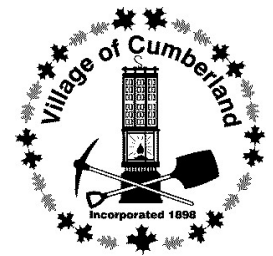


**The Corporation of the Village of Cumberland  
Committee of the Whole Meeting  
Minutes**

May 30, 2022 at 2 p.m.  
Council Chamber, 2675 Dunsmuir Avenue



**Council Present:**

Mayor Leslie Baird  
Councillor Gwyn Sproule  
Councillor Sean Sullivan  
Councillor Vickey Brown  
Councillor Jesse Ketler

**Staff Present:**

Kevin McPhedran, Interim Deputy Chief Administrative Officer  
Rachel Parker, Corporate Officer  
Courtney Simpson, Manager of Development Services

Mayor Baird called the meeting to order at 2 p.m. and acknowledged that the meeting was taking place on the unceded traditional territory of the K'ómoks First Nation.

**1. Approval of Agenda**

- 1.1. Agenda for Committee of the Whole Meeting - May 30, 2022  
Motion 22-388

**Sullivan/Sproule**

THAT the Committee approve the Agenda for the May 30, 2022 Committee of the Whole Meeting.

**Carried Unanimously**

**2. Delegations**

- 2.1. Maurice Primeau, Deputy Assessor, BC Assessment, Overview of Assessment and 2022 Assessment Roll

**Ketler/Brown**

THAT the Committee of the Whole receive the delegation of Maurice Primeau from BC Assessment.

**Carried Unanimously**

Discussion took place on:

- About BC Assessment (including how properties are classified)
- Valuation
- Classification
- Assessment cycle and key dates
- Relationship between assessments and taxes
- 2022 Assessment Roll overview & NMC
- Residential & Managed Forest Overview
- Other resources

**3. Reports**

3.1. Recreation, Arts and Culture Plan: Interim Report

**Brown/Ketler**

THAT the Committee receive the Recreation, Arts and Culture Plan: Interim Report.

**Carried Unanimously**

Discussion took place on:

- Engagement phases and project timelines
- Where we are now: Interim reporting → Council Check in --> Develop RAC plan
- Consultation methods included Survey Monkey, interview, and meetings with 35 key community stakeholders and Village staff, and an in person public engagement on March 16.
- Key themes: Foundational, setting the context, services, and infrastructure

3.2. Development Approval Process Modernization

**Ketler/Brown**

THAT the Committee receive the Development Approvals Process Modernization Summary Report for information.

**Carried Unanimously**

**Brown/Ketler**

THAT the Committee receive a presentation from project consultant Nancy Henderson of Urban Systems.

**Carried Unanimously**

Discussion took place on

- Notice provisions for signs for land use changes
- Development permits, transparency and criteria to determine small v. large developments
- Acceleration of construction on affordable housing and supply issue
- Integrate with official community plan updates and development cost charges review, and a new website
- Delegation of development permits for accessory dwelling units to staff, incentivizing accessory dwelling units as long term rentals and affordable
- Appreciation for pre-zoning and concern for losing ability to negotiate value
- Include climate mitigation through requiring alternate energy/electric ready development
- Non-market affordable housing
- Use of third party consultants for larger development projects and affordable housing fast tracking and have applicant fund those costs

- Whether to continue applicant led public information meetings, maintain sign requirements and access to information
- Developer concerns for different regulations for area jurisdictions
- Willingness to have a discussion on delegation to staff of minor variances, with definition to be determined
- Referral to the Advisory Planning Commission

**4. Question Period**

Questions were received on the following matters:

- Recreation, Arts and Culture Plan and consultation on the presented report, role of Council between public good and recreation survey, foundations of art and culture programming and heritage within plan
- Size of buildings in relation and opportunity for public input in development applications
- Expansion of facilities at Village Square as cultural space
- Consultation with residents for Development Modernization Review

**5. Closed Portion**

**Brown/Ketler**

THAT Council close the meeting at 4:15 p.m. to the public pursuant to Section 90 of the *Community Charter* to consider:

(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Carried Unanimously**

**6. Adjournment**

The meeting was adjourned at 4:30 p.m.

Certified Correct:

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Mayor

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Corporate Officer