- 6.1 Judy reported excellent open house at Mt. Washington with trail riders, volunteer sherpa program
- 6.2 Child Care Inventory and Action Plan, opportunity for feedback at open house on September 24, 2019
- 6.3 Committee Terms of Reference, Referral from Council Members
Discussion:
 - Accessible and Inclusive
 - section 1(b): “making accessible and inclusive improvements”
 - Ministry of Social Development, accessible employment, “(f) being available to be able to advise on accessible employment to the Village of Cumberland”
 - setting kids up with proper skills to be employed with Minister of Social Development
 - coaching to employers on how to incorporate community members
 - liaise with Economic Development Officer

Discussion on purpose of Committee:

- To advocate and advise
- To be a reference point and resource to staff and Council on accessibility and inclusion
- Committee not to advise which grants or how to fund, but to make a list of priorities of projects and let staff figure out how to fund it, which will go to Council
- Annual accessibility fund for extra costs, cushion e.g. \$5,000-\$10,000
- Prioritize accessibility projects, lens to prioritize, based on biological function
- Purpose and scope for 2020 and 2021

5. New Business

5.1 Committee budget for 2020

Project	Proposed 2020 budget
Meeting costs	\$ 100
Workshop for Village staff	\$1000
Business community event	\$3000
Total	\$4100

- Fund workshop for staff and Council on how to build accessibility and inclusion, employment and infrastructure, and business community accessibility awareness event with Kaelin, \$3,000-\$5,000
- Laurel to check with resources in Vancouver
- Continue annual accessibility and inclusiveness awareness and recognition program

7. Upcoming meeting: September 16, 2019 at 9:30 am

8. Adjournment: Adjourned at 11:45 am

Certified Correct:

Chair

Corporate Officer