

# REGULAR MINUTES

8/2022/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
March 28, 2022 at 5:30 p.m.  
Council Chamber, 2675 Dunsmuir Avenue**

**Council Present:**

Mayor Leslie Baird  
Councillor Gwyn Sproule  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Sean Sullivan

**Staff Present:**

Clayton Postings, Chief Administrative Officer  
Michelle Mason, Chief Financial Officer/Deputy CAO  
Rachel Parker, Corporate Officer  
Courtney Simpson, Manager of Development Services  
Rob Crisfield, Manager of Operations  
Karin Albert, Senior Planner  
Kaelin Chambers, Economic Development Officer

Mayor Baird called the meeting to order at 5:30 p.m. and acknowledged that the meeting was taking place on the unceded traditional territory of the K'ómoks First Nation.

**1. Approval of Agenda**

1.1 Agenda for regular Council meeting, March 28, 2022

Motion 22-321

**Ketler/Sullivan**

THAT Council approve the agenda for the March 28, 2022 Regular Council meeting.

**Carried Unanimously**

**2. Minutes**

2.1 Adoption of Minutes

Motion 22-322

**Brown/Sullivan**

THAT Council adopt the following minutes:

- Regular Council meeting, March 14, 2022 as corrected to show that Councillor Sullivan voted in favour of motion 22-313.
- Village Hall meeting, March 21, 2022

**Carried Unanimously**

**3. Delegations**

3.1 Evan Loveless, President and Dougal Browne Executive Director, United Riders of Cumberland (UROC) regarding a Summary of UROC Strategic Plans and UROC Draft Strategic Trails Plan

Motion 22-323

**Brown/Sullivan**

THAT Council receive the presentation of Evan Loveless and Dougal Browne, regarding the UROC 2021 report and draft strategic trails plans.

**Carried Unanimously**

- 3.2 Elizabeth Lee, Genevieve Burdett, Lindsay Baker, Katie Lovely, Erika Spearman, of Some Concerned Moms of Cumberland, regarding "Moving Toward a Climate Change Action Plan for Cumberland".

Motion 22-324

**Brown/Ketler**

THAT Council receive the delegation of Some Concerned Moms of Cumberland, regarding "Moving Toward a Climate Change Action Plan for Cumberland."

**Carried Unanimously**

**4. Unfinished Business**

None

**5. Correspondence**

- 5.0 Doug Hillian, Acting Mayor, City of Courtenay, regarding Strengthening Communities Services Grant Funding

Motion 22-325

**Brown/Sullivan**

THAT the Village of Cumberland provide its support to the City of Courtenay, as primary applicant, to apply for, receive, and manage the UBCM Strengthening Communities Services grant funding previously awarded to the Comox Valley Regional District in 2021 in the amount of \$1.093 million dollars, on behalf of the Village of Cumberland.

**Carried Unanimously**

- 5.1 Nicole Brassard, Global Public Affairs, regarding "Reducing Patio Application Red Tape for BC's Hospitality Sector and Economic Recovery".

Motion 22-326

**Brown/Ketler**

THAT Council receive the correspondence from Nicole Brassard, Global Public Affairs "Reducing Patio Application Red Tape for BC's Hospitality Sector and Economic Recovery".

**Carried Unanimously**

- 5.2 Councillor Laurey-Anne Roodenburg, Union of BC Municipalities (UBCM) President, regarding "Provincial Response to 2021 Resolutions".

Motion 22-327

**Sullivan/Ketler**

THAT Council receive the correspondence from UBCM regarding “Provincial Response to 2021 Resolutions”.

**Carried Unanimously**

**6. Reports**

6.1 Vacation Rentals – Public Engagement Summary and Analysis

Motion 22-328

**Brown/Sullivan**

THAT Council receive the March 18, 2022 report “Vacation Rental Regulations - Public Engagement Summary and Analysis” report.

**Carried Unanimously**

Motion 22-329

**Sullivan/Brown**

THAT Council refer the Vacation Rental Regulations - Public Engagement Summary and Analysis report to the Advisory Planning Commission, Homelessness and Affordable Housing Committee, and Economic Development Steering Committee for comment.

**Carried Unanimously**

6.2 2022 COVID-19 Restart Grant in Aid Program

Motion 22-330

**Ketler/Brown**

THAT Council receive the 2022 COVID-19 Restart Grant in Aid Program report.

**Carried Unanimously**

Motion 22-331

**Sullivan/Sproule**

THAT Council allocate 2022 COVID-19 Restart Grant in Aid Program funding as follows:

Cumberland Community School Society	\$20,000
Comox Valley Farmer’s Market Association	\$8,000
Comox Valley Community Health Network	\$10,000
Comox Bay Care Society (Care-A-Van)	\$3,336

THAT Council allocate \$10,160 from the Wayfinding Signage Restart COVID funding in support of (and partnership with) the Cumberland Business Association Community Map Project; and

THAT Council direct staff assist the Cumberland Business Association with a scope change request to its ICET funding grant.

**Carried Unanimously**

**6.3 Election Procedures Bylaw Review**

Motion 22-332

**Sullivan/Ketler**

THAT Council receive the Election Procedures Bylaw Review.

**Carried Unanimously**

Motion 22-333

**Brown/Sullivan**

THAT Council direct staff to bring forward amendments to the Election Procedures Bylaw, 2014 to allow mail ballot voting and eliminate the special voting opportunity, and to move the second advance voting day to the Wednesday prior to election day.

**Carried Unanimously**

**6.4 Temporary Street Closure Report**

Motion 22-334

**Ketler/Sullivan**

THAT Council receive the Temporary Road Closure Report.

**Carried Unanimously**

Motion 22-335

**Sullivan/Sproule**

THAT Council direct staff to proceed with the temporary road closures as shown on the plans attached to the March 22, 2022 staff report for both Memorial Way and Grant Road.

**Carried Unanimously**

**7. New Business**

None

**8. Notices, Motions and Announcements**

- Heritage Committee, Monday April 4 at 5 p.m.
- Advisory Planning Commission, Thursday April 14 at 4 p.m.

**9. Question Period**

There were no questions received.

**10. Closed Portion**

Motion 22-336

**Brown/Sproule**

THAT Council close the meeting to the public at 7:40 p.m. pursuant to Section 90 of the Community Charter to consider:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

**Carried Unanimously**

**11. Adjournment**

The meeting was adjourned at 9:30 p.m.

Certified Correct:

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Mayor

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Corporate Officer