

The Corporation of the Village of Cumberland
Regular Council Meeting Minutes



July 11, 2022, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue

Council Present: Mayor Leslie Baird
Councillor Jesse Ketler
Councillor Vickey Brown
Councillor Gwyn Sproule

Regrets: Councillor Sean Sullivan

Staff Present: Michelle Mason, Interim CAO/ CFO
Kevin McPhedran, Deputy Interim CAO
Courtney Simpson, Manager of Development Services
Kaelin Chambers, Economic Development Officer
Rachel Parker, Corporate Officer
Ryan Parton, Interim Manager of Parks & Recreation

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1. **Call To Order** - Mayor Baird called the meeting to order at 5:30 p.m. and offered a territorial acknowledgement.
 2. **Agenda**
 - 2.1 Agenda for Regular Council Meeting, July 11, 2022
Motion 22-456
Moved by: Ketler
Seconded by: Sproule
THAT Council Approve the Agenda for the July 11, 2022 Regular Council Meeting.
Carried Unanimously
 3. **Minutes**
 - 3.1 Minutes
Motion 22-457
Moved by: Brown
Seconded by: Ketler
THAT Council adopt the following minutes:

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- Committee of the Whole Meeting, June 27, 2022
- Regular Council Meeting, June 27, 2022

Carried Unanimously

Motion 22-455

Moved by: Brown

Seconded by: Sproule

THAT Council receive the following committee minutes:

- Heritage Committee, June 7, 2022

Carried Unanimously

4. Delegations

5. Correspondence

5.1 Cumberland Community School Society (CCSS) Food Share Support Request

Motion 22-456

Moved by: Brown

Seconded by: Ketler

THAT Council receive the correspondence from Sue Loveless, Cumberland Community Schools Society (CCSS) regarding Cumberland Food Share;

Carried Unanimously

Motion 22-457

Moved by: Brown

Seconded by: Ketler

THAT Council approve the expenditure of \$10,000, to be funded by the COVID-19 Restart Funds, for a contribution to the Cumberland Community Schools Society Food Program; AND,

THAT Council direct staff to bring forward an amendment to the adopted 2022-2026 Financial Plan Bylaw to reflect this expenditure.

Carried Unanimously

6. Unfinished Business

None

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7. Reports

7.1 Accessory Dwelling Unit Regulations

Motion 22-458

Moved by: Brown

Seconded by: Ketler

THAT Council receive the Streamlining Accessory Dwelling Unit Approval Process report and a presentation from the consultants.

Carried Unanimously

Motion 22-459

Moved by: Ketler

Seconded by: Brown

THAT Council refer the Streamlining Accessory Dwelling Unit Approval Process report to the Advisory Planning Commission, the Homelessness and Affordable Housing Committee, and the Accessibility and Inclusion Committee.

Carried Unanimously

Motion 22-460

Moved by: Ketler

Seconded by: Sproule

THAT Council direct staff to draft bylaws to amend the development approval procedures to streamline the approval process for Accessory Dwelling Units.

Carried Unanimously

7.2 Proposed Changes to Recreation Financial Assistance Programs

Motion 22-461

Moved by: Brown

Seconded by: Ketler

THAT Council receive the Proposed Changes to Recreation Financial Assistance Programs report.

Carried Unanimously

Motion 22-462

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Moved by: Brown

Seconded by: Sproule

THAT Council support the expansion of the regional Leisure for Everyone Accessibility Program (LEAP) to residents of all ages and make it a permanent program beginning January 1, 2023.

AND FURTHER THAT Council amend the Village's Financial Assistance in Recreation (FAIR) Program to replace the current admissions and/or membership benefit with a 50% discount on programs up to \$350 per year retroactive to July 1, 2022.

Carried Unanimously

7.3 Regional Tourism Service Agreement Update

Motion 22-463

Moved by: Ketler

Seconded by: Brown

THAT Council receives the Regional Tourism Service Agreement Update report.

Carried Unanimously

Motion 22-464

Moved by: Brown

Seconded by: Sproule

THAT Council authorizes entering into the regional tourism service agreement with the Comox Valley Regional District (CVRD) for the administration, management, and delivery of regional tourism services in 2022, as attached to this report dated June 30, 2022; and

THAT Council direct staff to respond to the Comox Valley Regional District's request to consent to the adoption of the Comox Valley Regional District Bylaw No. 725 and request an extension for the Village response to September 30th, 2022;

THAT Council direct staff to bring forward a future report that considers the CVRD's request for the inclusion of Cumberland as a formal participant in the Comox Valley Tourism Service; AND

THAT Council direct staff to invite the CVRD to appear as a delegation at a future meeting to present the outcomes of the service review conducted in 2021 and

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2022 and provide further detail on their invitation to the Village to join the regional tourism service.

Carried Unanimously

- 7.4 Request for Village of Cumberland consent to adopt Comox Valley Regional District Regional Parks and Trails Service Establishment Bylaw

Motion 22-465

Moved by: Brown

Seconded by: Ketler

THAT Council receive the Request for Village of Cumberland Consent to adopt Comox Valley Regional District “Regional Parks and Trails Service Establishment Bylaw” report.

Carried Unanimously

Motion 22-466

Moved by: Brown

Seconded by: Sproule

THAT the Village of Cumberland consent to the adoption of the Comox Valley Regional District Bylaw No. 719 being “Regional Parks and Trails Service Establishment Bylaw No. 719, 2022” under section 346 of the Local Government Act.

Carried Unanimously

- 7.5 2021 Annual Report

Motion 22-467

Moved by: Brown

Seconded by: Sproule

THAT Council receive the 2021 Annual Report and receive any submissions and questions from the public.

Carried Unanimously

- 7.6 2021 Statement of Financial Information (SOFI)

Motion 22-468

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Moved by: Brown

Seconded by: Ketler

THAT Council receive the 2021 Statement of Financial Information (SOFI) report.

Carried Unanimously

Motion 22-469

Moved by: Ketler

Seconded by: Brown

THAT Council approve the Corporation of the Village of Cumberland 2021 Statement of Financial Information (SOFI) for filing with the Ministry of Municipal Affairs, Local Government Infrastructure and Finance Branch.

Carried Unanimously

7.7 Anti-Racial Discrimination and Anti-Racism Policy

Motion 22-470

Moved by: Ketler

Seconded by: Sproule

THAT Council receive the Anti-Racial Discrimination and Anti-Racism Policy report.

Carried Unanimously

Motion 22-471

Moved by: Sproule

Seconded by: Ketler

THAT Council refer the Anti-Racial Discrimination and Anti-Racism Policy report to the Accessibility and Inclusion Committee.

Carried Unanimously

7.8 Mayor and Councillor Monthly Reports

Motion 22-472

Moved by: Brown

Seconded by: Ketler

THAT Council receive the Mayor and Councillors monthly reports for June 2022.

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Carried Unanimously

8. Bylaws

8.1 “Development Cost Charge Reserve Expenditure Bylaw No. 1172, 2022”

Motion 22-473

Moved by: Ketler

Seconded by: Brown

THAT Council adopt the Development Cost Charge Reserve Expenditure Bylaw No. 1172, 2022.

Carried Unanimously

9. New Business

10. Notices, Motions and Announcements

- July 14 and 21 Advisory Planning Commission
- July 20 Homelessness and Affordable Housing Committee

11. Question Period

Questions were received on the following matters:

- Tourism service and contract
- Streamlining accessory dwelling unit regulations

12. Closed Portion

Motion 22-474

Moved by: Sproule

Seconded by: Brown

THAT Council close the meeting to the public at 7:24 p.m. pursuant to Section 90 of the *Community Charter* to consider:

(c) labour relations or other employee relations;

Carried Unanimously

13. Adjournment

The meeting was adjourned at 8:50 p.m.

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Mayor

Certified Correct by Corporate Officer