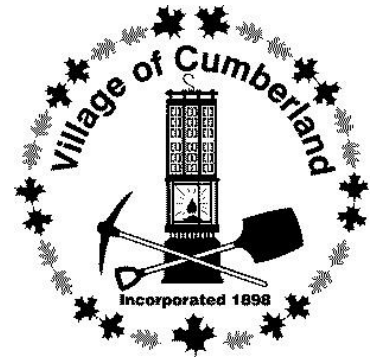


REGULAR AGENDA

15/2020/R



The Corporation of the Village of Cumberland

Regular Council Meeting August 10, 2020 at 5:30 p.m.

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

This meeting to be held through electronic facilities as authorized under Order M192 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic.

The meeting will be live streamed via the [Village of Cumberland YouTube Channel](#).

1. Approval of Agenda

1.1 Agenda for regular Council meeting, August 10, 2020

Recommendation:

THAT Council approve the agenda for the August 10, 2020
Regular Council meeting.

2. Minutes

2.1 Adoption of Minutes

Recommendation:

THAT Council adopt the following minutes:

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| • July 13, 2020 Regular Council Meeting | 1 |
| • July 13, 2020 Special Council Meeting | 6 |
| • July 20, 2020 Village Hall Meeting | 8 |
| • July 27, 2020 Committee of the Whole Meeting | 10 |

2.2 Receipt of Committee & Commission Minutes

Recommendation:

THAT Council receive the following minutes:

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| • April 15, 2020 Advisory Planning Commission | 16 |
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3. Delegations

- 3.1 Hugh Fletcher, Owner, regarding the ILO ILO and King George Hotel 21

Recommendation:

THAT Council receive the delegation from Hugh Fletcher, Owner, regarding the ILO ILO and King George Hotel.

- 3.2 Rosslyn Shipp, Executive Director and Karen Melnyk, Board Member, 22
Cumberland & District Historial Society regarding renovations and
improvement plans at the Cumberland Museum
& Archives.

Recommendation:

THAT Council receive the delegation from Rosslyn Shipp, Executive Director and Karen Melnyk, Board Member, Cumberland & District Historial Society regarding renovations and improvement plans at the Cumberland Museum & Archives.

4. Unfinished Business

5. Correspondence

- 5.1 A. Howe regarding the need for Mental Health Outreach in the 26
Comox Valley

Recommendation:

THAT Council receive the correspondence from A. Howe regarding the need for Mental Health Outreach in the Comox Valley.

6. Reports

- 6.1 2019 Statement of Financial Information (SOFI) 28
Prepared by Michelle Mason, Chief Financial Officer/Deputy CAO

Recommendation:

- i. THAT Council receive the 2019 Statement of Financial Information (SOFI) report;
- ii. AND THAT Council approve the Corporation of the Village of Cumberland 2019 Statement of Financial Information for filing with the Ministry.

- 6.2 Progress Update on Wastewater Upgrade Project 63
Prepared by Paul Nash, Liquid Waste Management Planning Project Coordinator
Recommendation:
THAT Council receive the “Progress Update on Wastewater Upgrade Project” report for information.
- 6.3 2020 Roads and Utilities Capital Works Projects 69
Prepared by Rob Crisfield, Manager of Operations
Recommendation:
i) THAT Council receive the 2020 Roads and Utilities Capital Works Projects Report;
ii) THAT Council approve the award of the 2020 Roads and Utilities Capital Works Tender to Leuco Construction for the mandatory work at a bid price of \$820,312;
iii) THAT Council approve the award of the additional scope of work to Leuco Construction at a cost of \$282,923;
iv) THAT Council direct staff to reflect the additional funds required to complete either just the mandatory work or both the mandatory and optional work, in the next budget amendment.
v) THAT Council approve the direct award of the road resurfacing on the south section of Union Road and on Comox Lake Road to Shades Contracting at a cost of \$97,859.
- 6.4 Heritage Alteration Permit and Development Variance Permit - 2731 74
Dunsmuir Avenue
Prepared by Karin Albert, Senior Planner
Recommendation:
i) THAT Council receive the Heritage Alteration and Development Variance Permit Application – 2731 Dunsmuir Avenue report, dated July 28, 2020.
ii) THAT Council refer the Heritage Alteration and Development Variance Permit Application – 2731 Dunsmuir Avenue report, dated July 28, 2020, to the Heritage Committee for a recommendation.
iii) THAT Council refer the Development Variance Permit Application – 2731 Dunsmuir Avenue report, dated July 28, 2020, to the Advisory Planning Commission for a recommendation.

- 6.5 Application for a Temporary Use Permit for Unit 4, 4640 Cumberland Road 85
Prepared by Karin Albert, Senior Planner
Recommendation:
- i) THAT Council receive the report “Application for a Temporary Use Permit – Unit 4, 4640 Cumberland Road”, dated July 28, 2020.
 - ii) THAT Council refer the “Application for a Temporary Use Permit for Unit 4, 4640 Cumberland Road” report, dated July 28, 2020 to the Advisory Planning Commission for a recommendation.
 - iii) THAT staff include a definition for private fitness facilities in a future update of the Zoning Bylaw and explore other zones where this use could be permitted.
- 6.6 Application for an OCP Amendment and Rezoning of 3339, 3341, 3345 93
Second Street
Prepared by Karin Albert, Senior Planner
Recommendation:
- i) THAT Council receive the report “Application for an OCP Amendment and Rezoning of 3339, 3341, 3345 Second Street”, dated July 28, 2020.
 - ii) THAT Council refer the application for an OCP Amendment and Rezoning of 3339, 3341, and 3345 Second Street, legally described as Lots 3, 4, and 5, Block 32, District Lot 24, Nelson District, Plan 3268, to the next meeting of the Advisory Planning Commission for a recommendation.
- 6.7 Development Permit – 2767 Derwent Avenue 112
Prepared by Karin Albert, Senior Planner
Recommendation:
- i) THAT Council receive “Development Permit – 2767 Derwent Avenue” report dated July 23, 2020.
 - ii) THAT Council refer the application (2020-05-DP) for a Development Permit on property described as Lot 11, Block 17, District Lot 21, Nelson District, Plan VIP522A (2767 Derwent Avenue) to the Advisory Planning Commission for a recommendation.
 - iii) THAT Council waive the requirement for a neighbourhood public meeting for the Development Permit.

- 6.8 Application for a Development Variance Permit – 2814 Dunsmuir Avenue 118
Prepared by Karin Albert, Senior Planner
Recommendation:
i) THAT Council receive the report “Application Development Variance Permit – 2814 Dunsmuir Avenue” dated July 27, 2020.
ii) THAT Council approve the application for a Development Variance Permit for property legally described as Lot 1, Block 27, District Lot 21, Nelson District, Plan 522C (2814 Dunsmuir Avenue) which varies a rear yard setback for principal dwellings from the required 4.5metres to 1.6metres as shown on the site drawing attached as Schedule A to the Permit dated July 9, 2020.
- 6.9 Development Permit – 2020-07-DP - 3190 Royston Road 124
Prepared by Meleana Searle, Planner
Recommendation:
i) THAT Council receive the Development Permit - 2020-07-DP - 3190 Royston Road report dated July 29, 2020; and
ii) THAT Council approve Development Permit 2020-07-DP for the property described as Lot A, Section 30, Township 11, Nelson District, Plan VIP69479 (3190 Royston Road) substantially in compliance with the Development Permit dated August 10, 2020.
- 6.10 Coal Valley Estates Phase 11 – Application for an Environmental Protection (DPA #1) and Wildfire Urban Interface Development Permit (DPA #4) 150
Prepared by Meleana Searle, Planner
Recommendation:
i) THAT Council receive the “Coal Valley Estates Phase 11– Residential/Commercial Development Remainder DL 24, Nelson District Development Permit Application” report dated July 30, 2020.
ii) THAT Council refer the Application for a Development Permit (File 2019-08-DP) dated July 30, 2020 for property legally described as DISTRICT LOT 24, NELSON DISTRICT, EXCEPT PARTS IN PLANS 21 RW, 522E, 3130, 3268, 4222, 4661, 4824, 4869, 6793, 6794, 11068, 12569, 13409, 13580, 13640, 14028,

15750, 23224, 19381, 19382, 19383, 20746, 21025, 22199, 23092, 23237, 23600, 23685, 24001, 24314, 24868, 25906, 26084, 26131, 26455, 26629, 26885, 27337, 27857, 29860, 30068, 30809, 32692, 35790, 36785, 35098, 50021, VIP64546 VIP65968, VIP65482, VIP67269, VIP71673 AND EXCEPT PARCEL A (DD 27356N) AND PARCEL B (DD M7897) AND EXCEPT PARTS IN PLANS VIP72020, VIP72021, VIP72022, VIP73804, VIP74156, VIP75434, EPP15708, EPP17313, EPP18594, EPP20118 EPP53358 , EPP71701, EPP79979 AND EPP90590 (Shown on Schedule B) to the next Advisory Planning Commission meeting.

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| 6.11 | CVRD 3L Developments Inc. 0768816 BC Ltd. Referral
Prepared by Ken Rogers, Manager of Development Services
Recommendation:
i) THAT Council receive the Comox Valley Regional District 3L Developments Inc. 0768816 BC Ltd. Referral report;
ii) THAT Council direct staff to provide the following comments to the Comox Valley Regional District 3L Developments Inc. 0768816 BC Ltd. Referral:
THAT the Council for the Village of Cumberland not support the proposed 3L Developments Inc. 0768816 BC Ltd. Request to the CVRD with the following comments:
The proposal does not meet the RGS requirement that Settlement Nodes are not (or planned to be) contiguous with Municipal Areas. | 245 |
| 6.12 | 2020-2023 Strategic Priorities
Prepared by Rachel Parker, Corporate Officer
Recommendation:
THAT Council receive the 2020-2023 Strategic Priorities report. | 264 |
| 6.13 | 2019 Annual Meeting
Prepared by Rachel Parker, Corporate Officer
Recommendation:
THAT Council receive the 2019 Annual Meeting report and receive any submissions and questions from the public. | 277 |

- 6.14 Updated - Workplace Bullying and Harassment Policy and Policy Statement 323
Prepared by Clayton Postings, Chief Administrative Officer

Recommendation:

- i) THAT Council receive the Village of Cumberland Workplace Bullying and Harassment policy and policy statement report;
- ii) THAT Council adopt the Village of Cumberland Workplace Bullying and Harassment policy and policy statement.

- 6.15 Committee of the Whole Report 333

Recommendation:

- i) THAT Council receive the Committee of the Whole Report.
- ii) THAT Council refer the Bevan Industrial Lands Conceptual Master Plan to the Economic Development Steering Committee for discussion, and to provide feedback to Council for consideration.

7. Bylaws

8. New Business

9. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Economic Development Advisory Committee – September 2, 2020 at 6:00 p.m.
- Advisory Planning Commission – August 13, 2020 at 4:00 p.m.
- Drop-in Outdoor Open House – 3339 Second Street (behind Cumberland Lodge) regarding a proposed multi-family affordable rental housing development – Thursday, August 27 from 9:00 a.m. to 12:00 p.m.

10. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line “Question Period”; Note: please limit to questions only - comments will not be read.

11. Adjournment