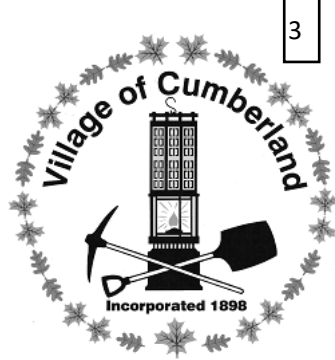


The Corporation of the Village of Cumberland
Regular Council Meeting Agenda



Monday, July 11, 2022, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue

We are honoured to gather on the unceded traditional territory of the K'ómoks First Nation.
The public may view the meeting live on the [Village of Cumberland YouTube channel](#)

Pages

1. Call To Order

2. Agenda

2.1. Agenda for Regular Council Meeting, July 11, 2022

Recommendation:

THAT Council Approve the Agenda for the July 11, 2022 Regular Council Meeting.

3. Minutes

3.1. Minutes

6

Recommendation:

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, June 27, 2022
- Regular Council Meeting, June 27, 2022

Recommendation:

THAT Council receive the following committee minutes:

- Heritage Committee, June 7, 2022

4. Delegations

5. Correspondence

5.1. Cumberland Community School Society (CCSS) Food Share Support Request

25

Recommendation:

THAT Council receive the correspondence from Sue Loveless, Cumberland Community Schools Society (CCSS) regarding Cumberland Food Share;

THAT Council approve the expenditure of \$10,000, to be funded by the COVID-19 Restart Funds, for a contribution to the Cumberland Community Schools Society Food Program; AND,

THAT Council direct staff to bring forward an amendment to the adopted

2022-2026 Financial Plan Bylaw to reflect this expenditure.

6. Unfinished Business

7. Reports

- 7.1. Accessory Dwelling Unit Regulations 27
Prepared by Courtney Simpson, Manager of Development Services

Recommendation:

THAT Council receive the Streamlining Accessory Dwelling Unit Approval Process report.

THAT Council refer the Streamlining Accessory Dwelling Unit Approval Process report to the Advisory Planning Commission and the Homelessness and Affordable Housing Committee.

THAT Council direct staff to draft bylaws to amend the development approval procedures to streamline the approval process for Accessory Dwelling Units.

- 7.2. Proposed Changes to Recreation Financial Assistance Programs 41
Prepared by Ryan Parton, Interim Manager of Recreation

Recommendation:

THAT Council receive the Proposed Changes to Recreation Financial Assistance Programs report.

Recommendation:

THAT Council support the expansion of the regional Leisure for Everyone Accessibility Program (LEAP) to residents of all ages and make it a permanent program beginning January 1, 2023.

AND FURTHER THAT Council amend the Village's Financial Assistance in Recreation (FAIR) Program to replace the current admissions and/or membership benefit with a 50% discount on programs up to \$350 per year retroactive to July 1, 2022.

- 7.3. Regional Tourism Service Agreement Update 45
Prepared by Kaelin Chambers, Economic Development Officer

Recommendation:

THAT Council receives the Regional Tourism Service Agreement Update report.

Recommendation:

THAT Council authorizes entering into the regional tourism service agreement with the Comox Valley Regional District (CVRD) for the administration, management, and delivery of regional tourism services in

2022, as attached to this report dated June 30, 2022.

THAT Council direct staff to respond to the Comox Valley Regional District's request to consent to the adoption of the Comox Valley Regional District Bylaw No. 725 and request an extension for the Village response to September 30th, 2022;

THAT Council direct staff to bring forward a future report that considers the CVRD's request for the inclusion of Cumberland as a formal participant in the Comox Valley Tourism Service; AND

THAT Council direct staff to invite the CVRD to appear as a delegation at a future meeting to present the outcomes of the service review conducted in 2021 and 2022 and provide further detail on their invitation to the Village to join the regional tourism service.

- 7.4. Request for Village of Cumberland consent to adopt Comox Valley Regional District Regional Parks and Trails Service Establishment Bylaw Prepared by: Kevin McPhedran, Interim Deputy Chief Administrative Officer 102

Recommendation:

THAT Council receive the *Request for Village of Cumberland Consent to adopt Comox Valley Regional District "Regional Parks and Trails Service Establishment Bylaw"* report.

Recommendation:

THAT the Village of Cumberland consent to the adoption of the Comox Valley Regional District Bylaw No. 719 being "Regional Parks and Trails Service Establishment Bylaw No. 719, 2022" under section 346 of the Local Government Act.

- 7.5. 2021 Annual Report Prepared by Rachel Parker, Corporate Officer 128

Recommendation:

THAT Council receive the 2021 Annual Report and receive any submissions and questions from the public.

- 7.6. 2021 Statement of Financial Information (SOFI) Prepared by Michelle Mason, Interim Chief Administrative Officer 181

Recommendation:

THAT Council receive the 2021 Statement of Financial Information (SOFI) report.

THAT Council approve the Corporation of the Village of Cumberland 2021 Statement of Financial Information for filing with the Ministry of

Municipal Affairs, Local Government Infrastructure and Finance Branch.

- 7.7. Anti-Racial Discrimination and Anti-Racism Policy 220
Prepared by Councillor Vickey Brown

Recommendation:

THAT Council receive the Anti-Racism Report from Councillor Vickey Brown;

THAT Council refer this report to the Accessibility and Inclusion Committee.

- 7.8. Mayor and Councillor Monthly Reports 233

Recommendation:

THAT Council receive the Mayor and Councillors monthly reports for June 2022.

Mayor Leslie Baird

Councillor Jesse Ketler

Councillor Sean Sullivan

Councillor Vickey Brown

Councillor Gwyn Sproule

8. Bylaws

- 8.1. "Development Cost Charge Reserve Expenditure Bylaw No. 1172, 2022" 241
THAT Council adopt the Development Cost Charge Reserve Expenditure Bylaw No. 1172, 2022.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- July 14 + 21 Advisory Planning Commission
- July 20 Homelessness and Affordable Housing Committee

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line "Question Period"; Note: please limit to questions only - comments will not be read.

12. Closed Portion

Recommendation:

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

(c) labour relations or other employee relations;

13. Adjournment

**The Corporation of the Village of Cumberland
Committee of the Whole Meeting Minutes**



**June 27, 2022, 2:00 p.m.
Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Leslie Baird
Councillor Jesse Ketler
Councillor Vickey Brown
Councillor Gwyn Sproule

Regrets: Councillor Sean Sullivan

Staff Present: Michelle Mason, Interim Chief Administrative Officer
Courtney Simpson, Manager of Development Services
Rob Crisfield, Manager of Operations
Rachel Parker, Corporate Officer

Mayor Baird called the meeting to order at 2:00 p.m. and offered a territorial acknowledgement.

1. Agenda

1.1 Approval of Agenda

Motion 22-423

Moved by: Ketler

Seconded by: Sproule

THAT the Committee approve the Agenda for the June 27, 2022 Committee of the Whole.

Carried Unanimously

2. Delegations/Reports

2.1 Extreme Weather Centre - Comox Valley Emergency Program

Heat warning means two consecutive days with heat of over 29 degrees and overnight lows of 16 or higher overnight. The more concerning temperature is the overnight low, which is cause of heat illness. Regional collaborative planning is underway and along with efforts to share public information. Important to