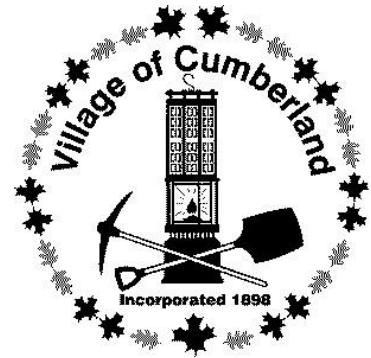


REGULAR AGENDA

02/2021/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
February 8, 2021 at 5:30 p.m.**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

This meeting to be held through electronic facilities as authorized under Order M192 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic.

The meeting will be live streamed via the [Village of Cumberland YouTube Channel](#).

1. Approval of Agenda

1.1 Agenda for regular Council meeting, February 8, 2021

Recommendation:

THAT Council approve the agenda for the February 8, 2021 Regular Council meeting.

2. Minutes

2.1 Adoption of Minutes

Recommendation:

THAT Council adopt the following meeting minutes:

- January 11, 2021, Special Council 1
- January 11, 2021 Regular Council 3
- January 25, 2021, Committee of the Whole 24

2.2 Receipt of Committee Minutes

Recommendation:

THAT Council receive the following meeting minutes:

- February 2, 2021 Heritage Committee 29
- January 21, 2021 Accessibility Committee 32
- January 20, 2021 Homelessness and Affordable Housing Committee 34
- November 2, 2020 Heritage Committee 37

3. Delegations

- 3.1 Bill Webb, Service Officer Courtenay Legion and Scott Harrison, Councillor, Town of Qualicum regarding support for application to CMHC and Veterans Affairs Veterans Wellbeing Fund Application to address Veteran Homelessness in the Comox Valley. 39

Recommendation:

THAT Council receive the delegation from Bill Webb, Service Officer Courtenay Legion and Scott Harrison, Councillor, Town of Qualicum regarding support for application to CMHC and Veterans Affairs Veterans Wellbeing Fund Application to address Veteran Homelessness in the Comox Valley.

4. Unfinished Business

- 4.1 Lister de Vitré and Ben Mason regarding a proposed Green New Deal for Cumberland 45

Recommendation:

THAT Council support the Cumberland Green New Deal in principle and that the Mayor and one Councillor meet with Mr. Lister and Mr. Mason to discuss Green New Deal priorities and alignment into Council's Strategic Priorities 2020-2023.

- 4.2 Regional Parks Service: Comox Valley Regional District Proposal Prepared by Kevin McPhedran, Manager of Parks and Recreation 46

Recommendation:

- i. That Council receive the Regional Parks Service: Comox Valley Regional District Proposal report.
- ii. THAT Council request the Comox Valley Regional District complete the Background Study prior to the Regional Parks Service establishment, and not to expedite service establishment.
- iii. THAT Council direct staff to participate in the development of the Background Study to inform Council's future decision to participate in a Regional Parks Service.

5. Correspondence

- 5.1 F. Haynes, Mayor, District of Saanich regarding Actions to Address the Overdose Crisis 50

Recommendation:

THAT Council receive the correspondence from F. Haynes, Mayor, District of Saanich regarding Actions to Address the Overdose Crisis.

- 5.2 Cumberland Community School Parent Advisory Committee regarding Cumberland Outdoor Learning & Gathering Space Community Proposal 59
- Recommendation:**
- i. THAT Council receive the correspondence from the Cumberland Community School Parent Advisory Committee regarding Cumberland Outdoor Learning & Gathering Space Community Proposal.
 - ii. THAT Council support the concept and plan to construct a community covered outdoor space on School District No. 71 property.
- 5.3 Vancouver Island Regional Library regarding Libraries Are Essential Services in BC 61
- Recommendation:**
- THAT Council receive the correspondence from the Vancouver Island Regional Library regarding Libraries Are Essential Services in BC.
- 6. Reports**
- 6.1 Development Permit, 2522 Dunsmuir Avenue – Referral to APC Prepared by Meleane Searle, Planner 64
- Recommendation:**
- i. THAT Council receive “Development Permit – 2522 Dunsmuir Avenue” report dated January 27, 2021.
 - ii. THAT Council refer the application (2021-01-DP) for a Development Permit on property described as Lot 6, DL 24, Plan VIP13640 (2522 Dunsmuir Avenue) to the Advisory Planning Commission for a recommendation.
 - iii. THAT Council waive the requirement for a neighbourhood public meeting for the Development Permit.
- 6.2 Community Grant Program Guidelines Prepared by Rachel Parker, Corporate Officer 70
- Recommendation:**
- i. THAT Council receive the Community Grant Program Guidelines report.
 - ii. THAT Council approve the Community Grant Program Guidelines dated January 29, 2021.

- iii. THAT Council direct staff to explore contributing \$1,000 each year to the Comox Valley Community Foundation during the 2022-2026 financial plan process.

6.3 Committee of the Whole Report, January 25, 2021
Prepared by Committee of the Whole

76

Recommendation:

- iv. THAT Council receive Committee of the Whole Report, January 25, 2021.
- v. THAT Council direct staff to work with the Cumberland Business Association towards a Memorandum of Understanding (MOU) between the Village of Cumberland and the CBA, and to bring a draft agreement to council for review/recommendation.
- vi. THAT Council allocate \$1,000 to each Councillor and \$1,500 to the Mayor from any conference savings in 2021 for that member to use at their discretion for professional development, conferences or forums in 2021; and THAT the Committee recommend that Council amend the Council Conference Policy to remove subsection (1) and add maximum expenditures in section (3) of \$500 for the mayor plus \$1,000 for each Council member, and to direct staff to bring forward an increase in the Council Travel and Conferences budget for 2022.
- vii. THAT Council direct Staff to develop a Village of Cumberland Complaint Handling Policy and staff to report back to Council with the draft policy and procedures for Council's consideration.
- viii. THAT Council direct staff to bring forward a report on implementing a 30km/h speed zone in the Village.

6.4	Village Planning and Infrastructure Capacity Prepared by Clayton Postings, Chief Administrative Officer	78
	Recommendation:	
	i. THAT Council receive the Village Planning and Infrastructure capacity report.	
	ii. THAT Council approve the following activities:	
	• Hire a temporary full time Engineer Technician for a term of 22 months, ending December 2022 to be funded from the infrastructure asset renewal reserve.	
	• Increase Development Service consulting services budget by \$20k in 2021 and 2022 to be funded from the general financial stabilization reserve.	
	• Direct staff to bring forward an amendment to the adopted 2021-2025 Financial plan bylaw to reflect these expenditures.	
	iii. THAT Council not transfer from the infrastructure asset renewal reserve the amount over the optimum balance as per the reserve and surplus policy until 2023.	
6.5	Council Reports	
6.5.1	Mayor Leslie Baird	111
6.5.2	Councillor Jesse Ketler	112
6.5.3	Councillor Vickey Brown	
6.5.4	Councillor Gwyn Sproule	
6.5.5	Councillor Sean Sullivan	
	Recommendation:	
	THAT the Council reports be received.	
7.	Bylaws	
7.1	Revenue Anticipation Borrowing Bylaw No. 1143, 2021	114
	Recommendation:	
	THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 1143, 2021.	

- 7.2 Second Reading - Zoning Amendment Bylaw No. 1133, 2020 115
Prepared by Karin Albert, Senior Planner

Recommendation:

- i. THAT Council receive the “Zoning Amendment Bylaw, No. 1133, 2021 Second Reading” report, dated January 29, 2021.
- ii. THAT Council amend “Zoning Amendment Bylaw, No. 1133, 2020” as shown in the “Version A” bylaw attached to the report received by Council on February 8, 2021”
- iii. THAT Council give second reading to Zoning Amendment Bylaw, No. 1133, 2020 (VERSION A), and schedule a public hearing on March 2, 2021 at 7 p.m.
- iv. THAT Council refer other possible parking regulation updates to Zoning Bylaw No. 1027, 2016 to the Advisory Planning Commission, the Heritage Committee and the Homelessness and Affordable Housing Committee for comment.

8. New Business

9. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

10. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line “Question Period”; Note: please limit to questions only - comments will not be read.

11. Close and Adjourn Open Meeting

Recommend THAT Council close and adjourn the meeting to the public pursuant to Section 90 of the Community Charter to consider:

- labour relations or other employee relations;
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#);

12. Adjournment of Closed Portion