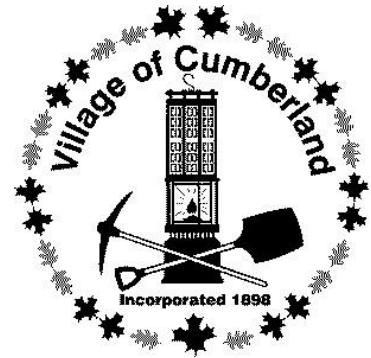


C.O.T.W. MINUTES

01/2021/COTW



The Corporation of the Village of Cumberland

Committee of the Whole Meeting January 25, 2021 at 5:30 p.m.

This meeting held through electronic facilities as authorized under Order M192 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic. The meeting was live streamed via the [Village of Cumberland YouTube Channel](#).

Council Present:

Mayor Leslie Baird
Councillor Vickey Brown
Councillor Jesse Ketler
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:

Clayton Postings, Chief Administrative Officer
Michelle Mason, Chief Financial Officer/Deputy CAO
Rob Crisfield, Manager of Operations
Kaelin Chambers, Economic Development Officer
Kevin McPhedran, Manager of Parks and Recreation
Rachel Parker, Corporate Officer

1. Approval of Agenda

- 1.1 Agenda for Committee of the Whole meeting, January 25, 2021

Ketler/Sullivan

THAT the Committee approve the agenda for the January 25, 2021 Committee of the Whole meeting.

Carried Unanimously

2. Delegation

- 2.1 Mark Harrison, Manager of Parks, Comox Valley Regional District regarding Regional Parks Service

Sproule/Sullivan

THAT the Committee receive the delegation from Mark Harrison, Manager of Parks, Comox Valley Regional District regarding Regional Parks Service.

Carried Unanimously

Members discussed local governments being stronger together to protect land, the importance of linear parks through jurisdictions, such as the colliery trails, the existing large tracts of park land in Cumberland, funding the background study, discussion and decisions on establishment of regional parks.

Mr. Harrison clarified that the study is expected to take 2-3 months and would need support for all areas to proceed, the bylaw is expected to take 3-4 months to complete so service would not be established before 2022. Feedback was requested and whether Council was in favour of expediting the process and that Cumberland staff resources would be required for the background study.

- 2.2 Lister de Vitré and Ben Mason regarding a proposed Green New Deal for Cumberland

Ketler/Sullivan

THAT the Committee receive the delegation from Lister de Vitré and Ben Mason regarding a proposed Green New Deal for Cumberland.

Carried Unanimously

Discussion took place on the request for the Village to be a Green New Deal community, which would help to leverage the establishment in other communities, and the opportunity for the Village to show leadership for social change through alignment with current Council strategic priorities.

3. Reports

- 3.1 Website Homepage Update, Verbal Report

Brown/Sullivan

THAT the Committee receive the verbal report on the website homepage update.

Carried Unanimously

- 3.2 Economic Development Website Portal

Brown/Sullivan

THAT the Committee receive the presentation on the Village of Cumberland Economic Development Web-Portal.

Carried Unanimously

Committee members gave positive feedback on the portal.

- 3.3 Cumberland Business Association Update Report

Sullivan/Sproule

THAT the Committee receive

Carried Unanimously

Committee members gave positive feedback and support in principle to the Cumberland Business Association as a collective voice for the business community.

Sullivan/Sproule

THAT the Committee recommend that Council direct Staff to work with the Cumberland Business Association towards a Memorandum of Understanding (MOU) between the Village of Cumberland and the CBA, and to bring a draft agreement to council for review/recommendation.

Carried Unanimously

3.4 Conference Attendance 2021

Sullivan/Brown

THAT the Committee receive the Conferences Attendance 2021 report.

Carried Unanimously

Sproule/Sullivan

THAT the Committee recommend that Council allocate \$1,000 to each Councillor and \$1,500 to the Mayor from any conference savings in 2021 for that member to use at their discretion for professional development, conferences or forums in 2021; and THAT the Committee recommend that Council amend the Council Conference Policy to remove subsection (1) and add maximum expenditures in section (3) and to direct staff to bring forward an increase in the Council Travel and Conferences budget for 2022.

Carried Unanimously

3.5 Village of Cumberland Complaint Handling Policy

Brown/Sullivan

THAT the Committee receive the Village of Cumberland Complaint Handling Policy report.

Carried Unanimously

Sullivan/Brown

THAT the Committee recommend that Council direct Staff to develop a Village of Cumberland Complaint Policy and staff to report back to Council with the draft policy and procedures for Council's consideration.

Carried Unanimously

3.6 Community Grant Program, Guidelines Update

Brown/Ketler

THAT the Committee give feedback on proposed changes to the Community Grant Program.

Carried Unanimously

Members discussed options for updating the grant program and agreed with focussing on Council's strategic priorities and providing benefits to residents. Discussion took place on contributing the Comox Valley Community Foundation account rather than have the Foundation administer the Village's program.

3.7 Civic Facilities and Properties review

Ketler/Sroule

THAT the Committee receive the Civic Facilities and Properties review report for discussion.

Carried Unanimously

Members gave feedback that most municipal buildings are past life-expectancy and condition assessments are relevant, the fast growing community will need more space, mixed use buildings may be a good option, to include the new fire hall property for highest and best use, consider alternative energy and green buildings for new construction. Funding opportunities were discussed. Members further commented that it would be beneficial to quantify the parcel for the public works land, consider creative solutions for office space and revenue streams. It was suggested that the review include public process so community understands needs and can give feedback. Opportunities for housing and share use, such as community gardens was also suggested.

Brown/Ketler

THAT the Committee provide staff with recommendations relating to the Facilities and Properties Strategic Action Plan project scope, and that these outcomes and scope be included into the Facilities and Properties Strategic Action Plan - RFP.

Carried Unanimously

3.8 Quarterly Report to Council, October – December 2020

Sullivan/Brown

THAT the Committee receive the Quarterly Report to Council, October – December 2020.

Carried Unanimously

Discussion took place on how to move forward on a community speed zone of 30 km/h, downtown core, and around the schools and parks, as well as traffic calming and public communication, and RCMP enforcement.

Brown/Sroule

THAT the committee recommend that Council direct staff to bring forward a report on implementing a 30kmh speed zone in the Village.

Carried Unanimously

Members also commented on the Forest Land Management Statement, eco-asset management, agreement with UROC, and a development on Bruce Street.

4. **Question Period**

No questions were received.

5. **Adjournment**

Sullivan/Sroule

THAT the Committee adjourn the meeting at 8:50 pm.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer