



Corporation of the Village of Cumberland

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Accessibility Select Committee
July 21, 2020 at 10:30 am

This meeting held through electronic facilities as authorized under Order M192 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic. The meeting was live streamed via the [Village of Cumberland YouTube Channel](#).

Members Present:

Judy Norbury, chair
Trond Halle
Brenda Lenahan
Jaye Mathieu
Vickey Brown, Councillor

Staff:

Rachel Parker, Corporate Officer
Kevin McPhedran, Parks and Outdoor Recreation Coordinator
Clayton Postings, Chief Administrative Officer

Ms. Norbury called the meeting to order at 10:39 am.

1. Approval of Agenda

There was no objection to the approval of the agenda.

2. Adoption of Minutes:

There was no objection to the adoption of the minutes of March 10, 2020.

3. Unfinished Business

3.1 Recruitment for Committee members

- A general Cumberland committees advertising will take place in the fall. Members are encouraged to continue to recruit for new members.

3.2 Workshop for Village staff – defined purpose and scope

- Feedback on AMSSA Safe Harbour Respect For All:
<https://www.amssa.org/programs/diversity/safe-harbour-respect-for-all/>

Members provided feedback that Safe Harbour may be a good option for an introductory workshop on general inclusion and recommended a accessible workshop to focus on the built environment and physical challenges of individuals with disabilities to build awareness amongst Village staff. Members discussed organizations that may be able to provide a specific workshop, including DABC, and the Rick Hansen Foundation.

4. **New Business**

4.1 Bench Installation on South Wellington Colliery Trail

Feedback on the location of benches to be installed along the South Wellington Colliery Trail in Coal Creek Historic Park

Members provided feedback that the location of two benches between in the 800m section between Chinatown and No. 1 Japanese Town in the 2020 budget. The preferred locations were confirmed at 230m from Chinatown facing north and the second at 500m facing south. It was confirmed that both benches have arms and would be set on a concrete pad with access from the trail and space to transfer from a wheelchair.

The possibility of a bench placement on the Colliery trail south of the Village centre was also briefly discussed.

4.2 Village Office Reconfiguration Plans

- Feedback on new entry way ramp and doors; service counter; meeting rooms; staff areas, including works spaces, lunch room, and shower area

Members gave feedback that a wheelchair should be able to fit under counter, asked whether the flex room would be accessible and if it might have push button door entry, and asked if a professional review of the final design.

5. **Reports from committee members**

Ms. Norbury thanked staff for the accessible porta pottie in Village Square and reported that the Comox Valley Accessibility Committee met under the umbrella of the social planning committee and is looking for admin support volunteers.

The accessibility lens in affordable housing projects was briefly discussed.

6. **Upcoming meetings:** Third Tuesday every second month.

- September 22 at 10:30 am
- November 17 at 10:30 am

7. **Adjournment**

The meeting adjourned at 11:40 am.

Certified Correct:

Chair

Corporate Officer