

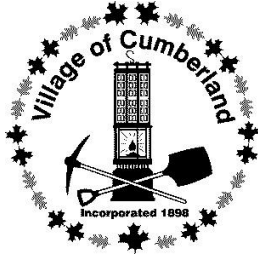
Corporation of the Village of Cumberland

2673 Dunsmuir Avenue
P.O. Box 340
Cumberland, BC V0R 1S0
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cumberland.ca

Accessibility Select Committee Agenda

May 20, 2021 at 10:30 am
By Video Conferencing

1. **Approval of Agenda**
2. **Adoption of Minutes:** January 21, 2021 1
3. **Unfinished Business**
4. **New Business**
 - 4.1 Cumberland Business Association (Paola Brodsgaard), Accessibility for Business (10:50 am) – plans to present to the CBA, presentation topics 3
 - 4.2 Siting of two benches on South Wellington Colliery Trail - Tyler Farley, Parks Supervisor (11:10 am) 5
 - 4.3 Village Core Bench and Picnic Table placement - Kaelin Chambers, Economic Development Officer (11:20 am) 7
5. **Reports from committee members**
6. **Upcoming meetings:** Third Thursday every second month.
 - July 19, 2021 at XX – change of meeting date to evening of third Monday every second month?
 - Upcoming agenda items: sidewalk design standards
7. **Adjournment**



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Accessibility Select Committee Minutes
January 21, 2021 at 10:30 am
By Video Conferencing

Members Present:

Judy Norbury, chair
Trond Halle
Brenda Lenahan
Jaye Mathieu
Rhianna Walz
Vickey Brown, Councillor

Staff:

Rachel Parker, Corporate Officer

Ms. Norbury called the meeting to order at 10:35 am.

1. **Approval of Agenda: Mathieu/Halle:** Approved. **Carried.**
2. **Adoption of Minutes: Brown/Lenahan:** September 22, 2020. **Carried**
3. **Unfinished Business:** None
4. **New Business**
 - 4.0 Introduction and welcome to new member, Rhianna.
 - 4.1 Review of Terms of Reference & 2021 Work Plan
 - Liaise with Cumberland Business Association – awareness of accessibility and inclusion ideas; feedback on struggles on implementing; Vickey – write a message and ask if interested in meeting later this year; brief one pager introduction, ask to present, include copy of brochure.
 - Recognize businesses, distribute sticker
 - Training module: Safe Harbour, Step by Step Accessibility may be able to create training module
 - Outreach with special event coordinators: Farmers Market, Market Day, Victoria Day, Village Works, CCSS
 - Review action on Facility Review; Brenda will have training on trails and outdoor assessments, assessing recommendations and prioritizing recommendations
 - Inclusion task: concern about encouraging diversity, it was suggested to recommendation to Council on being a more inclusive community, Vickey can bring ideas on addressing racism in community, make community more welcoming, beyond scope? Vickey to explore examples.
 - Check on Victoria Day rainbow banner flags

4.2 Bylaw Enforcement Policy/Landscaping Over Sidewalk

- Sidewalks that are encroached on by bushes, sometimes municipal property
- Rachel to liaise with public works/parks on trimming back from municipal property and messaging to community in spring
- Snow and Ice Control: Work in December 2020 to engage businesses downtown and at Bevan Road so Public Works can focus on crosswalk drop downs and transit shelter access

4.3 Road/Utility Construction Project

Question whether contractors have finished sidewalk on Fourth Street at Maryport Avenue as new curb not filled in, true let downs are ideal.

Lenahan/Brown: THAT the Committee recommend that Council direct that any new and current sidewalks and road construction design include proper transition let downs; and recommend that Council establish a policy to meet accessibility standards in public infrastructure, including road and sidewalk design, and that the design be referred to the Accessibility Committee.

Carried

5. **Reports from committee members**

- Affordable Housing project on Second Street; follow up on parking recommendations to add another on-site accessible spot or closest to the accessible units for specific units, and for playground equipment, and landscaping plan to be referred back through development permit application.
- Provincial funding for universal trails and assessments, and grant opportunities, as well as adaptive mountain biking trails and guidelines, showcase in Nanaimo. Brenda to follow up with Manager of Parks and Recreation.

6. **Upcoming meetings:** Third Thursday every second month.

- March 18, 2021 at 10:30 am
- May 20, 2021 at 10:30 am

7. **Adjournment**

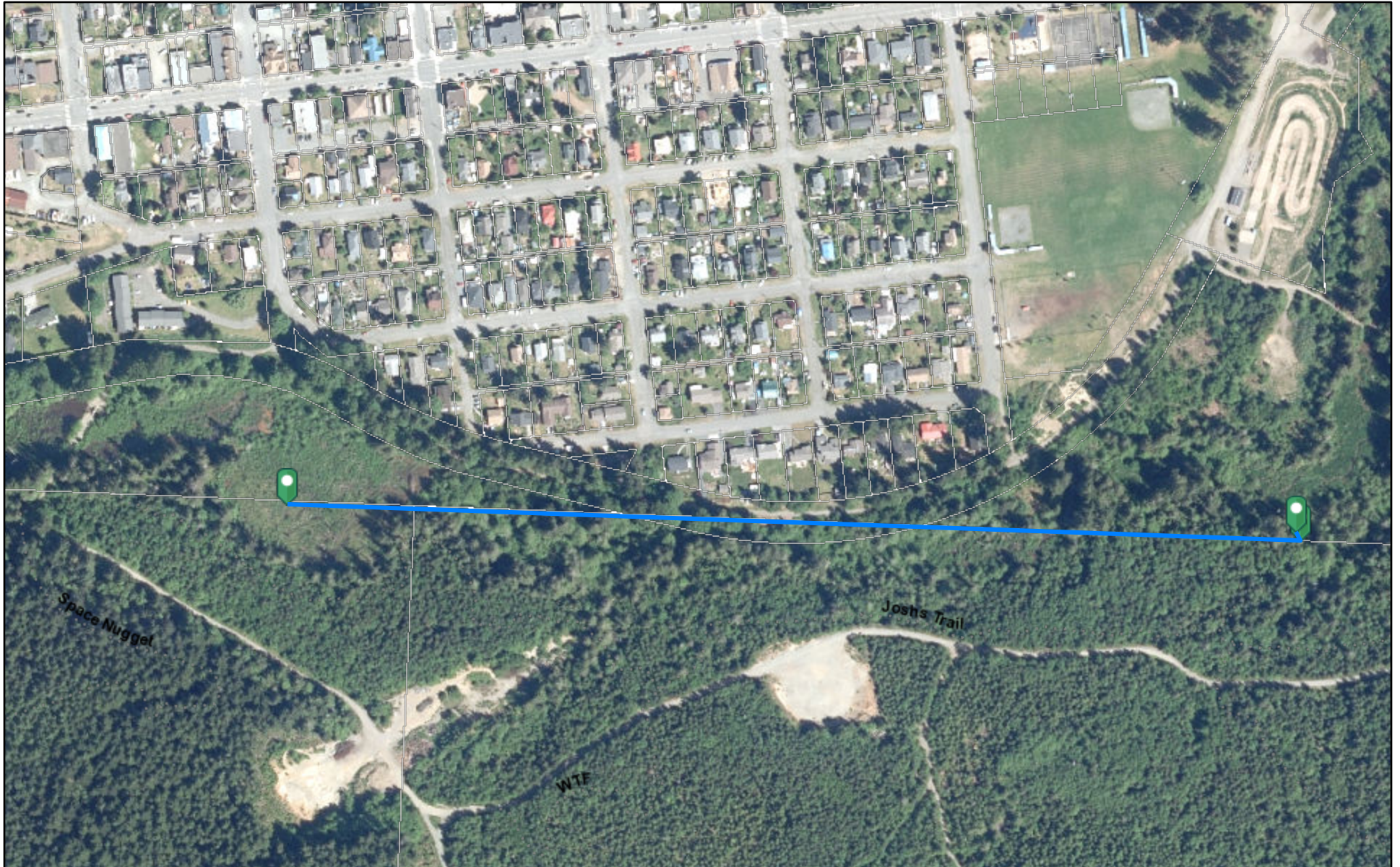
The meeting was adjourned at 11:45 a.m.

Certified Correct:



Chair

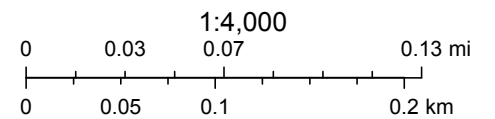
Corporate Officer

Village of Cumberland



5/17/2021, 3:36:54 PM

-  Override 1
-  Trails



CVRD

Accessibility Committee – May 20, 2021

The Village will be installing 5 new temporary picnic tables, including 2 of accessible design, in public areas in/around the downtown core.

The goal in installing these tables is to help ease high traffic volume in the downtown core by providing additional areas for residents and visitors to gather comfortably and safely. The tables are anticipated to be installed by late May and will be in place until September 2021.

1. Village Hall – An accessible table will be located on concrete directly outside of Village office.
2. Cultural Centre – A table will be located on the flat grassy area, among the trees adjacent to the Cultural Centre.
3. Cumberland Museum – A temporary table will be located on a small concrete area in front of the Museum and adjacent to the sidewalk.

4/5. Two tables, one of accessible design, will be located on the concrete area of Village square.



Small steps make your business more accessible and make a big difference!

Accessibility Checklist

- All customers should be able to access the same areas.
- Are there any obstructions or tripping hazards on the sidewalk?
- Are sandwich board signs placed close to the curb to keep the pedestrian zone clear?
- Is there an accessible entrance that is not blocked by displays or signage?
- Are there accessible pathways linking key areas?
- Are pathways free of obstructions and wide enough for people using mobility devices?
- Is the flooring/walking surface slip-resistant and smooth?
- Is there an accessible washroom and accessible path of travel to it?
- Is there adequate lighting?
- Is there signage to help direct customers? Is it easy to understand?
- Is the service counter an accessible height?
- Are staff willing to help problem-solve and make all customers feel welcome?

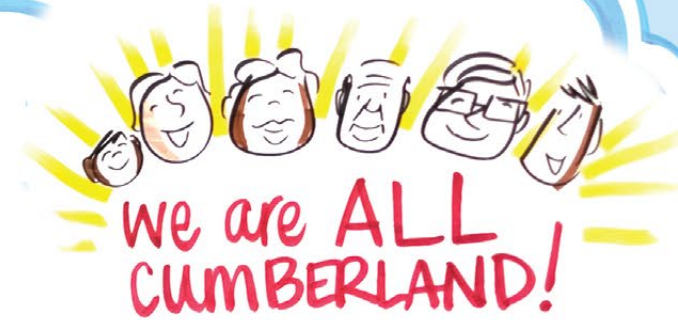


All customers should be able to access the same areas of the business, including product displays, the checkout counter, dining areas and washrooms.

Many of the ideas in this brochure are small steps and actions that can make a big difference.

Need more information?

Search "accessibility" at cumberland.ca for more information on increasing the accessibility of your business.



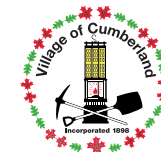
A Guide to Inclusion & Accessibility for Businesses



Inclusion • welcoming spaces • participation

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THE VILLAGE OF
CUMBERLAND

The Village of Cumberland is a progressive community that is looking to take positive steps to become more accessible, welcoming and inclusive.

Accessibility makes good business sense!

Accessible businesses have more potential customers. One third of Cumberland's current residents are seniors or near seniors. Having an accessible business ensures that they can continue to use local shops and services. Additionally, people with disabilities and their friends and families notice which businesses and facilities are inclusive and accessible!

What can local businesses do?

Make the entrance accessible

Send a signal that you care! The entrance to your business is your invitation for someone to come in, and essential for accessibility. Little things like a step at the entrance to your business can be easily changed but make a big difference.

Make adjustments where you can

A sturdy chair to sit and rest may be appreciated by those who cannot walk long distances.

Learn more

Build knowledge and train your employees on the different ways of making people with disabilities feel welcome.

Consider recruiting someone with a disability

Employing someone with a disability gives you access to a wider pool of talented individuals, who may have untapped skills and abilities.



THE VILLAGE OF
CUMBERLAND

LIVE GRAPHIC RECORDING | Drawing
Sam Bradd | Change