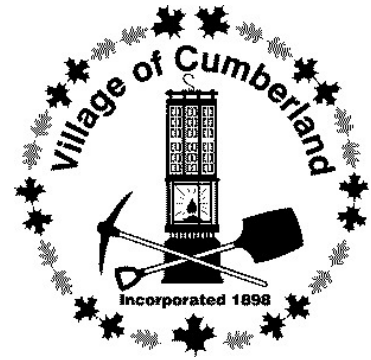


REGULAR MINUTES

19/2021/R



**The Corporation of the Village of Cumberland
Regular Council Meeting
December 13, 2021 at 5:30 p.m.
Council Chambers, 2675 Dunsmuir Avenue**

Council Present:

Mayor Leslie Baird
Councillor Vickey Brown
Councillor Jesse Ketler
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:

Clayton Postings, Chief Administrative Officer
Michelle Mason, Chief Financial Officer/Deputy CAO
Rachel Parker, Corporate Officer
Rob Crisfield, Manager of Operations
Courtney Simpson, Manager of Development Services
Karin Albert, Senior Planner
Meleana Searle, Planner

Mayor Baird called the meeting to order at 5:30 p.m.

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, December 13, 2021
Motion 21-303

Ketler/Brown

THAT Council approve the agenda for the December 13, 2021, Regular Council meeting with the addition of late item for item 6.1.

Carried Unanimously

2. Minutes

- 2.1 Adoption of Minutes
Motion 21-304

Sullivan/Brown

THAT Council adopt the following meeting minutes:

- Regular Council, November 22, 2021

Carried Unanimously

- 2.2 Receipt of Committee Minutes
Motion 21-305

Ketler/Sproule

THAT Council adopt the following meeting minutes:

- November 15, 2021 Accessibility Select Committee

Carried Unanimously

3. Delegations

- 3.1 Molly Hudson, Director of Sustainability, and Colin Koszman, Land Use Forester of Mosaic Forest Management regarding update on community and operational activities in the Cumberland region.

Motion 21-306

Brown/Sproule

THAT Council receive the delegation from Molly Hudson, Director of Sustainability, and Colin Koszman, Land Use Forester of Mosaic Forest Management regarding update on community and operational activities in the Cumberland region.

Carried Unanimously

4. Unfinished Business

None

5. Correspondence

- 5.1 Comox Valley Regional District regarding Communication Antenna Policy

Motion 21-307

Brown/Sullivan

THAT Council receive the correspondence from the Comox Valley Regional District regarding Communication Antenna Policy.

Carried Unanimously

Motion 21-308

Brown/Sullivan

THAT Council refer the correspondence from the Comox Valley Regional District regarding Communication Antenna Policy to staff and include a request for regular maintenance updates on the towers and a fulsome engagement process.

Carried Unanimously

6. Reports

- 6.1 Heritage Alteration Permit and Development Variance Permit

Application – 2714 Dunsmuir Ave

Motion 21-309

Ketler/Sproule

THAT Council receive the “Heritage Alteration Permit and Development Variance Application – 2714 Dunsmuir Avenue” report.

Carried Unanimously

Motion 21-310

Brown/Sproule

THAT Council refer the height and lot coverage variance application for 2714 Dunsmuir Avenue to the Advisory Planning Commission.

In favour: Councillor Brown

Opposed: Mayor Baird
Councillor Ketler
Councillor Sullivan
Councillor Sproule

Defeated

Motion 21-311

Ketler/Sullivan

THAT Council approve the heritage alteration permit (2021-02-HAP) for 2714 Dunsmuir Avenue, properties legally described as Lot 1, Block 6, District Lot 21, Nelson District, Plan 522 and The West 1/2 of Lot 2, Block 6, District Lot 21, Nelson District, Plan 522;

THAT Council approve development variance permit (2021-11-DV) to vary Zoning Bylaw No. 1027, 2014 to:

- waive the special parking stall designation requirements for recreational vehicle or tour bus and for pregnant women or persons with young children; and
- waive the requirement for two commercial loading stalls.
- increase the maximum building height from 15 metres to 17 metres for the sloped roof portion of the building.
- increase the maximum lot coverage from 75% to 78%; and

THAT Council deny the request to vary Zoning Bylaw No. 1027, 2014 to:

- reduce the regular parking stall requirement by 8 stalls; and
- waive the special parking stall designation requirements for electric vehicles and for persons with a disability.

In favour: Mayor Baird
Councillor Ketler
Councillor Sproule
Councillor Sullivan

Opposed: Councillor Brown

Carried

6.2 Minimum frontage requirement exemption – 2798 Ulverston Avenue

Motion 21-312

Brown/Ketler

THAT Council receive the Minimum frontage requirement exemption – 2798 Ulverston Avenue report.

Carried Unanimously

Motion 21-313

Sullivan/Brown

THAT Council exempt Lot 3 of the proposed subdivision of 2798 Ulverston Avenue, from the 10% minimum frontage requirement pursuant to Local Government Action Section 512, to allow a frontage of 4.6%.

Carried Unanimously

6.3 Reserve and Surplus Policy Amendment

Motion 21-314

Ketler/Sullivan

THAT Council receive the Reserve and Surplus Policy Amendment report.

Carried Unanimously

Motion 21-315

Sullivan/Sproule

THAT Council adopt the Amended Reserve and Surplus Policy number 3.5 as presented; AND based on the adopted Reserve and Surplus Policy, THAT Council direct staff to amend the following bylaws:

- a. Establish the General Fund Municipal Facility Assets Renewal Reserve and adjust the language of the General Village Asset Reserve to remove buildings from this reserve in *Schedule A of the Reserve Funds Establishment Bylaw No. 1113, 2019*.
- b. Add language to the *Infrastructure Asset Renewal Reserve Fund Establishment Bylaw No. 1046, 2016* to add to the purpose of the reserve for capacity building and clarify that the reserve is for linear assets.

Carried Unanimously

6.4 Council Reports

Motion 21-316

Brown/Sullivan

THAT the Council Member Monthly reports be received.

Carried Unanimously

7. **Bylaws**

7.1 2022-2026 Financial Plan Bylaw

Motion 21-317

Ketler/Sullivan

THAT Council receive the 2022-2026 Financial Plan Bylaw Report.

Carried Unanimously

Motion 21-318

Brown/Sproule

THAT Council give first, second and third reading of “2022-2026 Financial Plan Bylaw No. 1152, 2021”.

Carried Unanimously

- 7.2 Sanitary Sewer Rates Amendment Bylaw No. 1155, 2021
Motion 21-319

Brown/Ketler

THAT Council adopt “Sanitary Sewer Rates Amendment Bylaw No. 1155, 2021”.

Carried Unanimously

- 7.3 Sewer Frontage Tax Amendment Bylaw No. 1156, 2021
Motion 21-320

Ketler/Sullivan

THAT Council adopt “Sewer Frontage Tax Amendment Bylaw No. 1156, 2021”.

Carried Unanimously

- 7.4 Solid Waste Rates Amendment Bylaw No. 1157, 2021
Motion 21-321

Sullivan/Brown

THAT Council adopt “Solid Waste Rates Amendment Bylaw No. 1157, 2021”.

Carried Unanimously

- 7.5 Storm Frontage Tax Amendment Bylaw No. 1158, 2021
Motion 21-322

Sproule/Ketler

THAT Council adopt “Storm Frontage Tax Amendment Bylaw No. 1158, 2021”.

Carried Unanimously

- 7.6 Water Service Frontage Tax Amendment Bylaw No. 1159, 2021
Motion 21-323

Brown/Ketler

THAT Council adopt “Water Service Frontage Tax Amendment Bylaw No. 1159, 2021”.

Carried Unanimously

- 7.7 Water Rates Amendment Bylaw No. 1160, 2021
Motion 21-324

Ketler/Sullivan

THAT Council adopt “Water Rates Amendment Bylaw No. 1160, 2021”.

Carried Unanimously

- 7.8 Revenue Anticipation Borrowing Bylaw No. 1154, 2021
Motion 21-325

Sullivan/Brown

THAT Council adopt "Revenue Anticipation Borrowing Bylaw No. 1154, 2021".
Carried Unanimously

7.9 Council Procedure Amendment Bylaw No. 1153, 2021

Motion 21-326

Sproule/Sullivan

THAT Council give second and third reading to "Council Procedure Amendment Bylaw No. 1153, 2021".

Carried Unanimously

7.10 2021-2025 Financial Plan Amendment Bylaw

Motion 21-327

Brown/Sullivan

THAT Council adopt "2021-2025 Financial Plan Amendment Bylaw No. 1161, 2021".

Carried Unanimously

8. New Business

None

9. Notices, Motions and Announcements

None

10. Question Period

Questions were received on the following matters:

- Height of each story of the building at he 2714 Dunsmuir Avenue
- Procedural question

11. Close the Meeting to the Public

Motion 21-328

Sullivan/Brown

THAT Council close the meeting to the public at 7:54 p.m. pursuant to Section 90 of the *Community Charter* to consider:

- (a) labour relations or other employee relations;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Carried Unanimously

12. Adjournment

The meeting adjourned at 8:41 p.m.

Certified Correct:

Mayor

Corporate Officer