

# Corporation of the Village of Cumberland

2673 Dunsmuir Avenue  
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## Accessibility and Inclusion Select Committee Agenda

June 20, 2022 at 3 p.m.  
Council Chamber, 2675 Dunsmuir Avenue

1. **Approval of Agenda**
2. **Adoption of Minutes:** May 16, 2022 1
3. **Unfinished Business**
  - 3.1 Public event to promote social equity and inclusion – fall 2022
    - \$2500 budget in 2022 + \$1500 annual budget for Committee member training
    - Proposed AMSSA *Respect for All* workshops in late November 2022 with two sessions: one for staff and one for Council/A&I Committee and invited community organization representatives
    - Each session 2.5-3 hours, maximum 20 attendees
  - 3.2 Committee Work Plan – review and update
    - (a) Review work plan
      - Tourism mapping – no update
      - Guide to I&A for Businesses – being distributed through business licences
      - Higher standards for private development – being developed by the Province of BC through building code updates
    - (b) Review facilities and infrastructure plan tracking
      - Benches along active transportation routes – no update

### 3.3 Elevators in multi-family:

Excerpt from Local Government Act on Development Permit authority for multi-family: 491.

(7) For land within a development permit area designated under any of the following, a development permit may include requirements respecting the character of the development, including landscaping, and the siting, form, exterior design and finish of buildings and other structures:

(a) section 488 (1) (d) [*revitalization of commercial use area*];

(b) section 488 (1) (e) [*intensive residential development*];

(c) section 488 (1) (f) [*commercial, industrial or multi-family residential development*];

(d) section 488 (1) (g) [*resort region development*].

(8) For land within a development permit area designated under section 488 (1) (f), a development permit may include requirements respecting the character of the development, as referred to in subsection (7) of this section, but only in relation to the general character of the development and not to particulars of the landscaping or of the exterior design and finish of buildings and other structures.

### 3.4 Anti-Racism policy

## 4. New Business

4.1 Discussion on incorporating community strategy for social and political equity (2023 budget) as component of Accessibility Plan required by BC *Accessibility Act*

### **FAQ: What should the accessibility plan contain?**

An accessibility plan should outline how the organization will identify, remove and prevent barriers to people in the organization or interacting with it. The plan must be reviewed and updated at least once every three years. In developing or updating their plan, an organization must consult with its accessibility committee and consider specified principles (inclusion, adaptability, diversity, collaboration, self-determination, and universal design). In updating their plan, an organization must also consider comments received through its public feedback mechanism.

### **Committee Terms of Reference**

2.1 To promote social and political equity as follows:

- (a) Identify barriers to social inclusion and accessibility and make recommendations as to how to remove these barriers;
- (b) Identify best practices in other communities and make recommendations based on the findings to promote social and political equity;
- (c) Participate in reviewing the Village of Cumberland's draft plans, policies and procedures to prevent the creation of barriers in the future;
- (d) Draft a strategy for engaging with the community on issues relating to accessibility and inclusiveness;

(e) Work with Council to increase public awareness on issues related to accessibility and inclusion for all citizens

4.2 2023 Budget Requests

**Procedures and Administration**

10. Each year by August, the Committee must develop and submit to Council a work plan and budget request for the following year.

5. **Reports from committee members**

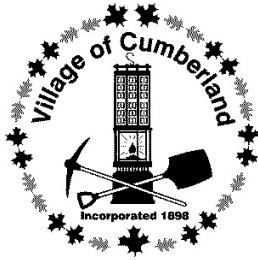
6. **Upcoming meetings:** Third Monday every second month.

- July 18, 2022 at 3 p.m.

7. **Adjournment**

**Reference: 2022 Committee Budget**

<b>Project Description</b>	<b>Budget</b>
Meeting costs	\$100 per year
Training for members	\$1500 per year
Public event to promote social equity and inclusion	\$2500 in 2022
Acc & Incl community strategy	\$2500 in 2023



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Accessibility and Inclusion Select Committee Minutes  
May 16, 2022 at 3 p.m.  
Council Chamber, 2675 Dunsmuir Avenue

**Members Present:**

Judy Norbury  
Brenda Lenahan, by video  
Rhianna Walz, by video  
Vickey Brown, Councillor

**Staff:**

Rachel Parker, Corporate Officer

**Regrets:** Suzanna Wong, Jaye Mathieu

1. **Approval of Agenda. Norbury/Brown to approve. Carried**
2. **Adoption of Minutes: Brown/ to approve. March 21, 2022. Carried**
3. **Unfinished Business**
  - 3.1 Public event to promote social equity and inclusion
    - Discussed facilitated event, 15-20 attendees, include LGBT2Q and accessibility inclusion
    - Inviting people that have diversity and inclusion in work, reps from CBA, CCFS, influencers, event creators, arts and culture, school, leadership group, potential to spread ideas and work with Committee, relationship building opportunity, to connect with on particular topic, develop plan, facilitator may assist, identify areas in the community to target,
    - Leave option for online event if budget demands
  - 3.2 Committee Work Plan – review and update
    - (a) Review work plan for 2023
      - Draft a strategy for engaging with the community on issues relating to accessibility and inclusiveness
      - Reach out to CBA and to Tourism Vancouver Island on accessible features on tourism information and mapping- Rachel reach out to Kaelin
      - Reach out to vacation rentals on accessibility awareness through CBA and distribute Accessibility brochure with business licences
      - Send committee member to larger event with annual \$1500 training budget
      - Review BC Accessibility Act requirement for local governments to have accessibility committees

- For 2023 social and political equity project – collect community feedback and information, determine budget to engage consultant to create policy to identify best practices to remove barriers to social inclusion and to promote social and political equity
- explore higher standards for private development
- Updated built environment strategy that relates to how accessibility changes are implemented. Operational implementation checks.

(b) Review facilities and infrastructure plan tracking

- Explore consulting with Nancy Harris, Access BC, accessibility assessments – Destination BC, build environment impacting tourism
- Benches along walking routes – Rachel to inquiry about boulevard benches on active transportation routes

**4. New Business**

- Investigate requirement for elevators in multi-family
- LGLA – legal firm presented template for anti-racism policy for local government – Vickey to bring to Council
- SD71 Child care open house – Brenda to give feedback

**5. Reports from committee members**

- Comox Valley Accessibility Committee: contacted by Regional District to review plans for washroom upgrade, new admin support, input to library renovations, and art gallery.
- Trailrider and hippocampe riders – suggestion to Cumberland recreation?
- Recruit new member – include ‘no experience’ necessary. Vickey to engage with Waichay.
- Outdoor play day, potential at Comox Lake outdoor recreation

**6. Upcoming meetings:** Third Monday every second month.

- June 20, 2022 at 3 p.m.
- July 18, 2022 at 3 p.m.

**7. Adjournment**

The meeting adjourned at 5 p.m.