

<b>Funding Codes:</b>
GR - Grants
R - Transfers In from Reserves
DCC - DCC Revenues
D - Donations/Miscellaneous
A - Amenity
B - Borrowing
G - General taxation and revenue

**The Corporation of the Village of Cumberland  
Proposed 2022 - 2026 Financial Plan  
Proposed Five Year Operating Projects & Transfers To Reserves**

	<u>Funding Codes</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
<b>Environmental Health Services (Solid Waste, Water, Sewer &amp; Storm)</b>						
<b>Water Services</b>						
Increase to standby pay for water treatment plant utility workers	G	15,730	15,730	15,730	15,730	15,730
4" air relief valve for Allen Lake water supply main	R	6,060	-	-	-	-
<b>Sewer &amp; Storm Services</b>						
Beaver dam cone_structure that mitigates beaver dams in storm waters	G	13,350	-	-	-	-
Increased Operating costs for wastewater treatment system	G	-	407,820	407,820	407,820	407,820
<b>Transportation Services (Roads)</b>						
Engineer Technologist full-time position	R	96,780	96,780	96,780	96,780	96,780
Seasonal Public Works labourer	R	37,940	37,940	37,940	37,940	37,940
Confined Space Fit Tests	G	1,500	1,500	1,500	1,500	1,500
Landfill corridor garbage pickup program	R	16,000	16,000	16,000	16,000	16,000
Transportation Master Plan	R	75,000	-	-	-	-
Garage doors replacement for lower heated shop	R	-	7,000	-	-	-
<b>Cemeteries (Public Health Services)</b>						
<b>Civic Cemetery:</b>						
Water valve_Install water shut off valve at Cumberland Sand and Gravel	R	1,500	-	-	-	-
<b>Japanese and Chinese Cemetery:</b>						
Chinese fence replacement (with donations)	D,R	3,900	-	-	-	-
Japanese fence replacement (with donations)	D	4,000	-	-	-	-

	<b>Funding</b>					
	<b>Codes</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>General Government Services</b>						
<b>Council:</b>						
Council travel and conference increase	G	4,500	5,500	6,500	6,500	6,500
Committee and commission costs	G,R	7,950	7,950	5,450	5,450	5,450
Council Chambers Indigenous engagement	R	2,000	-	-	-	-
Newly Elected Village Orientation Session (2022/2026)/conference (2023)	R	2,500	5,000	-	-	2,500
Community to Community Event with K'omoks First Nation	GR	1,500	1,500	1,500	1,500	1,500
Council & staff portrait photos	R	600	-	600	-	600
<b>CAO &amp; Legislative Services:</b>						
Local Government Election in 2022 and 2026	R	23,810	-	-	-	25,570
Staff engagement program and training/travel for administration position added in 2021	G	1,500	2,880	2,880	2,880	2,880
Council meeting management software and strategic planning processes	R,G	7,000	10,000	10,000	10,000	10,000
Records Management Classification System	R	-	25,000	-	-	-
Purchase of records management software licence and installation	R	-	10,000	-	-	-
Consultant or casual staff to re-organize physical records in new records management software	R	-	-	20,000	-	-
<b>Financial &amp; Information Systems Services:</b>						
Corporate Services (CS) restructure (reallocate casual hours and other related department costs to one four day position)	R,G	21,570	21,570	21,570	21,570	21,570
Annual License and monthly support Fees for 2021 Information Technology upgrades along with cyber insurance	R,G	33,200	33,200	33,200	33,200	33,200
Financial System upgrades_create efficiencies within financial system	R	4,500	5,400	5,400	5,400	5,400
Financial system_project module	R	42,800	2,800	2,800	2,800	2,800
Organization contingency program (use of stabilization reserves)	R	50,000	50,000	50,000	50,000	50,000
<b>Planning &amp; Development</b>						
Planning consultant continued (\$20k approved in 2021 and 2022)	R	20,000	-	-	-	-
Development Approvals Process Modernization	GR	229,960	-	-	-	-
VCMU-1 Zone Review to enhance heritage protection and affordable housing	R	20,000	-	-	-	-
Urban Forest Mgt_Implement recommendations of Urban Forest Management Plan including a tree retention bylaw (will only go forward with grant)	GR	-	15,000	-	-	-
Official Community Plan (OCP) review & amendment with site adaptive planning	R	-	68,000	20,000	-	-
Zoning bylaw congruence review to OCP	R	-	-	-	7,000	-
Camp Road Heritage Designation (will only go forward with grant)	GR	-	-	-	-	10,000

	<b>Funding</b>					
	<b>Codes</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
<b>Protective Services</b>						
<b>Bylaw Enforcement:</b>						
Increase to bylaw services from COVID Restart funds	R	25,000	-	-	-	-
Use of Force Recertification course to use the tools required for bylaw enforcement and animal control	G	-	-	1,100	-	1,100
Alternative ticketing system for efficiencies and service enhancement	G	-	4,750	4,750	4,750	4,750
<b>Fire Services:</b>						
Increased operating costs for new fire hall over 2021 estimate	G	11,410	11,410	11,410	11,410	11,410
Increase to Fire fleet for vehicle modifications	R,G	5,000	5,000	5,000	5,000	5,000
Equipment replacement for Wildfire protection unit	D	4,000	4,000	4,000	4,000	4,000
<b>Fire Hall Facility Projects:</b>						
Pave in the back of the fire hall & finish the cement pad	R	-	-	-	50,000	-
<b>Recreation, Community &amp; Events &amp; Parks</b>						
<b>Recreation Services:</b>						
General facility upgrades	R	10,000	10,000	10,000	10,000	10,000
Janitorial staffing and supplies increase and Recreation & Culture staffing increase	G	7,270	7,270	7,270	7,270	7,270
<b>Recreation Centre Maintenance Projects:</b>						
LED Lights-Rec Center Gymnasium_Upgrade to energy efficient lighting	R	-	11,000	-	-	-
LED Lights-Rec Centre Kitchen_upgrade energy efficient lighting in kitchen	R	-	3,000	-	-	-
<b>Community Events &amp; Cultural Services</b>						
Village staff involvement with community events (Empire Days/ Easter/Halloween/Remembrance Days/Christmas)	G	9,780	9,780	9,780	9,780	9,780
Music in the Square from COVID Restart funds	R	3,000	-	-	-	-
<b>Grant-in-aid contributions:</b>						
Council's community grant program for special one-time projects and seed funding (including Public Works labour & equipment and facility rentals)	R	10,000	10,000	10,000	10,000	10,000
Council's community grant program for long-term funding under an operating agreement	R	67,000	67,000	67,000	67,000	67,000
Comox Valley Community Foundation annual contribution	R	1,000	1,000	1,000	1,000	1,000
COVID Restart Fund grant program	R	40,000	-	-	-	-
Additional funding for museum conditional on Heung Foundation renovations (2021 to 2025)	R	8,260	8,260	8,260	8,260	-
Museum: in-kind facility operational maintenance costs	G	8,180	8,340	9,260	9,450	9,640

	<b>Funding Codes</b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>
<b>Parks Services:</b>						
Village Park & CRI parking lot washroom janitorial supplies_increased use in bathrooms	G	1,600	1,600	1,600	1,600	1,600
Village Square Portable Toilet service increase (from 7 to 12 months) & increased sanitizing services	G	2,860	2,860	2,860	2,860	2,860
Offset by savings (cancel security lockups at the CRI parking lot washroom due to installation of automatic locks)	G	(4,460)	(4,460)	(4,460)	(4,460)	(4,460)
Extend Seasonal Parks Position for service level increases (new parks & grounds)	G	6,760	6,760	6,760	6,760	6,760
Increase to Park operating budgets to account for new parks & grounds needing to be maintained	G	3,450	3,450	3,450	3,450	3,450
<b>Coal Creek Historical Park and Cumberland Trails Projects:</b>						
Cumberland Community Forest Park Management Planning	R,D	30,000	-	-	-	-
Perseverance Watershed Initiative	R,GR,D	85,000	-	-	-	-
Lower Perseverance Creek Interpretive Nature Trail Construction (will only go forward with grant)	DCC,GR	-	-	5,000	40,000	-
Develop and implement restoration plan for No. 1 Town Coal Hills	R	-	5,000	15,000	-	-
Cumberland Community Forest Management Plan Implementation_trails, conservation and restoration	R	-	10,000	12,000	10,000	12,000
<b>Solport Park</b>						
Forest thinning and trail improvement per Neighbourhood park plan	DCC,G	25,000	-	-	-	-
		<b>\$ 1,105,260</b>	<b>\$ 1,032,590</b>	<b>\$ 946,710</b>	<b>\$ 980,200</b>	<b>\$ 916,900</b>

	<b>Funding</b>						
	<b>Codes</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	
<b>Transfers To Reserve</b>							
Linear infrastructure asset renewal reserve with annual contribution	G,A	\$ 816,690	\$ 851,690	\$ 783,290	\$ 882,140	\$ 956,390	
<b>Transportation Services (Roads)</b>							
Transfers to accumulated surplus for Local Area Service parcel tax (Cumberland	G	29,820	29,820	29,820	-	-	
<b>Environmental Health Services (Water, Sewer &amp; Storm)</b>							
Water rate stabilization reserve transfer to/(transfer from)	G	(99,470)	(67,000)	(46,300)	(33,400)	(31,300)	
Water meter replacement reserve contribution	G	93,000	93,000	93,000	93,000	93,000	
Water Royston Bulk Water reserve contribution (used for PW land debt payments)	G	233,000	233,000	-	-	-	
	G	-	-	-	-	20,170	
Start to increase reserve contribution as per water supply asset life cycle analysis	G	218,900	(140,000)	(112,000)	(77,000)	(57,000)	
Sewer rate stabilization reserve transfer to/(transfer from)	G	-	-	-	-	20,000	
Start to increase reserve contribution for wastewater treatment replacement							
<b>General Government Services</b>							
Reserve contribution for landfill host community amenity fees annually received by CVRD	G	300,000	300,000	300,000	300,000	300,000	
Reserve contribution for Community Works Funds received annually	G	223,060	233,050	-	-	-	
Reserve contribution for Emergency & Public Safety Reserve	G	396,370	396,370	396,370	396,370	396,370	
General Village asset replacement reserve	G,A	\$ 170,000	\$ 178,500	\$ 187,430	\$ 196,800	\$ 206,640	
<b>Recreation, Parks &amp; Community Services</b>							
Transfer increased Lake Park Dividend revenues to reserve for future use	G	8,000	12,000	16,000	20,000	24,000	
<b>Cemeteries (Public Health Services)</b>							
Annual transfer to Cemetery	G	1,250	1,250	1,250	1,250	1,250	
<b>Protective Services</b>							
Reserve contribution for fire capital purchases (vehicles & protective equipment replacement)	G	87,500	87,500	87,500	87,500	87,500	
		<b>\$ 2,478,120</b>	<b>\$ 2,209,180</b>	<b>\$ 1,736,360</b>	<b>\$ 1,866,660</b>	<b>\$ 2,017,020</b>	