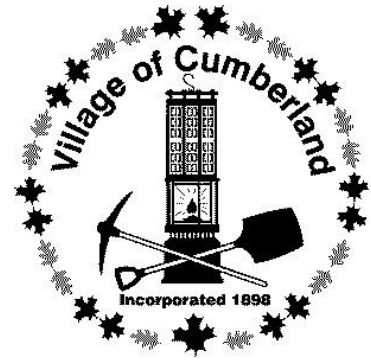


REGULAR MINUTES

02/2021/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
February 8, 2021 at 5:30 p.m.**

This meeting held through electronic facilities as authorized under Order M192 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic. The meeting was live streamed via the [Village of Cumberland YouTube Channel](#).

Council Present:

Mayor Leslie Baird
Councillor Vickey Brown
Councillor Jesse Ketler
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:

Clayton Postings, Chief Administrative Officer
Michelle Mason, Chief Financial Officer/Deputy CAO
Rob Crisfield, Manager of Operations
Rachel Parker, Corporate Officer
Kaelin Chambers, Economic Development Officer
Karin Albert, Senior Planner
Meleana Searle, Planner

Mayor Baird called the meeting to order at 5:32 p.m.

1. Approval of Agenda

1.1 Agenda for regular Council meeting, February 8, 2021

Motion 21-27

Sullivan/Ketler

THAT Council approve the agenda for the February 8, 2021 Regular Council meeting.

Carried Unanimously

2. Minutes

2.1 Adoption of Minutes

Motion 21-28

Sullivan/Brown

THAT Council adopt the following meeting minutes:

- January 11, 2021, Special Council
- January 11, 2021 Regular Council
- January 25, 2021, Committee of the Whole

Carried Unanimously

- 2.2 Receipt of Committee Minutes
Motion 21-29

Sproule/Sullivan

THAT Council receive the following meeting minutes:

- February 2, 2021 Heritage Committee
- January 21, 2021 Accessibility Committee
- January 20, 2021 Homelessness and Affordable Housing Committee
- November 2, 2020 Heritage Committee

Carried Unanimously

3. Delegations

- 3.1 Bill Webb, Service Officer Courtenay Legion and Scott Harrison, Councillor, Town of Qualicum regarding support for application to CMHC and Veterans Affairs Veterans Wellbeing Fund Application to address Veteran Homelessness in the Comox Valley.

Motion 21-30

Ketler/Sullivan

THAT Council receive the delegation from Bill Webb, Service Officer Courtenay Legion and Scott Harrison, Councillor, Town of Qualicum regarding support for application to CMHC and Veterans Affairs Veterans Wellbeing Fund Application to address Veteran Homelessness in the Comox Valley.

Carried Unanimously

4. Unfinished Business

- 4.1 Lister de Vitré and Ben Mason regarding a proposed Green New Deal for Cumberland

Motion 21-31

Brown/Sullivan

THAT Council support the Cumberland Green New Deal in principle and that the Mayor and Councillor Ketler, with Councillor Brown as alternate, meet with Mr. Lister and Mr. Mason to discuss Green New Deal priorities and alignment into Council's Strategic Priorities 2020-2023.

Carried Unanimously

- 4.2 Regional Parks Service: Comox Valley Regional District Proposal

Motion 21-32

Sproule/Sullivan

That Council receive the Regional Parks Service: Comox Valley Regional District Proposal report.

Carried Unanimously

Motion 21-33

Sullivan/Sproule

THAT Council request the Comox Valley Regional District complete the Background Study prior to the Regional Parks Service establishment, and not to expedite service establishment; and THAT Council direct staff to participate in the development of the Background Study to inform Council's future decision to participate in a Regional Parks Service.

Carried Unanimously

Councillor Brown was disconnected from the meeting at 6:06 p.m.

5. Correspondence

- 5.1 F. Haynes, Mayor, District of Saanich regarding Actions to Address the Overdose Crisis

Motion 21-34

Ketler/Sullivan

THAT Council receive the correspondence from F. Haynes, Mayor, District of Saanich regarding Actions to Address the Overdose Crisis.

Carried Unanimously

Motion 21-35

Sullivan/Ketler

THAT Council write to the District of Saanich in support of efforts to address the overdose crises and advise that the Village of Cumberland is working on similar action.

Carried Unanimously

- 5.2 Cumberland Community School Parent Advisory Committee regarding Cumberland Outdoor Learning & Gathering Space Community Proposal

Motion 21-36

Sproule/Ketler

THAT Council receive the correspondence from the Cumberland Community School Parent Advisory Committee regarding Cumberland Outdoor Learning & Gathering Space Community Proposal.

Carried Unanimously

Councillor Brown returned to the meeting at 6:15 p.m.

Motion 21-37

Ketler/Sproule

THAT Council support the Cumberland Community School Parent Advisory Committee Cumberland Outdoor Learning and Gathering Space concept in principle and seek further information including information on funding.

Carried Unanimously

- 5.3 Vancouver Island Regional Library regarding Libraries Are Essential Services in BC
Motion 21-38

Sproule/Brown

THAT Council receive the correspondence from the Vancouver Island Regional Library regarding Libraries Are Essential Services in BC.

Carried Unanimously

Motion 21-39

Brown/Sproule

THAT Council send letter to Premier and Minister of Municipal Affairs to support libraries as essential services in BC.

Carried Unanimously

6. Reports

- 6.1 Development Permit, 2522 Dunsmuir Avenue – Referral to APC

Motion 21-40

Sullivan/Brown

THAT Council receive “Development Permit – 2522 Dunsmuir Avenue” report dated January 27, 2021.

Carried Unanimously

Motion 21-41

Brown/Sullivan

THAT Council refer the application (2021-01-DP) for a Development Permit on property described as Lot 6, DL 24, Plan VIP13640 (2522 Dunsmuir Avenue) to the Advisory Planning Commission for a recommendation.

Carried Unanimously

- 6.2 Community Grant Program Guidelines

Motion 21-42

Sullivan/Sproule

THAT Council receive the Community Grant Program Guidelines report.

Carried Unanimously

Motion 21-43

Brown/Sproule

THAT Council approve the Community Grant Program Guidelines dated January 29, 2021; and THAT Council direct staff to explore contributing \$1,000 each year to the Comox Valley Community Foundation during the 2022-2026 financial plan process.

Carried Unanimously

6.3 Committee of the Whole Report, January 25, 2021

Motion 21-44

Brown/Sproule

THAT Council receive Committee of the Whole Report, January 25, 2021.

Carried Unanimously

Motion 21-45

Sullivan/Brown

THAT Council direct staff to work with the Cumberland Business Association towards a Memorandum of Understanding (MOU) between the Village of Cumberland and the CBA, and to bring a draft agreement to council for review/recommendation; THAT Council allocate \$1,000 to each Councillor and \$1,500 to the Mayor from any conference savings in 2021 for that member to use at their discretion for professional development, conferences or forums in 2021; and THAT Council amend the Council Conference Policy to remove subsection (1) and add maximum expenditures in section (3) of \$500 for the mayor plus \$1,000 for each Council member, and to direct staff to bring forward an increase in the Council Travel and Conferences budget for 2022;

THAT Council direct Staff to develop a Village of Cumberland Complaint Handling Policy and staff to report back to Council with the draft policy and procedures for Council's consideration;

THAT Council direct staff to bring forward a report on implementing a 30km/h speed zone in the Village.

Carried Unanimously

6.4 Village Planning and Infrastructure Capacity

Motion 21-46

Sullivan/Ketler

THAT Council receive the Village Planning and Infrastructure capacity report.

Carried Unanimously

Motion 21-47

Sproule/Ketler

THAT Council approve the following activities:

- Hire a temporary full time Engineer Technician for a term of 22 months, ending December 2022 to be funded from the infrastructure asset renewal reserve.
- Increase Development Service consulting services budget by \$20,000 in 2021 and 2022 to be funded from the general financial stabilization reserve.
- Direct staff to bring forward an amendment to the adopted 2021-2025 Financial plan bylaw to reflect these expenditures, and

THAT Council not transfer from the infrastructure asset renewal reserve the amount over the optimum balance as per the reserve and surplus policy until 2023.

Carried Unanimously

- 6.5 Council Reports
 - 6.5.1 Mayor Leslie Baird
 - 6.5.2 Councillor Jesse Ketler
 - 6.5.3 Councillor Vickey Brown
 - 6.5.4 Councillor Gwyn Sproule
 - 6.5.5 Councillor Sean Sullivan

Motion 21-48

Ketler/Brown

THAT the Council reports be received.

Carried Unanimously

7. Bylaws

- 7.1 Revenue Anticipation Borrowing Bylaw No. 1143, 2021
Motion 21-49

Ketler/Sullivan

THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 1143, 2021.

Carried Unanimously

- 7.2 Second Reading - Zoning Amendment Bylaw No. 1133, 2020
Motion 21-50

Brown/Sullivan

THAT Council receive the "Zoning Amendment Bylaw, No. 1133, 2021 Second Reading" report, dated January 29, 2021.

Carried Unanimously

Motion 21-51

Ketler/Sproule

THAT Council amend "Zoning Amendment Bylaw, No. 1133, 2020" as shown in the "Version B" bylaw attached to the report received by Council on February 8, 2021 and to further amend "Zoning Amendment Bylaw, No. 1133, 2020" to only allow payment of cash in lieu for up to 30% percent of required residential parking.

In favour: Mayor Baird

Councillor Ketler

Councillor Sproule

Councillor Sullivan

Opposed: Councillor Brown

Carried

Motion 21-52

Sproule/Sullivan

THAT Council give second reading to Zoning Amendment Bylaw, No. 1133, 2020 as amended, and schedule a public hearing on March 2, 2021 at 7 p.m.

In favour: Mayor Baird
Councillor Ketler
Councillor Sproule
Councillor Sullivan

Opposed: Councillor Brown

Carried

Motion 21-53

Brown/Sullivan

THAT Council refer other possible parking regulation updates to Zoning Bylaw No. 1027, 2016 to the Advisory Planning Commission, the Heritage Committee and the Homelessness and Affordable Housing Committee for comment.

Carried Unanimously

8. New Business

None

9. Notices, Motions and Announcements

None

10. Question Period

No questions were received.

11. Close and Adjourn Open Meeting

Sullivan/Sproule

THAT Council close and adjourn the meeting to the public at 8:11 p.m. pursuant to Section 90 of the *Community Charter* to consider:

- labour relations or other employee relations;
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#);

Carried Unanimously

12. Adjournment of Closed Portion

The meeting was adjourned at 9:20 p.m.

Certified Correct:

Mayor

Corporate Officer