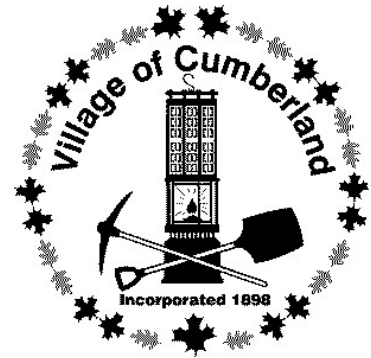


# REGULAR MINUTES

5/2022/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
February 14, 2022 at 5:30 p.m.**

This meeting held through electronic facilities due to public health concerns related to COVID-19.

**Council Present:**

Mayor Leslie Baird  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Clayton Postings, Chief Administrative Officer  
Michelle Mason, Chief Financial Officer/Deputy CAO  
Rachel Parker, Corporate Officer  
Rob Crisfield, Manager of Operations  
Kevin McPhedran, Manager of Parks and Recreation  
Courtney Simpson, Manager of Development Services  
Karin Albert, Senior Planner  
Paul Nash, Liquid Waste Coordinator

Mayor Baird called the meeting to order at 5:30 p.m.

Due to technical difficulties, Council Sproule did not participate in the meeting until item 6.7.

**1. Approval of Agenda**

- 1.1 Agenda for regular Council meeting, February 14, 2022  
Motion 22-252

**Sullivan/Brown**

THAT Council approve the agenda for the February 14, 2022, Regular Council meeting.

**Carried Unanimously**

**2. Minutes**

- 2.1 Adoption of Minutes  
Motion 22-253

**Brown/Sullivan**

THAT Council adopt the following minutes:

- Committee of the Whole, January 24, 2022
- Regular Council, January 24, 2022

**Carried Unanimously**

**3. Delegations**

None

**4. Unfinished Business**

None

**5. Correspondence**

- 5.1 Marc Rutten, P.Eng., General Manager of Engineering Services, CVRD, Request for Letter of Support for Comox Valley Regional District South Sewer Extension Project

Motion 22-254

**Brown/Sullivan**

THAT Council receive the correspondence from Marc Rutten, P.Eng., General Manager of Engineering Services, CVRD, Request for Letter of Support for Comox Valley Regional District South Sewer Extension Project.

**Carried Unanimously**

Motion 22-255

**Brown/Sullivan**

THAT Council support the Comox Valley Regional District Sewer Extension South Project to provide Royston and Union Bay with wastewater servicing, and the associated applications for funding, as they are aligned with our mutual goals of keeping the Trent River and Baynes Sound clean and supporting the K'ómoks First Nation in their economic development goals.

**Carried Unanimously**

- 5.2 Lindsay McGinn, Facilitator, Comox Valley Community Health Network, Request for Support for a Poverty Reduction Grant Application

Motion 22-256

**Brown/Sullivan**

THAT Council receive the correspondence from Lindsay McGinn, Facilitator, Comox Valley Community Health Network, Request for Support for a Poverty Reduction Grant Application.

**Carried Unanimously**

Motion 22-257

**Sullivan/Brown**

That Council endorse a regional application to the UBCM Poverty Reduction Planning & Action Program 2022 - Stream 2 – Action for a Collective Impact Approach to Poverty Reduction in the Comox Valley, with the Comox Valley Regional District applying for, receiving, and managing the grant funding on behalf of the Village of Cumberland.

**Carried Unanimously**

**6. Reports**

- 6.1 Development Variance Permit and Frontage Exemption – 3132 Grant Road  
Motion 22-258

**Sullivan/Brown**

THAT Council receive the “Development Variance Permit and Frontage Exemption – 3132 Grant Road” report.

**Carried Unanimously**

Motion 22-259

**Brown/Sullivan**

THAT Council approve the development variance permit to reduce the frontage of proposed strata lot 1 on the property described as Lot C, Section 30, Plan VIP69479 (3132 Grant Road).

**Carried Unanimously**

Motion 22-260

**Brown/Sullivan**

THAT Council exempt strata lot 1 of the proposed subdivision at 3132 Grant Road, from the 10% minimum frontage requirement pursuant to Local Government Act Section 512, to allow a frontage of 1.14%.

**Carried Unanimously**

- 6.2 Development Variance Permit – 2782 Ulverston Avenue  
Motion 22-261

**Ketler/Sullivan**

THAT Council receive “Development Variance Permit, 2782 Ulverston Avenue” report.

**Carried Unanimously**

Motion 22-262

**Sullivan/Ketler**

THAT Council approve the development variance permit (2021-24-DV) to reduce the exterior rear setback for a deck on the property described as Lot 1, District Lot 24, Nelson District, Plan 28034, except part in Plan VIP82131 (2782 Ulverston Ave).

**Carried Unanimously**

- 6.3 Development Permit, 3699 Bevan Road  
Motion 22-263

**Sullivan/Brown**

THAT Council receive the “Development Permit, 3699 Bevan Road” report for information.

**Carried Unanimously**

6.4 Asset Management Policy

Motion 22-264

**Brown/Sullivan**

THAT Council receive the Asset Management Policy report.

**Carried Unanimously**

Motion 22-265

**Brown/Sullivan**

THAT Council adopt the Asset Management Policy.

**Carried Unanimously**

6.5 BC Watershed Security Strategy and Fund Advocacy

Motion 22-266

**Sullivan/Ketler**

THAT Council receive the BC Watershed Security Strategy and Fund Advocacy report.

**Carried Unanimously**

Motion 22-267

**Brown/Ketler**

THAT Council direct staff to prepare a written submission on behalf of the Village of Cumberland in response to the January 25, 2022, BC Watershed Security Strategy and Fund Discussion Paper and corresponding engagement opportunity; and THAT the response requests that the unique context of eastern Vancouver Island be considered in the Strategy's development and implementation and describes the Perseverance Watershed Initiative as an innovative approach to pursuing local watershed security.

**Carried Unanimously**

6.6 Wastewater Upgrade Project Update Report

Motion 22-268

**Brown/Ketler**

THAT Council receive the Wastewater Upgrade Project Update for information.

**Carried Unanimously**

Motion 22-269

**Sullivan/Brown**

THAT Council approve an amendment of \$200,000 to the Maple Reinders contract, from \$1,500,000 to \$1,700,000, for site clearing works.

**Carried Unanimously**

Councillor Sproule entered meeting at 7:00 p.m.

- 6.7 Wastewater Upgrade Project, ICIP Grant Funding Application  
Prepared by Paul Nash, Project Coordinator, Liquid Waste Management Planning  
Motion 22-270

**Sullivan/Ketler**

THAT Council receive the Wastewater Upgrade Project ICIP Grant Funding Application Report.

**Carried Unanimously**

Motion 22-271

**Sullivan/Brown**

THAT Council adopt Option 2 – the integrated project approach – as the preferred grant funding strategy for the Wastewater Upgrade Project;  
THAT Council approve applying for scope change to ICIP1 funding to remove the Reed Bed and Wetland components from the Phase 1 project scope;  
THAT Council approve making the application to the Investing in Canada Infrastructure Program, Environmental Quality stream, intake 3, for funding of Phase 2 of the High Performance Wastewater Lagoon Upgrade Project, for a grant value of \$2,260,000; and  
THAT Council commit to funding the municipal portion of project (\$2,440,000) using a combination of existing, approved Green Municipal Fund funding (borrowing/grant) and sewer reserves for a total project amount of \$4,700,000.

**Carried Unanimously**

- 6.8 Council Reports  
Motion 22-272

**Brown/Sullivan**

THAT the Council Member Monthly reports be received.

**Carried Unanimously**

**7. Bylaws**

- 7.1 Rezoning, 3699 Bevan Road, First and Second Reading of Bylaw 1165, 2022  
Motion 22-273

**Ketler/Sullivan**

THAT Council receive the report “Rezoning, 3699 Bevan Road, First and Second Reading of Bylaw 1165.”

**Carried Unanimously**

Motion 22-274

**Brown/Sullivan**

THAT Council give first and second reading to Zoning Amendment Bylaw No. 1165, 2022; and

THAT Council direct staff to work with the Comox Valley Regional District to:

- a. register a 6 metre wide Statutory Right-of-Way for a multi-use trail running parallel to Bevan Road on the lands to be rezoned; and

- b. pursue an establishment of the multi-use trail corridor along the remainder of the Comox Valley Waste Management Centre property.

**Carried Unanimously**

- 7.2 Council Remuneration Bylaw  
Motion 22-275

**Ketler/Brown**

THAT Council receive Council Remuneration Bylaw report.

**Carried Unanimously**

Motion 22-276

**Sullivan/Ketler**

THAT Council give first, second and third reading to Council Remuneration Bylaw No. 1166, 2022.

**Carried Unanimously**

- 7.3 Municipal Ticket Information Amendment Bylaw, No 1162, 2022  
Motion 22-277

**Sullivan/Ketler**

THAT Council adopt Municipal Ticket Information Amendment Bylaw, No 1162, 2022.

**Carried Unanimously**

- 7.4 Infrastructure Asset Renewal Reserve Fund Establishment Amendment Bylaw  
No. 1163, 2022  
Motion 22-278

**Ketler/Brown**

THAT Council adopt Infrastructure Asset Renewal Reserve Fund Establishment Amendment Bylaw No. 1163, 2022.

**Carried Unanimously**

- 7.5 Reserve Funds Establishment Amendment Bylaw No. 1164, 2022  
Motion 22-279

**Sullivan/Sproule**

THAT Council adopt Reserve Funds Establishment Amendment Bylaw No. 1164, 2022.

**Carried Unanimously**

**8. New Business**

None

**9. Notices, Motions and Announcements**

None

**10. Question Period**

Technical problems prevented receipt of questions at the meeting and there were no questions received by email.

**11. Closed Portion**

Motion 22-280

**Sullivan/Ketler**

THAT Council close the meeting to the public at 7:27 p.m. pursuant to Section 90 of the Community Charter to consider:

- (d) the security of the property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**Carried Unanimously**

**12. Adjournment**

The meeting was adjourned at 8:14 p.m.

Certified Correct:

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Mayor

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Corporate Officer