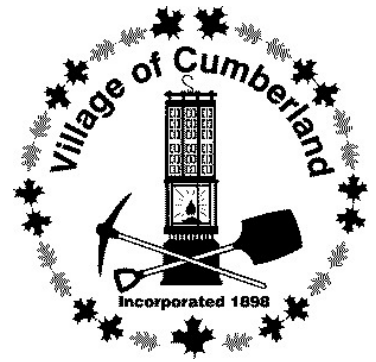


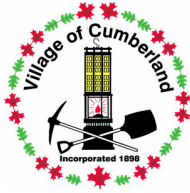
# HERITAGE COMMITTEE AGENDA



**The Corporation of the Village of Cumberland  
Heritage Committee Meeting  
June 7, 2022 at 5:00 p.m.  
Council Chamber, 2675 Dunsmuir Avenue**

*We are honoured to gather on the unceded traditional territory  
of the K'ómoks First Nation.*

- 1. Approval of the Agenda**
- 2. Minutes**  
Adoption of Minutes of April 4, 2022
- 3. Unfinished Business**  
None
- 4. New Business**
  - 4.1 Commemoration Plan – Cumberland Hotel  
Presentation by Rosslyn Shipp, Director Cumberland Museum and Archives
  - 4.2 00 Coal Mines Survey Marker  
Presentation by Councillor Sproule
  - 4.3 Committee Work Plan and 2023 Budget Request
- 5. Next Meeting**  
The next meeting of the Heritage Committee will be held on Monday, July 4, 2022 at 5:00 p.m.
- 6. Adjournment**



Corporation of the  
Village of Cumberland

*Heritage  
Committee*

**Minutes**

**Monday, April 4, 2022, 5:05 p.m.  
2675 Dunsmuir Avenue**

<b>PRESENT:</b>	Ocea Hill Hugh McLean	Marianne Bell Tanis Frame
<b>STAFF:</b>	Karin Albert, Senior Planner Courtney Simpson, Manager of Development Services	
<b>REGRETS:</b>	Meaghan Cursons Lois Harris Councillor Gwyn Sproule	
<b>GUESTS:</b>	Rosslyn Shipp, Director Cumberland Museum and Archives	

**Call to Order**

**1. Approval of the Agenda**

*Bell/Frame:* "THAT the agenda of February 7, 2022 be approved".  
CARRIED

**2. Approval of the Minutes**

*Frame/Mclean:* "THAT the minutes of December 6, 2021 be approved"  
CARRIED

**3. Unfinished Business**

**3.1 Committee Work Plan for 2022**

As per its Terms of Reference, Committee asked to submit a budget for its proposed 2023 projects to Council by July.

To apply for BC Heritage Legacy Fund to produce Statements of Significance (SoS), Committee needs to prioritize its list of heritage sites. Legacy Fund funds two SoS's with matching funds from Village. Only one grant given out per year.

*McLean/Frame:* "THAT the Committee defer this item to the next meeting when more Committee members are present."

CARRIED

**4. New Business**

**4.1 Commemoration Plan - Cumberland Hotel**

Cumberland Museum and Archives has been asked to work on a commemoration plan for the Cumberland Hotel. Execution of the plan will be by others.

Rosslyn Shipp seeking Committee input.

*Discussion:*

- Why was this space important to the community – capture stories and photos, art pieces, cultural history.
- What is the evolution of the building - can some of the materials be re-used i.e. stone from the fireplace?
- The hotel will be deconstructed and materials salvaged and sold by a deconstruction company, reducing landfill waste.
- Public space/entrance could reflect the old space - lobby, hallways, retail space.
- What stories are important? From a design perspective, layer stories into the architecture, carry design from lobby throughout the building i.e. colour and moldings, door knobs etc, use the old men's entrance to enhance the design.
- Rosslyn will attend the next meeting to share and get further input on specific elements of the Commemoration Plan.

5. Next meeting Monday March 2, 2022 at 5:00 pm.

6. **Adjournment:** 6:00 p.m.

Certified Correct:	Confirmed:
Chair	Deputy Corporate Officer

February 7th 2022

Village of Cumberland Council

On behalf of the Cumberland Heritage Committee, I am writing to provide you with a 2019-2021 Summary of Activities for the Committee and a 2022/2023 proposed Work Plan

### **2019-2021 Summary of Activities**

In spite of the pandemic, the past three years have been eventful for the Committee. The Committee reviewed and provided comments on 8 referrals from Council. In addition, 5 Statements of Significance (SOS) for the Heritage Registry were completed.

The completed Statements of Significance include:

- Coal Beach and #4 Mine - with support from VIU Planning student Becky Thiessen
- The Big Store - with support from VIU Planning student Becky Thiessen
- King George Hotel - with support from VIU Planning student Neethu Syam
- \*Cumberland Community Church - through Heritage Planning Consultant Elana Zysblat
- \*Waverley Hotel - through Heritage Planning Consultant Elana Zysblat

\*Thanks to a funding contribution from the BC Heritage Legacy Fund

This leaves only Perseverance Creek (preliminary work completed, carry over to new work plan) "Little Jerusalem" (lack of data for collective site SOS) as incomplete from our 2019 work plan, and 2 new SOS's completed in response to the potential loss of buildings or institutional memory.

The Committee has also engaged in several site visits (King George, Coal Beach, Community Church and Waverley Hotel) to support the development of SOS's.

2019 - 2021 has also seen a great deal of membership transition for the Heritage Committee with the retirement of Paul LaRonde and Melissa Roeske and the addition of Hugh McLean, Marianne Bell, Lena McCliesh, Lois Harris, Ocea Hill, Reo Prendergast and Tanis Frame.

### **2022 - 2023 Cumberland Heritage Committee Work Plan**

1. **The Committee** will continue to support activities of a heritage nature in the Village. As identified in the Terms of Reference for the Heritage Committee, the members will continue to meet once a month, or as requested by Council, to advise Council on matters referred to the Committee including any matter falling within the scope of Part 27 of the Local Government Act.
2. **Statements of Significance:** For 2022 - 2023 the Committee has identified 7 sites for which they would like to develop statements of significance. All 7 sites are listed in the

Village's Heritage Management Plan and were identified by the community as community defining locations.

We also understand that we may not be able to complete all 7 sites but wish to have a good list to draw from when opportunity to further this work is presented. Committee members understand that we may need to play a greater role in the drafting of these documents as we may or may not have consultant support available.

The 7 sites proposed for Statements of Significance are:

- Bevan Houses (collectively)
- Jailhouse / Draegermans Building
- Wellington Rail Line
- 'Moons Records' Building
- Cumberland Recreation Institute
- Cumberland Wetlands (agricultural and beaver impacts)
- Perseverance Creek (completion)

These sites have been selected by applying a filter that considers:

- reference in the 2016 Heritage Management Plan inventory
- imminent or recent changes in ownership or management
- threats to built or natural sites, or loss of institutional memory
- ensuring a variety of site 'types'. Eg. one commercial space, one residential area, one historic industrial site and one natural asset.
- efficiency gained from working with 'cluster' heritage sites.
- opportunity to synergy with other initiatives to support research

- 3. Commemoration Plans:** In 2021 the Heritage Committee recommended a developer be required to develop a 'commemoration plan' for a property scheduled to be demolished in the Heritage Conservation Area. We are interested in engaging with the Museum to understand what a commemoration plan would entail and how it might be used (recommended) in the future.
- 4. Ongoing development of Heritage Conservation Toolkit:** The Heritage Committee recognizes the need to strengthen the Village's toolkit to incentivize heritage conservation. We believe Council shares this priority. The Committee would like to support staff in the research of a best practices inventory, including specific bylaws and other mechanisms to support heritage conservation in the Village of Cumberland.
- 5. Heritage Committee work online:** All heritage planning documents and SOSs are now accessible and available to the Committee through Sync. We hope to see all Committee minutes also stored here going forward. We hope the Village will be able to complete the digitization of the existing SOS's, heritage bylaws and related documents and make these available to the public (summary versions and links to complete documents) via

the Village website this year. This will also be a useful tool for recruiting new Committee members and engaging the public in heritage matters.

6. **Heritage plaque (or equivalent) project:** The Committee would like to support the Village in exploring possible sources of funding to update and reinstate the heritage plaque program. There are many plaques from the original program in need of updating and high interest from the community and visitors in recognizing (with owner consent) the heritage inventory of the Village.
7. **Street Naming policy:** There has been some preliminary discussion at the Committee table regarding providing input on the Village's street naming policy. This is an excellent opportunity for the Village to decolonize the street naming process but at the same time ensure cohesion, connection to place/placemaking, and the addressing of safety issues and we would be happy to support this work.
8. **The Collation of Heritage Inventories:** The Committee would like to collaborate with the Museum to identify the Village of Cumberland heritage site/building inventories that currently exist (there are several), ensure they exist in one location (digitally or otherwise) and then develop a workplan for the organization of these inventories and subsequent heritage management actions.
9. **Committee Terms of Reference:** The Heritage Committee would be happy to offer feedback to the Village for any updates to the Heritage Committee Terms of Reference. This could include the need for committee code of conduct (attendance etc)
10. **Budget:** Finally, we hope that the Village will consider allocating resources in their budgeting process that will allow for the ongoing implementation of the Heritage Management Plan including the development of Statements of Significance and Committee participation in local, regional and provincial heritage activities that support the goals of the Village.

The Committee looks forward to working with staff and council in the year ahead. We are a small but enthusiastic group who share a deep passion for Heritage issues and are delighted for the opportunity to serve our community. We are of course at your disposal and available to respond to any matters connected to Heritage in the Village.

Thank you,

Meaghan Cursons  
Chair  
Cumberland Heritage Committee