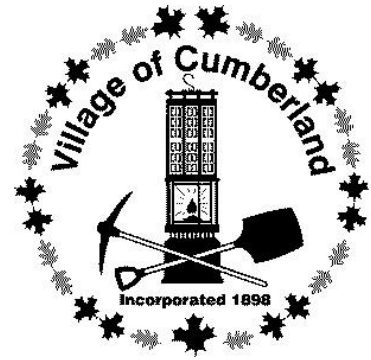


REGULAR AGENDA

17/2021/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
November 8, 2021 at 5:30 p.m.
Village Council Chambers**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

This meeting to be held in the Council Chambers. The public may attend in person or view live on the [Village of Cumberland YouTube Channel](#).

Masks must be worn to attend; however, vaccine cards are not required.

1. Approval of Agenda

1.1 Agenda for regular Council meeting, November 8, 2021

Recommendation:

THAT Council approve the agenda for the November 8, 2021
Regular Council meeting.

2. Minutes

2.1 Adoption of Minutes

Recommendation:

THAT Council adopt the following meeting minutes:

- Committee of the Whole, October 12, 2021 7
- Regular Council, October 12, 2021 8
- Committee of the Whole, October 25, 2021 12
- Regular Council October 25, 2021 15
- Committee of the Whole, October 21 & 26, 2021 17
- Committee of the Whole, October 29, 2021 21

- 2.2 Receipt of Committee Minutes
Recommendation:
THAT Council adopt the following meeting minutes:
• Advisory Planning Commission, October 14, 2021 22
3. **Delegations**
None
4. **Unfinished Business**
4.1 Comox Valley Substance Use Strategy – Lindsay McGinn, Comox Valley Community Health Network 25
Recommendation:
THAT Council refer the Comox Valley Substance Abuse Strategy, Phase Two of strategy development to staff to report to Council on financial support of phase two of the Strategy and elected official delegation to the collaborative.
5. **Correspondence**
5.1 Cumberland Community School Society (CCSS) requesting letter of support for Community Gaming Grant application to fund the operation of the Lunch Program, After-School Activities, Youth Centre and Food Share programs. 26
Recommendation:
THAT Council provide a letter of support for the Cumberland Community School Society’s (CCSS) Community Gaming Grant application to fund the operation of the Lunch Program, After-School Activities, Youth Centre and Food Share programs.
6. **Reports**
6.1 Cumberland Lake Park: 2021 Park Operator Annual Report Prepared by Kevin McPhedran, Manager of Parks and Recreation 27
Recommendation:
i. THAT Council receive the *Cumberland Lake Park: 2020 Park Operator Annual Report*.
ii. THAT Council receive the Cumberland Lake Park Annual Report presentation from Genevieve Burdett, Executive Director, Cumberland Lake Wilderness Society.

- 6.2 Heritage Alteration Permit and Development Variance Permit Application – 46
2714 Dunsmuir Ave
Prepared by Karin Albert, Senior Planner
- Recommendation:**
- i. THAT Council receive the “Heritage Alteration Permit and Development Variance Application – 2714 Dunsmuir Avenue” report.
 - ii. THAT Council approve heritage alteration permit (2021-02-HAP) for 2714 Dunsmuir Avenue, properties legally described as Lot 1, Block 6, District Lot 21, Nelson District, Plan 522 and The West1/2 of Lot 2, Block 6, District Lot 21, Nelson District, Plan 522.
 - iii. THAT Council approve development variance permit (2021-11-DV) to vary Zoning Bylaw No. 1027, 2014 to:
 - waive the special parking stall designation requirements for recreational vehicle or tour bus and for pregnant women or persons with young children; and
 - waive the requirement for two commercial loading stalls.
 - iv. THAT Council deny the request to vary Zoning Bylaw No. 1027, 2014 to:
 - reduce the regular parking stall requirement by 8 stalls; and
 - waive the special parking stall designation requirements for electric vehicles and for persons with a disability.
- 6.3 Temporary Use Permit Application, 4693 Cumberland Road
Prepared by Karin Albert, Senior Planner
- Recommendation:**
- i. THAT Council receive the “Temporary Use Permit Application, 4693 Cumberland Road” report. 88
 - ii. THAT Council approve the Temporary Use Permit (2021-01-TUP) to permit an automobile service and repair shop at 4693 Cumberland Road, property legally described as Lot A, District Lot 24, Plan VIP56393.
- 6.4 Development Variance Permit, 2552 Kendal Avenue 95
Prepared by Meleana Searle, Planner
- Recommendation:**
- i. THAT Council receive “Development Variance Permit, 2552 Kendal Avenue.”
 - ii. THAT Council approve the application (2021-20-DV) for a Development Variance Permit on the property described as

Lot 15, DL 24, Nelson District, Plan EPP53358 (2552 Kendal Avenue).

- 6.5 Development Permit, 2872 Ulverston Avenue 104
Prepared by Meleana Searle, Planner
Recommendation:
i. THAT Council receive “Development Permit – 2872 Ulverston Avenue”
ii. THAT Council approve the application (2021-09-DP) for a Development Permit on property described as Lot 15, DL 24, Plan VIP77088 (2872 Ulverston Avenue).
- 6.6 Amendments to Local Government Legislation Proposed in Bill 26 123
Prepared by Courtney Simpson, Manager of Development Services
Recommendation:
THAT Council receive the Amendments to Local Government Legislation Proposed in Bill 26 report for information.
- 6.7 Committee of the Whole Report: 2022-2026 Financial Plan 133
Recommendation:
i. THAT Council receive the Committee of the Whole Report: 2022-2026 Financial Plan.
ii. THAT Council direct staff to add a 2% increase to the volunteer firefighter call out wage in each year between 2022-2026 of the financial plan.
iii. THAT Council direct staff to prepare the public meeting package and the Financial Plan bylaw for the November 15, 2021 Village Hall/Budget Open House.
- 6.8 COVID-19 Restart Funding 137
Prepared by Kaelin Chambers, Economic Development Officer
Recommendation:
i. THAT Council receives the COVID-19 Restart Funding report.
ii. THAT Council allocates Restart Funding towards the following initiatives
 - \$60,000 towards the Office Phase 3 Renovations.
 - \$34,000 towards the construction of the Fire Hall Emergency Generator Pad.
 - \$25,000 towards increased bylaw services for 2022.
 - \$7,000 towards Council Meeting Software.

- \$6,500 towards Recreation Facilities Water/Filling Stations.
 - \$3,000 towards the 2022 Summer Series in the Park.
 - \$2,500 to the Inclusion and Accessibility Committee to undertake a public event to promote social equity and inclusion in the Village.
- iii. THAT Council consider establishing a one-time (2022) Restart Grant Program, and direct staff to present a program framework for Council's consideration; AND THAT Council allocates \$40,000 in Restart Funding for use within the 2022 Restart Grant Program.
- 6.9 BC Hydro Street Light Retrofit Project Update 152
Prepared by Rob Crisfield, Manager of Operations
Recommendation:
THAT Council receive the BC Hydro Street Light Retrofit Project Update report for information.
- 6.10 2022 Council Meeting Schedule 155
Prepared by Rachel Parker, Corporate Officer
Recommendation:
i. THAT Council receive the 2022 Council Meeting Schedule report.
ii. THAT Council approve the 2022 Council Meeting Schedule and direct staff to give public notice of the availability of the annual schedule
- 6.11 Council Member Appointments 159
Prepared by Rachel Parker, Corporate Officer
Recommendation:
i) THAT Council receive the Council Member Appointments report.
ii) THAT Council appoint acting mayors as follows:
November 2021 to January 2022: Councillor Ketler
February to April 2022: Councillor Brown
May to July 2022: Councillor Sullivan
August to October 2022: Councillor Sproule
iii) THAT Council appoint Councillor Vickey Brown as trustee and Councillor Gwyn Sproule as alternate trustee to the Vancouver Island Regional Library Board.
iv) THAT Council direct staff to bring forward a policy on Council appointments to external agencies.

6.12	Council Reports	
6.12.1	Mayor Leslie Baird	169
6.12.2	Councillor Jesse Ketler	173
6.12.3	Councillor Sean Sullivan	175
6.12.4	Councillor Vickey Brown	177
6.12.5	Councillor Gwyn Sproule	

Recommendation:

THAT the Council Member Monthly reports be received.

7. Bylaws

8. New Business

9. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

10. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line "Question Period"; Note: please limit to questions only - comments will not be read.

11. Close the Meeting to the Public

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

- labour relations or other employee relations;
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

12. Adjournment