

**The Corporation of the Village of Cumberland**  
**Regular Council Meeting Minutes**



**September 21, 2022, 5:30 p.m.**  
**Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Vickey Brown  
Councillor Sean Sullivan  
Councillor Gwyn Sproule

Staff Present: Michelle Mason, Chief Administrative Officer/CFO  
Kevin McPhedran, Interim Deputy Chief Administrative Officer  
Courtney Simpson, Manager of Development Services  
Rob Crisfield, Manager of Operations  
Karin Albert, Senior Planner  
Meleana Searle, Planner  
Rachel Parker, Corporate Officer

**\*\*The Regular Council Meeting of Sep. 19, 2022 was postponed to Wednesday Sep. 21, 2022**

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**1. Call To Order**

Mayor Baird called the meeting to order at 5:31 p.m. and made a territorial acknowledgement.

Mayor Baird recognized the recent passing of past Mayor Bronco Moncrief and noted his achievements, recognized his work in the community, and his lively character.

**2. Approval of Agenda**

2.1 Agenda for Regular Council Meeting, September 21, 2022

Motion 22-523

**Moved by:** Brown

**Seconded by:** Sullivan

THAT Council approve the agenda for the September 21, 2022 Regular Council Meeting.

**Carried Unanimously**

**3. Minutes**

Regular Council Minutes September 21, 2022

3.1 Adoption of Minutes

Motion 22-524

**Moved by:** Sproule

**Seconded by:** Sullivan

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, September 6, 2022
- Regular Council Meeting, September 6, 2022

**Carried Unanimously**

3.2 Receipt of Minutes

Motion 22-525

**Moved by:** Brown

**Seconded by:** Sproule

THAT Council receive the following minutes:

- Heritage Committee Meeting, August 15, 2022

**Carried Unanimously**

**4. Delegations**

None

**5. Correspondence**

None

**6. Unfinished Business**

None

**7. Reports**

7.1 Wastewater Upgrade Project – Progress Update and Budget Amendment

Motion 22-526

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council receive the report “Wastewater Upgrade Project - Progress Update and Budget Amendment”.

**Carried Unanimously**

Motion 22-527

**Moved by:** Sullivan

**Seconded by:** Ketler

THAT Council approve the additional expenditure of up to \$2,710,000 for “Phase 1 Wastewater Upgrade Project” with:

- \$1,550,000 to be funded through Sewer and Water Infrastructure Asset Replacement Reserve; and
- \$1,160,000 to be funded through GMF (borrowing/grant).

THAT Council approve the expenditure of up to \$650,000 for “Phase 2 Wastewater Upgrade Project – Pre-Construction Program” with:

- \$195,000 to be funded through Sewer and Water Infrastructure Asset Replacement Reserve; and
- \$455,000 to be funded through GMF (borrowing/grant).

THAT Council direct staff to bring forward an amendment to the adopted 2022-2026 Financial Plan Bylaw to reflect these expenditures.

**Carried Unanimously**

Motion 22-528

**Moved by:** Sullivan

**Seconded by:** Ketler

That Council approve an increase of \$2,710,000 to the Maple Reinders contract, for the “Phase 1 Wastewater Upgrade Project”; and

THAT Council authorize staff to enter into contracts totalling \$650,000 to execute the “Phase 2 Wastewater Upgrade Project – Pre-Construction Program”.

**Carried Unanimously**

- 7.2 Development Variance and Heritage Alteration Permit Amendment Applications, 2714 Dunsmuir Ave

Motion 22-529

**Moved by:** Ketler

**Seconded by:** Sullivan

THAT Council receive the “Development Variance and Heritage Alteration Permit Amendment Applications, 2714 Dunsmuir Ave” report.

**Carried Unanimously**

Motion 22-530

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council approve heritage alteration permit (2022-01-HAP) for 2714 Dunsmuir Avenue, properties legally described as Lot 1, Block 6, District Lot 21, Nelson District, Plan 522 and The West 1/2 of Lot 2, Block 6, District Lot 21, Nelson District, Plan 522 with a requirement to change the black corrugated metal on all outer finishes; and

THAT Council approve development variance permit (2022-07-DV) to vary Zoning Bylaw No. 1027, 2014 to increase the front maximum setback for the proposed development to 2.15 metres for 50 percent of the façade.

**Carried Unanimously**

Motion 22-531

**Moved by:** Brown

**Seconded by:** Ketler

That Council require a peer review for the geotechnical report for the blasting under a building permit issued for the development at 2714 Dunsmuir Avenue.

**Carried Unanimously**

7.3 Fire Service Review Report

Motion 22-532

**Moved by:** Ketler

**Seconded by:** Brown

THAT Council receive the Fire Service Review Report.

**Carried Unanimously**

Motion 22-533

**Moved by:** Ketler

**Seconded by:** Brown

THAT Council direct staff to consider the recommendations of the Fire Service Review report in the 2023-2027 financial planning process.

**Carried Unanimously**

7.4 Local Government Climate Action Program

Motion 22-534

**Moved by:** Ketler

**Seconded by:** Brown

THAT Council receive the Local Government Climate Action Program report.

**Carried Unanimously**

Motion 22-535

**Moved by:** Brown

**Seconded by:** Sullivan

THAT Council direct staff to post on the Village website a completed and signed attestation form to confirm all Local Government Climate Action Program funds were, or will be, used towards climate action; and a completed PDF version of the required program survey.

**Carried Unanimously**

7.5 Municipal Finance Authority Financing for 2022 Vehicle/Equipment Purchase

Motion 22-536

**Moved by:** Ketler

**Seconded by:** Sproule

THAT Council receive the Municipal Finance Authority Financing for 2022 Vehicle/Equipment Purchase report.

**Carried Unanimously**

Motion 22-537

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council approve the short-term borrowing from the Municipal Finance Authority through the Equipment Financing Program up to \$65,000 for the purchase of a 2022 bylaw enforcement van for a five year term that must be repaid in five years.

**Carried Unanimously**

**8. Bylaws**

8.1 2023 Permissive Tax Exemptions

Motion 22-538

**Moved by:** Ketler

**Seconded by:** Sullivan

THAT Council receive the 2023 Permissive Tax Exemptions report.

**Carried Unanimously**

Motion 22-539

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council consider first, second, third reading of the “Permissive Tax Exemption 2023 Bylaw No. 1177, 2022”.

**Carried Unanimously**

8.2 Zoning Amendment, 4699 Cumberland Road, First and Second Reading of Bylaw 1176

Motion 22-540

**Moved by:** Ketler

**Seconded by:** Brown

THAT Council receive the “Zoning Amendment, 4699 Cumberland Road, First and Second Reading” report.

**Carried Unanimously**

Motion 22-541

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council give first and second reading to Bylaw 1176 cited as “Zoning Amendment Bylaw No. 1176, 2022”.

**Carried Unanimously**

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member.

- Homelessness & Affordable Housing Committee, September 21
- Public Hearing - Accessory Dwelling Units Modernization Bylaws, September 26 7:00 pm
- Committee of the Whole & Regular Council Meeting October 3

**11. Question Period**

Questions were received on the following matters:

- Heritage alteration permit and variance permit for 2714 Dunsmuir Avenue

**12. Closed Portion**

Motion 22-542

**Moved by:** Sullivan

**Seconded by:** Ketler

THAT Council close the meeting to the public at 7:25 p.m. pursuant to Section 90 of the *Community Charter* to consider:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

**Carried Unanimously**

**13. Adjournment**

The meeting was adjourned at 7:45 p.m.

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Mayor

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Certified Correct by Corporate Officer