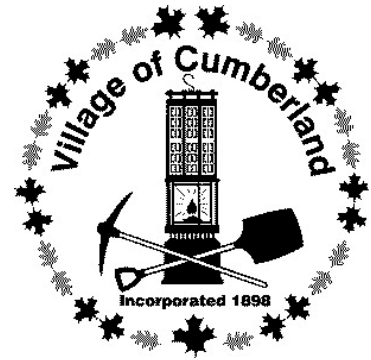


NOTICE & AGENDA

1/2022/SP



The Corporation of the Village of Cumberland

Special Council Meeting
January 6, 2022 at 11:00 a.m.
Village Council Chambers

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

1. Approval of Agenda

Recommendation:

THAT Council approve the agenda for the Special Council Meeting, January 6, 2022.

2. Bylaws

2.1 Council Procedure Amendment Bylaw

Recommendation:

THAT Council adopt "Council Procedure Amendment Bylaw No. 1153, 2021".

3. Adjournment

A handwritten signature in black ink, appearing to read "Rachel Parker".

Rachel Parker
Corporate Officer

Posted: January 4, 2022

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1153

A Bylaw to amend Council Procedure Bylaw.

The Council of the Corporation of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as “Council Procedure Amendment Bylaw No. 1153, 2021”.
2. “The Corporation of the Village of Cumberland Council Procedure Bylaw No. 964, 2012 is amended as follows:
 - (a) in section 2 by adding the following definition:

"emergency" means a present or imminent event, including a local or provincial state of emergency, that

 - (i) is caused by accident, fire, explosion, technical failure, public health advisory, or by the forces of nature, and
 - (ii) requires prompt coordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit damage to property.
 - (b) in section 5 by adding the following subsection:

(2.1) Despite section (2), the closed portion of a regular council meeting may commence at 4 p.m. provided that notice has been provided to members of council at least six days prior to the meeting.
 - (c) in section 6 by adding the following subsection:

(4) Each member of council will be provided notices required by this bylaw and meeting agendas to each member’s Village email address, unless a council member provides the Corporate Officer, in writing, an alternative method to be notified and provided agendas.
 - (d) in subsection 7(1) by
 - (a) repealing section (c), and
 - (b) repealing paragraph (a) and substituting the following
 - (a) providing a copy to each member of council in the manner set out in section 6(4) of this bylaw, and

(e) in section 7.1 as follows:

(1) by repealing subsection (1) and substituting

(1) A member of Council or a committee, other than the member presiding, who is unable to attend the meeting due to
(a) illness or other personal health reasons, or
(b) the member not being in the Comox Valley region at the time of the meeting
may participate in the meeting by means of electronic or other communication facilities.

(2) in subsection (2) by striking “one member” and substituting “two members”,

(3) by adding the following subsection:

(2.1) Where more than the permitted number of members request to attend a meeting through electronic or other communication facilities, attendance by that means will be determined in order of the date of written or email notification received by the Corporate Officer or staff member coordinating the meeting.

(f) By adding a new section as follows:

7.2 Electronic Meetings During an Emergency or Special Circumstances

(1) A regular council meeting, a special council meeting, a committee of the whole meeting other than a Village Hall meeting, and a committee meeting may be held using electronic or other communication facilities

- (a) in an emergency, special circumstance, or public health event that prevents or restricts members from being able to physically meet in one location as determined by the Corporate Officer, or
- (b) as resolved by Council.

(2) A meeting held under subsection (1) must:

- (a) enable the meeting’s participants to hear, or watch and hear, each other; and,
- (b) except for a meeting that is closed to the public, enable the public to hear, or watch and hear, the members and persons participating by electronic or other communication facilities.

- (3) The agenda of an electronic meeting must include the way in which the meeting is to be conducted electronically and how the public may participate in order to hear and watch the proceedings that are open to the public.
- (4) Despite subsection (3), in an emergency a meeting may be held using electronic or other communication facilities upon approval of Council at that meeting. The Corporate Officer must make a reasonable effort to notify all Council members and the public in advance of the meeting.

(g) in section 15 by adding the following subsection:

- (1.1) A public submission will not be considered as a late item under subsection (1) if received after 2 p.m. on the day of the meeting.

(h) in section 18 by adding the following subsection:

- (6) The Corporate Officer may permit a delegation to attend a meeting by electronic or other communication facilities upon advance request provided facilities are available to enable the public to hear, or watch and hear, the delegation.

(i) By rescinding section 19 in its entirety.

(j) By adding the following subsection:

- 20.1 Where facilities are available to live stream a council meeting on the internet, a member of the public may submit no more than two questions by email to the designated email set out in the meeting agenda.

READ A FIRST TIME THIS	22nd	DAY OF	November	2021.
READ A SECOND TIME THIS	13th	DAY OF	December	2021.
READ A THIRD TIME THIS	13th	DAY OF	December	2021.
ADOPTED THIS		DAY OF		2021.

Mayor

Corporate Officer