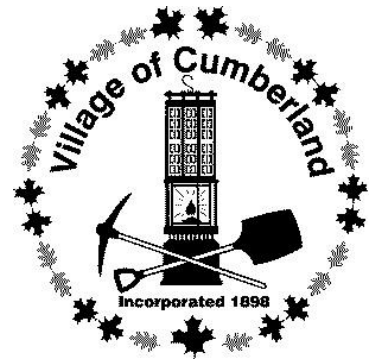


HERITAGE COMMITTEE AGENDA



**The Corporation of the Village of Cumberland
Heritage Committee Meeting
April 4, 2022 at 5:00 p.m.
Council Chamber, 2675 Dunsmuir Avenue**

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

- 1. Approval of the Agenda**
- 2. Minutes**
Adoption of Minutes of February 7, 2022
- 3. Unfinished Business**
 - 3.1 Committee Work Plan and 2023 Budget Request
- 4. New Business**
 - 4.1 Commemoration Plan – Cumberland Hotel
Presentation by Rosslyn Shipp, Director Cumberland Museum and Archives
- 5. Next Meeting**
The next meeting of the Heritage Committee will be held on Monday, May 2, 2022 at 5:00 p.m.
- 6. Adjournment**



Corporation of the
Village of Cumberland

*Heritage
Committee*

DRAFT Minutes

**Monday, February 7, 2022, 5:00 p.m.
2675 Dunsmuir Avenue**

PRESENT:	Meaghan Cursons Hugh McLean Lois Harris	Marianne Bell Tannis Frame
STAFF:	Karin Albert, Senior Planner Courtney Simpson, Manager of Development Services	
REGRETS:	Reo Pendergast Lena McCliesh	Ocea Hill Councillor Gwyn Sproule
GUESTS:	Rosslyn Shipp, Director Cumberland Museum and Archives Elana Zysblat, Heritage Consultant	

Call to Order: 5:03 p.m.

1. Approval of the Agenda

Bell/McLean: "THAT the agenda of February 7, 2022 be approved".
CARRIED

2. Approval of the Minutes

Bell/Harris: "THAT the minutes of December 6, 2021 be approved
CARRIED

3. Old Business / Business Arising from the Minutes

3.1 Statements of Significance – Waverley Hotel and Cumberland Community Church

Waverley Hotel is a conglomeration of 3 buildings and is the longest standing same use building in the Village using the same name and captures the essence of Cumberland throughout its history. To record the original building the statement should include " The first of three buildings that make the Waverley Hotel is one of Cumberland's"

Cumberland Community Church sparked first conversation about heritage advocacy. It should be noted that this church and the United/Weird Church are both on what was colloquially called "Church Row". This should be added to the United Church Statement of Significance.

Discussion:

(1) The name of a building as it and/or the use of the site changes over time: The original purpose should be stated as well as the current name. Also known as/ or formerly known as are part of the value. Nicknames and colloquial usage can be listed in a postscript; and

(2) Name of the community as it changes: The statement has to list the official name of the community as registered.

McLean/Frame: “That the Committee receive the Statements of Significance on the Waverley Hotel and The Cumberland Community Church and recommend to Cumberland Village Council to add these two buildings to the Cumberland Heritage Register.

CARRIED

3.2 Committee Work-plan for 2022

Priority to look at buildings under threat first and select a variety of heritage features – e.g. buildings, natural areas, neighbourhoods. A more complete list of criteria provided in the attached work plan.

Village can add buildings to the registry without a statement of significance but need to express a value.

Take out Fernwood Heights - is not under threat

Add - Big Store - what is the status? – already on registry

- Bevan Houses
- Black Community
- Moons Records Building
- Gaol and Draegar Shack
- Cumberland Recreation Institute
- consolidating and clarity of Village inventory and registries

McLean/Harris: “To adopt the work plan for 2022 with the changes discussed for presentation to Council.

CARRIED

3.3 Website

Work is ongoing on organizing the heritage info on the website. Village will add the Statements of Significance.

4. New Business

4.1 2022 Meeting Schedule

Generally, the first Monday of the month at 5:30 p.m. (except when in conflict with Council meetings)

Agenda posted the Friday before at cumberland.ca

4.2 Commemoration Plan

Rosslyn Shipp, Director of Cumberland Museum and Archives will be coming to the next meeting re a commemoration plan for the Cumberland Hotel.

A walk around of the Bevan Houses will be arranged for March. Possibility to include the Gaol/Draeger Shack and Fernwood Heights.

5. Next meeting: Monday March 7, 2022 at 5:00 pm.

6. Adjournment: 7:00 p.m.

Certified Correct:	Confirmed:
<hr/>	<hr/>
Chair	Corporate Officer

February 7th 2022

Village of Cumberland Council

On behalf of the Cumberland Heritage Committee, I am writing to provide you with a 2019-2021 Summary of Activities for the Committee and a 2022/2023 proposed Work Plan

2019-2021 Summary of Activities

In spite of the pandemic, the past three years have been eventful for the Committee. The Committee reviewed and provided comments on 8 referrals from Council. In addition, 5 Statements of Significance (SOS) for the Heritage Registry were completed.

The completed Statements of Significance include:

- Coal Beach and #4 Mine - with support from VIU Planning student Becky Thiessen
- The Big Store - with support from VIU Planning student Becky Thiessen
- King George Hotel - with support from VIU Planning student Neethu Syam
- *Cumberland Community Church - through Heritage Planning Consultant Elana Zysblat
- *Waverley Hotel - through Heritage Planning Consultant Elana Zysblat

*Thanks to a funding contribution from the BC Heritage Legacy Fund

This leaves only Perseverance Creek (preliminary work completed, carry over to new work plan) "Little Jerusalem" (lack of data for collective site SOS) as incomplete from our 2019 work plan, and 2 new SOS's completed in response to the potential loss of buildings or institutional memory.

The Committee has also engaged in several site visits (King George, Coal Beach, Community Church and Waverley Hotel) to support the development of SOS's.

2019 - 2021 has also seen a great deal of membership transition for the Heritage Committee with the retirement of Paul LaRonde and Melissa Roeske and the addition of Hugh McLean, Marianne Bell, Lena McCliesh, Lois Harris, Ocea Hill, Reo Prendergast and Tanis Frame.

2022 - 2023 Cumberland Heritage Committee Work Plan

1. **The Committee** will continue to support activities of a heritage nature in the Village. As identified in the Terms of Reference for the Heritage Committee, the members will continue to meet once a month, or as requested by Council, to advise Council on matters referred to the Committee including any matter falling within the scope of Part 27 of the Local Government Act.
2. **Statements of Significance:** For 2022 - 2023 the Committee has identified 7 sites for which they would like to develop statements of significance. All 7 sites are listed in the

Village's Heritage Management Plan and were identified by the community as community defining locations.

We also understand that we may not be able to complete all 7 sites but wish to have a good list to draw from when opportunity to further this work is presented. Committee members understand that we may need to play a greater role in the drafting of these documents as we may or may not have consultant support available.

The 7 sites proposed for Statements of Significance are:

- Bevan Houses (collectively)
- Jailhouse / Draegermans Building
- Wellington Rail Line
- 'Moons Records' Building
- Cumberland Recreation Institute
- Cumberland Wetlands (agricultural and beaver impacts)
- Perseverance Creek (completion)

These sites have been selected by applying a filter that considers:

- reference in the 2016 Heritage Management Plan inventory
- imminent or recent changes in ownership or management
- threats to built or natural sites, or loss of institutional memory
- ensuring a variety of site 'types'. Eg. one commercial space, one residential area, one historic industrial site and one natural asset.
- efficiency gained from working with 'cluster' heritage sites.
- opportunity to synergy with other initiatives to support research

- 3. Commemoration Plans:** In 2021 the Heritage Committee recommended a developer be required to develop a 'commemoration plan' for a property scheduled to be demolished in the Heritage Conservation Area. We are interested in engaging with the Museum to understand what a commemoration plan would entail and how it might be used (recommended) in the future.
- 4. Ongoing development of Heritage Conservation Toolkit:** The Heritage Committee recognizes the need to strengthen the Village's toolkit to incentivize heritage conservation. We believe Council shares this priority. The Committee would like to support staff in the research of a best practices inventory, including specific bylaws and other mechanisms to support heritage conservation in the Village of Cumberland.
- 5. Heritage Committee work online:** All heritage planning documents and SOSs are now accessible and available to the Committee through Sync. We hope to see all Committee minutes also stored here going forward. We hope the Village will be able to complete the digitization of the existing SOS's, heritage bylaws and related documents and make these available to the public (summary versions and links to complete documents) via

the Village website this year. This will also be a useful tool for recruiting new Committee members and engaging the public in heritage matters.

6. **Heritage plaque (or equivalent) project:** The Committee would like to support the Village in exploring possible sources of funding to update and reinstate the heritage plaque program. There are many plaques from the original program in need of updating and high interest from the community and visitors in recognizing (with owner consent) the heritage inventory of the Village.
7. **Street Naming policy:** There has been some preliminary discussion at the Committee table regarding providing input on the Village's street naming policy. This is an excellent opportunity for the Village to decolonize the street naming process but at the same time ensure cohesion, connection to place/placemaking, and the addressing of safety issues and we would be happy to support this work.
8. **The Collation of Heritage Inventories:** The Committee would like to collaborate with the Museum to identify the Village of Cumberland heritage site/building inventories that currently exist (there are several), ensure they exist in one location (digitally or otherwise) and then develop a workplan for the organization of these inventories and subsequent heritage management actions.
9. **Committee Terms of Reference:** The Heritage Committee would be happy to offer feedback to the Village for any updates to the Heritage Committee Terms of Reference. This could include the need for committee code of conduct (attendance etc)
10. **Budget:** Finally, we hope that the Village will consider allocating resources in their budgeting process that will allow for the ongoing implementation of the Heritage Management Plan including the development of Statements of Significance and Committee participation in local, regional and provincial heritage activities that support the goals of the Village.

The Committee looks forward to working with staff and council in the year ahead. We are a small but enthusiastic group who share a deep passion for Heritage issues and are delighted for the opportunity to serve our community. We are of course at your disposal and available to respond to any matters connected to Heritage in the Village.

Thank you,

Meaghan Cursons
Chair
Cumberland Heritage Committee



Cumberland Hotel Commemoration Plan
Project Proposal submitted by Rosslyn Shipp
Contact: director@cumberlandmuseum.ca

Project Overview

The Postmark Group/Coastwest has been required to create a commemoration plan for The Eddie building, a new development replacing The Cumberland Hotel. The Cumberland Hotel has been a place of cultural significance to the community of Cumberland since the first building was constructed in 1898. The Commemoration Strategy will look to incorporate the cultural and built heritage values of the past into the public space(s) of the new building.

The Cumberland Museum & Archives (CMA) has been approached to put forward a proposal for the part or full facilitation of the Commemoration Strategy. The CMA will work in partnership with Postmark Group/Coastwest to actualize a village approved proposal.

Asset Development

- **Proposed Commemoration Strategy**
 1. **Introduction & history of the Cumberland Hotel as a culturally significant landmark**
 2. **Historical Design Guidelines For Replacing Building [Salvage]**
 - a. **Use of Canadian Standards and Guidelines for the Conservation of Historic Places in Canada**
 - b. **Burra Charter: Good Practices for Heritage Places**
 3. **Key Concepts & Interpretive Themes**
 4. **Interpretive areas defined**
 5. **Interpretive area design and implementation**

Needs

- Project Coordination
- **Written project proposal for Village of Cumberland Council & Heritage Commission**
- Historical Research
- Community Consultation Facilitation [in partnership with Cresslynn Fay]
- Interpretive narrative and copy creation



Cumberland Museum & Archives
2680 Dunsmuir Ave, Cumberland, BC V0R 1S0
Cumberlandmuseum.ca | 250.336.2245

- Interpretive design

Proposal

The following proposal is designed to allow for a scalable scope of work depending on the needs of the project.

CMA to provide:

- Craft a detailed Commemoration Strategy to outline how the Commemoration Project will unfold and meet the criteria outlined by the Heritage Commission and Village of Cumberland.
- Project Coordination
 - A dedicated member of the museum staff will work with and maintain the project objectives and timeline with other project stakeholders (not limited to but including Village of Cumberland, Heritage Commission, Graphic/Media Design Consultants).
 - Work with Graphic Design Consultants to develop interpretive areas that will be engaging for the public and residents alike.
- Complete historical research on the past two Cumberland Hotel buildings to supportive narrative interpretations.
- Lead community consultations as a way of gathering information for use by Graphic Design Consultant to develop 'narratives' surrounding the cultural heritage of the old Cumberland Hotel [in partnership with Cresslyn Fay]

Proposal Accepted Feb 4, 2022

FOR DISCUSSION WITH CUMBERLAND HERITAGE COMMITTEE

Cumberland Hotel Commemoration Strategy

- 1. Introduction & history of the Cumberland Hotel as a culturally significant landmark**
 - a. Heritage Committee to comment on why they believe the Cumberland Hotel carries cultural significance in Cumberland.*
 - b.*
- 2. Historical Design Guidelines For Replacing Building [Salvage]**
 - a. Use of Canadian Standards and Guidelines for the Conservation of Historic Places in Canada**
 - b. Burra Charter: Good Practices for Heritage Places**
- 3. Key Concepts & Interpretive Themes**
 - a. Importance of Hotels as places of lodging, dining and social gathering*
 - b. Show adaptive community need, economic drivers for change*
- 4. Interpretive areas defined**
 - a. TBD by architecture firm
- 5. Interpretive area design and implementation**
 - a. TBD in collaboration with Architecture Firm, Interior Design Team and Roam Media