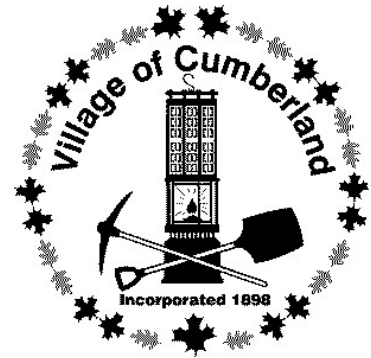


# REGULAR MINUTES

17/2021/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
November 8, 2021 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Clayton Postings, Chief Administrative Officer  
Michelle Mason, Chief Financial Officer/Deputy CAO  
Rachel Parker, Corporate Officer  
Courtney Simpson, Manager of Development Services  
Kevin McPhedran, Manager of Parks and Recreation  
Karin Albert, Senior Planner

Mayor Baird called the meeting to order at 5:30 p.m.

**1. Approval of Agenda**

- 1.1 Agenda for regular Council meeting, November 8, 2021  
Motion 21-255

**Ketler/Brown**

THAT Council approve the agenda for the November 8, 2021 Regular Council meeting. With late 6.3

**Carried Unanimously**

**2. Minutes**

- 2.1 Adoption of Minutes  
Motion 21-256

**Sullivan/Sproule**

THAT Council adopt the following meeting minutes:

- Committee of the Whole, October 12, 2021
- Regular Council, October 12, 2021
- Committee of the Whole, October 25, 2021
- Regular Council October 25, 2021
- Committee of the Whole, October 21 & 26, 2021
- Committee of the Whole, October 29, 2021

**Carried Unanimously**

- 2.2 Receipt of Committee Minutes  
Motion 21-257

**Sproule/Brown**

THAT Council adopt the following meeting minutes:

- Advisory Planning Commission, October 14, 2021

**Carried Unanimously**

**3. Delegations**

None

**4. Unfinished Business**

- 4.1 Comox Valley Substance Use Strategy – Lindsay McGinn, Comox Valley  
Community Health Network  
Motion 21-258

**Brown/Ketler**

THAT Council refer the Comox Valley Substance Abuse Strategy, Phase Two of strategy development to staff to report to Council on financial support of phase two of the Strategy and elected official delegation to the collaborative.

**Carried Unanimously**

**5. Correspondence**

- 5.1 Cumberland Community School Society (CCSS) requesting letter of support for Community Gaming Grant application to fund the operation of the Lunch Program, After-School Activities, Youth Centre and Food Share programs.  
Motion 21-259

**Brown/Sullivan**

THAT Council provide a letter of support for the Cumberland Community School Society's (CCSS) Community Gaming Grant application to fund the operation of the Lunch Program, After-School Activities, Youth Centre and Food Share programs.

**Carried Unanimously**

**6. Reports**

- 6.1 Cumberland Lake Park: 2021 Park Operator Annual Report  
Motion 21-260

**Ketler/Brown**

THAT Council receive the *Cumberland Lake Park: 2021 Park Operator Annual Report*.

**Carried Unanimously**

Motion 21-261

**Sullivan/Sproule**

THAT Council receive the Cumberland Lake Park Annual Report presentation from Genevieve Burdett, Executive Director, Cumberland Lake Wilderness Society.

**Carried Unanimously**

- 6.2 Heritage Alteration Permit and Development Variance Permit Application –  
2714 Dunsmuir Ave  
Motion 21-262  
**Sullivan/Ketler**  
THAT Council receive the “Heritage Alteration Permit and Development Variance Application – 2714 Dunsmuir Avenue” report.  
**Carried Unanimously**

Motion 21-263  
**Ketler/Sproule**  
THAT Council refer the Heritage Alteration Permit and Development Variance Permit applications for 2714 Dunsmuir Avenue to staff to bring back both the heritage alternation permit and development variance permit as well as options for height variance as to pitch and awnings.  
**Carried Unanimously**

- 6.3 Temporary Use Permit Application, 4693 Cumberland Road  
Motion 21-264  
**Ketler/Brown**  
THAT Council receive the “Temporary Use Permit Application, 4693 Cumberland Road” report.  
**Carried Unanimously**

Motion 21-265  
**Sullivan/Brown**  
THAT Council approve the Temporary Use Permit (2021-01-TUP) to permit an automobile service and repair shop at 4693 Cumberland Road, property legally described as Lot A, District Lot 24, Plan VIP56393.  
**Carried Unanimously**

- 6.4 Development Variance Permit, 2552 Kendal Avenue  
Motion 21-266  
**Brown/Sullivan**  
THAT Council receive “Development Variance Permit, 2552 Kendal Avenue.”  
**Carried Unanimously**

Motion 21-267  
**Brown/Sproule**  
THAT Council approve the application (2021-20-DV) for a Development Variance Permit on the property described as Lot 15, DL 24, Nelson District, Plan EPP53358 (2552 Kendal Avenue).

- 6.5 Development Permit, 2872 Ulverston Avenue  
Motion 21-268  
**Sullivan/Sproule**  
THAT Council receive “Development Permit – 2872 Ulverston Avenue”.  
**Carried Unanimously**
- Motion 21-269  
**Brown/Sullivan**  
THAT Council approve the application (2021-09-DP) for a Development Permit on property described as Lot 15, DL 24, Plan VIP77088 (2872 Ulverston Avenue).  
**Carried Unanimously**
- 6.6 Amendments to Local Government Legislation Proposed in Bill 26  
Motion 21-270  
**Ketler/Sullivan**  
THAT Council receive the Amendments to Local Government Legislation Proposed in Bill 26 report for information.  
**Carried Unanimously**
- 6.7 Committee of the Whole Report: 2022-2026 Financial Plan  
Motion 21-271  
**Brown/Sullivan**  
THAT Council receive the Committee of the Whole Report: 2022-2026 Financial Plan.  
**Carried Unanimously**
- Motion 21-272  
**Brown/Sullivan**  
THAT Council direct staff to prepare the public meeting package and the Financial Plan bylaw for the November 15, 2021 Village Hall/Budget Open House.  
**Carried Unanimously**

6.8 COVID-19 Restart Funding

Motion 21-273

**Ketler/Sullivan**

THAT Council receives the COVID-19 Restart Funding report.

**Carried Unanimously**

Motion 21-274

**Sullivan/Brown**

THAT Council allocates Restart Funding towards the following initiatives

- \$60,000 towards the Office Phase 3 Renovations.
- \$34,000 towards the construction of the Fire Hall Emergency Generator Pad.
- \$25,000 towards increased bylaw services for 2022.
- \$7,000 towards Council Meeting Software.
- \$6,500 towards Recreation Facilities Water/Filling Stations.
- \$3,000 towards the 2022 Summer Series in the Park.
- \$2,500 to the Inclusion and Accessibility Committee to undertake a public event to promote social equity and inclusion in the Village.

THAT Council consider establishing a one-time (2022) Restart Grant Program, and direct staff to present a program framework for Council's consideration; AND THAT Council allocates \$40,000 in Restart Funding for use within the 2022 Restart Grant Program.

**Carried Unanimously**

6.9 BC Hydro Street Light Retrofit Project Update

Motion 21-275

**Sullivan/Brown**

THAT Council receive the BC Hydro Street Light Retrofit Project Update report for information.

**Carried Unanimously**

6.10 2022 Council Meeting Schedule

Motion 21-276

**Brown/Ketler**

THAT Council receive the 2022 Council Meeting Schedule report.

**Carried Unanimously**

Motion 21-277

**Sproule/Sullivan**

THAT Council approve the 2022 Council Meeting Schedule and direct staff to give public notice of the availability of the annual schedule

**Carried Unanimously**

6.11 Council Member Appointments

Motion 21-278

**Brown/Ketler**

THAT Council receive the Council Member Appointments report.

**Carried Unanimously**

Motion 21-279

**Sproule/Sullivan**

THAT Council appoint acting mayors as follows:

November 2021 to January 2022: Councillor Ketler

February to April 2022: Councillor Brown

May to July 2022: Councillor Sullivan

August to October 2022: Councillor Sproule

THAT Council appoint Councillor Vickey Brown as trustee and Councillor Gwyn Sproule as alternate trustee to the Vancouver Island Regional Library Board; and THAT Council direct staff to bring forward a policy on Council appointments to external agencies.

**Carried Unanimously**

- 6.12 Council Member Monthly Reports  
Motion 21-280  
**Ketler/Sullivan**  
THAT the Council Member Monthly reports be received.  
**Carried Unanimously**

7. **Bylaws**  
None

8. **New Business**  
None

9. **Notices, Motions and Announcements**  
None

10. **Question Period**  
Questions were received on the following matters:
- BC Hydro street lighting
  - Land use application for 2714 Dunsmuir Avenue
  - Emergency services for heat events in 2022 budget

11. **Close the Meeting to the Public**  
Motion 21-283  
**Sullivan/Sproule**  
THAT Council close the meeting to the public at 7:55 p.m. pursuant to Section 90 of the *Community Charter* to consider:
- labour relations or other employee relations;
  - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
  - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.
- Carried Unanimously**

**12. Adjournment**

The meeting was adjourned at 9:10 p.m.

Certified Correct:

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Mayor

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Corporate Officer